

Basic Information

1. Country : Bangladesh
2. Loan No. : 2462-BAN (SF)
3. Project Title : Second Urban Governance and Infrastructure Improvement (Sector) Project (UGIIP-II)
4. Borrower : Government of the People's Republic of Bangladesh
5. Executing Agency : Local Government Engineering Department
6. Implementing Agency : Local Government Engineering Department and Participating Pourashavas
7. Amount of Loan : SDR 45, 461,000 (eq. US\$ 60.00 Million at appraisal)
8. Total Estimated Project Cost : Tk. 114854.75 Lakh (DPP)(US\$ 167.50 Million at appraisal)
9. Total Revised Project Cost : Not revised yet
10. Date of Loan Approval : 28-11-2002
11. Date of Signing Loan Agreement : 04-11-2008
12. Date of Loan Effectiveness : 19-11-2008
13. Date of Loan Closing : 31-12-2014
14. Elapsed Loan Period : 17 % (as of loan effectiveness)
15. Date of Last Review Mission : Inception Mission was held from 19 - 30 October 2008

Co-Financer

- a) KfW : agreement signed on 08.12.09 (grant no 200766) for 23.00 million EURO
- b) GTZ : agreement signed on 30.07.09 for a grant of 3.00 million EURO

16. Financial Plan : Financial plan and expenditure is summarized at Table-1.

Table 1: Approval Status and Expenditure till 31 March 2010

Source	Approval			Actual Expenditure till 31 March 2009		
	In Million US\$	% of Total Project Cost	In Million Taka	In Million Taka	% of Total Project Cost	In Million US \$
Asian Development Bank	87.00	51.94%	5,965.50	97.675	1.64	1.416
KFW	36.07	21.53%	2,473.50	-	-	-
GTZ	4.70	2.80%	322.20	92.810	28.81	1.345
Government	31.73	18.94%	2,175.40	51.670	2.38	0.749
Pourashavas	7.30	4.36%	500.50	-	-	-
Beneficiaries	0.70	0.42%	48.37	-	-	-
Total	167.50	100.00%	11,485.47	242.155	2.11	3.509

Exchange Rate= US\$ 1= BDT 69.00

17. Cumulative Progress up to December 2009: Physical– 4.00%, Financial- 2.11%

Quarterly Progress Report Number 5 January-March 2010

1. Introduction to the Project

The Second Urban Governance and Infrastructure Improvement (Sector) Project (UGIIP-II) started from January 2009, to promote human resource development and good urban governance and to improve infrastructure in 35 Pourashavas of Bangladesh with the financial assistance from the Asian Development Bank (ADB). The Project incorporates a performance based sector approach involving demand driven allocation of loan proceeds based on clearly defined performance criteria and the commitment of the Paurashavas to undertake governance reform.

1.1. Project Objectives

The primary objective of this project is to promote sustainable human resource development, economic growth and poverty reduction by enhancing municipal management, strengthening capacity to deliver municipal services and improving physical infrastructure and urban services (especially to the poor) in 35 Pourashavas of Bangladesh. To achieve the objectives the project will assist the selected Paurashavas to enhance capacity of Pourashavas to implement, operate, manage and maintain basic urban services; to increase accountability of Pourashavas towards their citizens; and to improve physical infrastructure and urban services.

1.2. Scope of the Project

The Project comprises the following three principal components:

Component A: Urban Infrastructure and Service Delivery: The output of component A is developed infrastructure and improved service delivery, including urban transport, drainage, solid waste management, water supply, sanitation, municipal facilities, and basic services for the poor in slums. The subprojects in each Pourashava will be identified through participatory urban planning. The size of investment funds allocated in each Pourashava depends on its progress of governance improvements.

Component B: Urban Governance Improvement and Capacity Development: The output of component B is improved governance and developed capacity of Pourashavas. Each Pourashava takes a series of reform activities in six key areas identified in the Urban Governance Improvement Action Program (UGIAP):

- citizen awareness and participation;
- urban planning;
- women's participation;
- integration of the urban poor;
- financial accountability and sustainability; and
- administrative transparency

UGIAP was applied in the ongoing Urban Governance and Infrastructure Improvement Project (UGIIP-1), and the project adopted a refined version based on experience and lessons learned. The activities will be supported by training and facilitation, and intensively monitored to assess the performance. Performance allocation of investment funds will generate strong incentive for Pourashavas to achieve performance targets specified in UGIAP. Component B also supports national level reforms of urban governance.

Component C: Project Management and Implementation Support: A Project Management Office (PMO) in LGED and a Project Implementation Unit (PIU) in each Pourashava will be established under Component C of the Project. The PMO will manage the overall project implementation, while PIUs will implement activities for improvement of governance and physical infrastructures with support of the consultants and facilitators.

The executing agency of the Project is Local Government Engineering Department (LGED), under supervision of Local Government Division (LGD) of the Ministry of Local Government, Rural Development and Cooperatives (MLGRDC). The existing Inter-ministerial Steering Committee (ISC) of UGIIIP-1 will be expanded. Inter-ministerial Steering Committee (ISC) will be chaired by the Secretary of LGD and include representatives from LGD, LGED, the Planning Commission (PC), Economic Relations Division (ERD) of Ministry of Finance (MoF). The Finance Division (FD) of the MoF, Implementation Monitoring and Evaluation Division (IMED) of the Planning Ministry, the National Institute for Local Government (NILG) the Department of Public Health Engineering (DPHE), the Ministry of Women and Children Affairs, Ministry of Public Works and three mayors nominated by LGD. The ISC will convenes whenever necessary, but not less than at least once every three months.

2. Locations

Project Area: 35 Pourashavas. Division-wise distribution is as follows at Table: 2

Table 2: Division wise Distribution of Pourashavas

Serial	Division	Name of Pourashavas	Class	Remarks
1	Dhaka Division	Mymensingh, Faridpur, Jamalpur, Ghorashal, Munshigonj,	A	8 Pourashavas
		Sreepur, Bhanga,	B	
		Mirzapur	C	
2	Chittagong Division	Noakhali, Chandpur, Cox's Bazar, Brahmanbaria, Comilla, Chowmuhani,	A	7 Pourashavas
		Parshuram	C	
3	Khulna Division	Satkhirra, Jhinaidah, Narial, Bagerhat,	A	5 Pourashavas
		Benapole	C	
4	Rajshahi Division	Thakurgaon, Rangpur, Dinajpur, Kurigram, Gaibandha, Sirajgonj, Natore	A	8 Pourashavas
		Nachole,	C	
5	Barisal Division	Bhola, Barguna, Jhalakathi,	A	4 Pourashavas
		Kalapara	C	
6	Syllhet Division	Sunamgonj, Sreemangal,	A	3 Pourashavas
		Golapgonj	C	
Total				35

3. Implementation Period

Project Period is 1st January, 2009 to December, 2014. The Project will be implemented in 3 phases is as follows (Table 3)

Table 3: Implementation Phases and Period

<u>Phase</u>	<u>Implementation Period</u>	<u>Period</u>	<u>Remarks</u>
1 st	01.01.2009 to 30.06.2010	1 year 6 months	Implementation on-going
2 nd	01.07.2010 to 30.06.2012	2 years	Not due
3 rd	01.07.2012 to 31.12.2014	2 years 6 months	Not due

4. Implementation arrangements

A Project Management Office (PMO) in LGED and a Project Implementation Unit (PIU) in each Pourashava will be established under Component C of the Project. The PMO will manage the overall project implementation, while PIUs will implement activities for improvement of governance and physical infrastructures with support of following consultants and facilitators.

Central Level

The PMO will be headed by Project Director (PD) and supported by officials including two Deputy Project Directors in charge of Infrastructure and service delivery improvement and Governance Improvement and Capacity Development respectively. The PMO will be responsible for

- i. Planning overall project implementation by consolidating plans at the Pourashava level;
- ii. assisting Pourashavas in implementing the UGIAP and physical works
- iii. procuring, managing and supervising consultants hired under the project
- iv. monitoring and supervising project implementation
- v. ensuring compliance with assurance, including safeguards; and
- vi. preparing and submitting reports, including progress reports and the completion report.

Existing central and regional Urban Management Support Unit (UMSU) will provide standard training modules to Pourashava in close coordination with PMO.

The transparent and fair assessment of performance is critical for a successful performance based fund allocation. The Municipal Performance Review Committee (MPRC) will be responsible for rating the participating Pourashavas. UMSU will also function as secretariat of MPRC in assessing performance of Pourashava based on UGIAP performance criteria. Superintending Engineer Urban Management wing of LGED, will act as Director of UMSU. The Additional Chief Engineer in-charge of urban management will coordinate the project activities under overall guidance of the Chief Engineer, LGED.

Pourashava Level

A project implementation (PIU) will be established in each participating Pourashavas to implement the UGIAP-II and physical works. The PIU will be headed by the Pourashava Mayor assisted by the Chief Executing Officer and other officials. Each PIU includes three sections viz. the infrastructure improvement section (IIS) headed by the *Executive Engineer/Assistant Engineer; the urban governance improvement section (UGIS) headed by the Secretary; and the environmental, sanitation and slum improvement section (ESSIS) headed by the Health Officer.

The PIU will be responsible for implementing governance improvement activities specified in UGIAP, including preparation of PDP; implementing physical works, preparing bid documents, including procurement and supervision of contractors with support from the PMO and consultants, ensuring safeguard compliance and preparing annual work plan and progress reports to PMO. Each PIU will be staffed with accounting officers to manage financial transaction including recording, preparation of liquidation statements, and replenishment requests to the PMO. In addition, a few engineering staffs will be placed by PMO to PIU subject to availability and capacity of Pourashava in the planning and implementation of the subprojects.

* Executive Engineer for A category and Assistant Engineer for B and C category Pourashavas

5. Special Features

5.1 Performance-based Allocation

The project adopts a performance-based allocation of investment funds, as it is proven to be an effective incentive mechanism through implementation of UGIIP-I. The amount of investment funds to be allocated to each Pourashava depends on its performance in governance improvements specified in UGIAP. In Phase 1, Pourashava start governance improvement by formulating essential institutions such as TLCC, WLCC and CBOs and initiates preparation of the PDP. Only after successful performance in Phase 1, the Pourashava will proceed to Phase 2 and receives funds for investment. Pourashavas will enter Phase 3 with additional funding, if they meet the performance criteria required in Phase 2. The amount to be received varies depending on level of performance.

5.2 Participatory Urban Planning

The project introduces participatory urban planning to Pourashava through the development of PDPs. Broad citizen groups, including women and the poor will be represented in TLCCs and WLCCs and a series of consultations will be carried out to formulate the PDP. The participatory formulation of PDP makes Pourashavas officials and elected representatives more accountable to communities and increase transparency on the use of resources and achievements in improving service delivery.

While the urban planner is the key official to formulate the PDP, the post is often left vacant in Pourashavas. The UGIAP specifically requires Pourashavas to recruit an urban planner (Class A Pourashavas only), and the project will provide adequate capacity development for him or her. For class B and C Pourashavas, assistant engineer functions as urban planner with support from consultants and facilitators. The project also supports internships for university students studying urban planning, in order to strengthen the overall sector capacity. LGED already has an internship program for university students of Urban & Regional Planning and Engineering Universities.

5.3 Pro-poor Urban Development

Each PDP will include a PRAP to identify and formulate the specific actions for poverty reduction in Pourashava. A Slum Improvement Committee will be established in each target slum to operationalize the PRAP. TLCCs and WLCCs will have sufficient representation of low income group to ensure their participation in decision-making processes of Pourashava management. To ensure adequate budget to implement the PRAP, minimum 5% of the funds will be earmarked to finance basic services for the poor in slums.

5.4 Private Sector Participation

The project promotes private sector participation in management of urban infrastructure. Operation and routine maintenance of bus terminals, truck terminals will be outsourced to private sector through competitive bidding private sector participation in solid waste management will be examined to formulate feasible mechanisms, and introduced to the extent possible.

5.5 Fund Allocation among Pourashava

Investment funds will be allocated among Pourashavas based on their performance in governance improvement as defined in the UGIAP. The maximum amount to be allocated to each Pourashava (the investment ceiling) is Tk. 250 million for class A Pourashavas Tk.200 million for class B Pourashavas and Tk.100 million for class C Pourashavas excluding in-kind contributions by Pourashavas and beneficiaries.

Pourashavas that successfully achieve all of the UGIAP performance criteria of phase 1 will proceed to phase 2 and be entitled to utilize at most 50% of the investment ceiling. While it is expected that the standard period of phase 1 performance criteria. The MPRC's assessment

of Pourashavas performance against phase 1 criteria will be carried out semiannually. Pourashavas that fail to meet phase 1 performance criteria within 2 years of loan effectiveness will lose entitlement for fund allocation.

At the end of phase 2, which is expected to be in June 2012, Pourashavas' performance will be rated by the Municipal Performance Review Committee (MPRC). The rating will be "fully satisfactory" if the Pourashava meets all phase 2 performance criteria to a fully satisfactory level, "satisfactory" if the Pourashava meets all minimum requirements of phase 2 performance criteria, or "unsatisfactory" if the Pourashava fails to meet all minimum requirements. The fully satisfactory Pourashavas will receive at most 50% of the investment ceiling, the satisfactory Pourashavas will receive at most 25%, and unsatisfactory Pourashavas will receive no additional funding.

All class A and B Pourashavas that are not included under the project will be informed and encouraged to carry out UGIAP activities. New Pourashavas that apply for funding will be ranked by the MPRC based on their level of achievement of UGIAP performance criteria. Approximately 15 Pourashavas with the highest ranking will be entitled to receive at most 50% of the investment ceiling. In the middle of phase 2, the overall fund utilization will be assessed, and the candidate Pourashavas will be identified. At the end of phase 2, the new Pourashavas will be determined by the inter-ministerial steering committee subject to fund availability.

6. First Phase Activities and Progress

6.1 Project Management Office (PMO)

PMO of UGIIP-II has been set up at LGED HQ, Level 7 with the Project Director (PD) and two Deputy Project Directors (DPDs), other officers and staff. The office has been shifted at Level 12 of LGED Main Building to accommodate the PMO and the Consultants.

Similarly Project Implementation Unit (PIU) has been set up in all 35 Pourashavas with necessary officials and staff.

6.2 UGIAP Implementation

The project adopts a performance base allocation of investment fund as it is proven to be an effective intensive mechanism through implementation of UGIAP-I. The amount of investment funds to be allocated to each Pourashava depends on its performance in governance improvement specified in UGIAP. In Phase-I Pourashava starts governance improvement by establishing essential institutions such as TLCC, WLCC and CBOs and initiates preparation of the PDP. Implementation status of UGIAP is shown at **Annex-I**.

6.2.1 Town Level Coordination Committee (TLCC): TLCC has been established and operating in all Pourashavas. Regular meetings with proceedings were documented.

6.2.2 Ward Level Coordination Committee (WLCC): All the WLCCs have been established and operating in Pourashavas. The target meetings of at least two required in each ward have been completed.

6.2.3 Community Based Organization (CBOs): Formation of CBOs is in full swing with special efforts from the PMO and the Pourashavas. The status of CBO formation in the Pourashavas during the quarter is given at **Annex II**.

6.2.4 Gender Committee (GC): GC has been formed in all UGIIP-II Pourashavas. Total 177 meetings were held and minutes prepared. Target is one meeting in every month has been completed in each Pourashava.

6.2.5 Establishment of Planning Unit (TPU): TPU has been established in all 35 Pourashavas. The 27 A Category Pourashavas have initiated letters to LGD for appointment of urban planners in the Pourashavas.

6.2.6 Preparation of Pourashava Development Plan (PDP): The Pourashava Development Plan (PDP) for Sreepur Pourashava is under preparation. Most of the processes are complete and the drafting of the plan is continuing. The orientation programs for 'how to use the guidelines' have been organized for the mayors, executive engineers, assistant engineers and Secretaries of all the Pourashavas.

Inception workshop has been conducted in 33 Pourashavas. Baseline information has been collected from all the Pourashavas. The household survey has been completed in 8 and FGD have been completed in 9 Pourashavas. Ward visioning, Pourashava visioning and prioritization of services are in progress with active participation of PMO, PME, BME and GICD consultants. A time-bound activity plan is attached at **Annex III**.

6.2.7 Interim Assessment: The task of Interim assessment is in progress in 30 Pourashavas. After interim assessment, process of levying tax on newly constructed buildings in Pourashavas is also initiated.

7. Recruitment of Consultants and Staff

7.1 Individual: Most of the individual consultants have been recruited under the project except a few. A list of individual consultants recruited is given at **Annex IV**.

7.2 GICD Consultants

7.2.1 Office Accommodation and Equipment

Office for the GICD consultants Head Quarter has been set up at the PMO office of UGIIP-II. Setting up of regional level office is in process and expected to be established and furnished by 30 April, 2010. The coordinators are requested to find out suitable office accommodation preferably closed to the Pourashava/ LGED office area. Arrangement of in both head quarter and local level is in progress. Regions are expected to be equipped by 30 April 2010.

7.2.2 Staffing

Mobilization of GICD Consultants is completed and the contract was signed on 4th February, 2010. All the consultants and support staff except few Urban Planning Facilitators have already been placed in the field. Status of mobilization of GICD consultants is attached as **Annex-V**. Meanwhile MDS Consultancy package has been approved by the Government. Contract will be signed very soon.

8. Capacity Development/Training

During the quarter orientation meetings for different stakeholders were organized. A total of 643 participants from the Pourashavas in 17 batches were planned. A total of 639 trainees (99%, 556 male and 83 female) attended the courses in 17 batches. Details are given at **Annex-VI**.

9. BME Report

This is first report of BME activities since the team started working from July. For benefit of continuity the present report summarizes the activities performed during the period of July 2009 to March 2010. The report is compiled as per the TOR of the BME consultants and is given at Table 4.

Table – 4: Summary of the BME activities based on the TOR

Terms of Reference (TOR)	Summary of Activities Performed
Work closely with PMO/PIU/UMSU/RUMSU GICD/MDS/GPD	The team has been working PMO and established working relation with PIUs at the Pourashavas, UMSU, the Regional UMSU and the GPD consultants of GTZ. GICD Consultants have been fielded and the BME has been working with GICD as per the TOR. MDS Consultants are in the process of recruitment
Review Project components related to Physical Infrastructure and urban reforms, identify benefits to be reached to target groups Formats, tools, indicators used for in UGIIP-I activities used as relevant and use those experience in UGIIP II	The DPP of the UGIIP-II document especially the components related to Physical Infrastructure and urban reforms have been thoroughly reviewed. Socio-economic benefits to be reached to the local stakeholders especially to the gender equality through GAP and to the alleviation of poverty for the poorest of the poor through PRAP have been identified in the action plans. Formats, tools, methodologies and indicators being used in UGIIP-I activities have thoroughly reviewed. Those experiences will be used while monitoring the benefits of UGIIP-II.
Develop at initial stage of the project Performance target/ indicators for impact, outcome and outputs Socio-economic and poverty indicators related to social and environmental safeguards Finalize those in consultation with PMO.	Performance target and indicators to monitor for impact, outcome and outputs of performance targets have been developed. Socio-economic and poverty indicators related to social and environmental safeguards have been established for performance and benefit monitoring of the project benefits. The initial environmental examination (IEE) checklist has been finalized and the processes to environmental clearance of sub-projects have been delineated. Similarly social safeguard issues related to land acquisition and compensation to the affected persons have been developed as per government rules.
Assist PMO Conducting Initial/ baseline physical and socio-economic surveys Prepare detail implementation plan of monitoring performance and benchmark indicators	The indicators, the methodologies and the questionnaires to conduct initial baseline socio-economic survey have been Detail implementation plan of monitoring performance and benchmark indicators have been on-going The formats for performance monitoring of UGIAP activities have also been developed.
With GICD consultants and facilitators Establish a mechanism for PMO to conduct on-site monitoring visit to observe activities. Have a direct feed-back from the stakeholders	A monitoring mechanism to conduct on-site monitoring visit in liaison with GICD is being developed to observe activities. The mechanism will have provision to have a direct feed-back from the stakeholders about the quality of work and benefit reaching the intended population. The views and wisdom of local stakeholders will put into practice to ensure accountability and transparency.

Terms of Reference (TOR)	Summary of Activities Performed
<p>Develop criteria and formats with GICD facilitators to establish A monitoring system at the Pourashava level to assess performance based on UGIAP, PRAP and GAP Suggest corrective measures to achieve the targeted benefits.</p>	<p>For initial assessment of performance of UGIAP activities, necessary formats and questionnaires have been developed and administered in the Pourashavas. Necessary feed back are flowing in from the project Pourashavas.</p> <p>The criteria and formats will be revised after feedback from facilitators fielded at the Pourashavas. Corrective measures will be suggested based on the feed back to achieve the targeted benefits to assess performance based on UGIAP, GAP and PRAP.</p>
<p>Conduct field visits and assist PIUs in Correct functioning of the monitoring system Advice for rectification of deviation, if any, in liaison with GICD</p>	<p>The monitoring of UGIAP activities through field visits, formats and instructions are ongoing. As many as 30 field visits are made in the Pourashavas by BME team.</p> <p>The formats developed would be revised on the advice of local stakeholders as well as the Pourashava staff to cater to the needs and easy administration and filling up. The BME would maintain liaison with GICD for the purpose.</p>
<p>Collection, Compilation, Analysis of Data, Assessments A baseline survey and assessment in one Pourashava Develop an IEE format for sub-projects selection by Pourashavas Spell out the process of environmental clearance of sub-projects on the basis of PDP guidelines Analyze issues, success and problems, lessons learnt in UGIAP institutional improvement.</p>	<p>The work will start shortly after the MDS Consultants are recruited to the project.</p> <p>IEE format has been developed and finalized for sub-project selection by Pourashavas. Necessary procedures have been delineated for processing the environmental clearance from concerned agencies.</p> <p>The PDP preparation is on in the Pourashavas. After the completion of PDP the clearance will be sought on the basis of the PDP.</p> <p>Issues and problems in UGIAP institutional improvement have been identified. Necessary guidelines on the institutional improvement of the Pourashava have been prepared and sent to Pourashavas.</p> <p>Training for capacity development on the guidelines are being imparted to the Pourashava elected representatives, TLCC and WLCC members and staff on the guidelines. The guidelines and instructions cover all the seven prerequisites for qualification in the investment phase. The BME team leader acted as resource person in 15 of the training sessions on UGIAP activities.</p>
<p>Compile Report Inception report</p>	<p>Inception report has been compiled and submitted to the Project Director.</p>
<p>Any other relevant activities as required by PMO</p>	<p>Necessary support has been given to the Project Director to PMO in areas of urban governance, training, comments on various issues and revision of the guidelines.</p> <p>The team leader rendered necessary assistance in the compilation of all the quarterly progress reports.</p> <p>Necessary assistance was given to the revision of the CBO, GAP and PRAP guidelines.</p>

10. Procurement

Progress of Procurement of equipments & Vehicles as of March 2010 is given at **Table-5**

Table : 5 : Status of Procurement of Equipment & Vehicles

Sl. No.	Package Number	Name of Package	Date of Contract Award	Date of Agreement	Cost in Taka	Remarks
1	2	3	4	5	6	7
1	UGIIP-II/NCB/G-02	Computer with accessories for PIU (24)	2/7/2009	16/07/2009	2,183,600.00	Completed
2	UGIIP-II/NCB/G-03	Photocopier (2)	31/5/2009	11/6/2009	390,000.00	Completed
3	UGIIP-II/NCB/G-04	Color Multimedia Photocopier (1)	31/5/2009	11/6/2009	500,000.00	Completed
4	UGIIP-II/NCB/G-05	Multimedia Projector (2)	31/5/2009	14/06/2009	387,000.00	Completed
5	UGIIP-II/NCB/G-09	Fax (36 Nos.)	31/5/2009	11/6/2009	819,504.00	Completed
6	UGIIP-II/ICB/G-1	4 WD Jeep for PMO			8,962,442.12	Evaluation Completed and Sent to ADB for Concurrence
7	UGIIP-II/ICB/G-31	Microbus for PMO				Re- tendered & 03 June, 2010 Tender will be received
8	UGIIP-II/ICB/G-15	Double Cabin Pick Up (23)			57,500,000.00	Evaluation on going
9	UGIIP-II/NCB/G-08	Photocopier (35)	11/1/2010	28/01/2010	5,180,000.00	Work will complete by 31, May 2010
10	UGIIP-II/NCB/G-07	Computer with accessories for PIU (105.)	5/4/2010	18/04/2010	8,478,750.00	Work will be completed by 30, June 2010
11	UGIIP-II/NCB/G-11	Garbage Rickshaw Van	1/3/2010	14/3/2010	19,767,600.00	Work will be completed by 30, June 2010
12	UGIIP-II/RFQ/G-28	Motor Cycle for PMO and PIO				Tender Received 15/4/2010
13	UGIIP-II/NCB/G-14	Multimedia and Video Facility for PIU				For ADB/KfW Concurrence
14	UGIIP-II/NCB/G-10	Survey Equipment				Tender Received

Annex - I Status of UGIAP Activities

Division	Pourashava	TLCC	WLCC	GC	TPU	Interim Assessment	CBO	PDP	Remarks
Dhaka	Jamalpur	√	√	√	√	√	Separate report	Process on-going	
	Mymensingh	√	√	√	√	√			
	Munshigonj	√	√	√	√				
	Faridpur	√	√	√	√	√			
	Ghorashal	√	√	√	√	√			
	Bhanga	√	√	√	√	√			
	Mirzapur	√	√	√	√	√			
	Sreepur	√	√	√	√	√			
Chittagong	Chandpur	√	√	√	√	√			
	Comilla	√	√	√	√				
	Cox's Bazar	√	√	√	√	√			
	Brahmanbari	√	√	√	√	√			
	Choumohony	√	√	√	√				
	Noakhali	√	√	√	√	√			
	Porshuram	√	√	√	√				
Khulna	Bagerhat	√	√	√	√	√			
	Narail	√	√	√	√				
	Jhenaidah	√	√	√	√	√			
	Satkhira	√	√	√	√	√			
	Benapole	√	√	√	√	√			
Rajshahi	Thakurgaon	√	√	√	√	√			
	Gaibandha	√	√	√	√				
	Rangpur	√	√	√	√	√			
	Kurigram	√	√	√	√	√			
	Natore	√	√	√	√	√			
	Sirajgonj	√	√	√	√	√			
	Dinajpur	√	√	√	√	√			
	Nachole	√	√		√				
Barishal	Jhalakathi	√	√	√	√	√			
	Bhola	√	√	√	√	√			
	Barguna	√	√	√	√	√			
	Kalapara	√	√	√	√	√			
Sylhet	Sreemongol	√	√	√	√	√			
	Sunamgonj	√	√	√	√	√			
	Golapgonj	√	√	√	√	√			

Annex - II

Progress Report on CBO

SI No.	Name of Pourashava	Target of CBO	Formation of CBO	Latest Situation
1.	Mymensingh	190	90	Court yard meetings and general meetings are on going.
2.	Mirzapour	18	18	8 CBO approved by Poura Parishad.
3.	Faridpour	64	59	Court yard meetings and general meetings are on going
4.	Bhanga	27	27	Formation of all CBOs completed.
5.	Sreepour	54	52	Court yard meetings and general meetings are on going.
6.	Jamalpou	72	0	CBO formations are on going.
7.	Ghorashal	45	18	CBO formations are on going.
8.	Munshigonj	36	9	Court yard meetings and general meetings are on going.
9.	Noakhali	54	0	CBO formations are on going.
10.	Chandpour	60	0	CBO formations are on going.
11.	Cox'sbazar	48	0	CBO formations are on going.
12.	Brahman Baria	84	0	CBO formations are on going.
13.	Comilla	90	0	CBO formations are on going.
14.	Chowmuhony	36	0	CBO formations are on going.
15.	Porshuram	18	9	Court yard meetings and general meetings are on going
16.	Bhola	36	3	Court yard meetings and general meetings are on going
17.	Borguna	18	18	Formation of all CBOs completed.
18.	Jhalokathi	27	0	CBO formations are on going.
19.	kolapara	9	3	Court yard meetings and general meetings are on going
20.	Thakurgaon	27	01	Court yard meetings and general meetings are on going
21.	Natore	36	0	CBO formations are on going.
22.	Nachole	09	0	CBO formations are on going.
23.	Rangpour	180	04	Court yard meetings and general meetings are on going
24.	Dinajpour	120	0	CBO formations are on going.
25.	Kurigram	45	0	CBO formations are on going.
26.	Gaibandha	27	0	CBO formations are on going.
27.	Sirajgong	75	30	Court yard meetings and general meetings are on going
28.	Benapole	9	5	Court yard meetings and general meetings are on going
29.	Satkhira	63	40	Court yard meetings and general meetings are on going
30.	Jhenaidah	45	24	Court yard meetings and general meetings are on going
31.	Narail	45	07	Court yard meetings and general meetings are on going
32.	Bagerhat	36	36	Court yard meetings and general meetings are on going
33.	Sunamgonj	18	04	Court yard meetings and general meetings are on going
34.	Sreemongol	09	0	CBO formations are on going.
35.	Golapgonj	20	0	CBO formations are on going.
Total		1750	457	

Annex III

Indicative Time-bound Activity Plan of PDP in each Pourashava

Sl. No.	Activity	Ward	Date	Place	Comments
1	Inception Workshop	All	March 2010	Any suitable place of Ward	
2	Household survey	All	March/April	Pourashava area	
3	Focus Group discussions	01	25 Mar 2010	Any suitable place of Ward	
4	Focus Group discussions	02	28 Mar 2010	Any suitable place of Ward	
5	Focus Group discussions	03	31 Mar 2010	Any suitable place of Ward	
6	Focus Group discussions	04	04 Apr 2010	Any suitable place of Ward	
7	Focus Group discussions	05	07 Apr 2010	Any suitable place of Ward	
8	Focus Group discussions	06	11 Apr 2010	Any suitable place of Ward	
9	Focus Group discussions	07	13 Apr 2010	Any suitable place of Ward	
10	Focus Group discussions	08	18 Apr 2010	Any suitable place of Ward	
11	Focus Group discussions	09	20 Apr 2010	Any suitable place of Ward	
12	Ward Visioning	01	22Apr 2010	Any suitable place of Ward	
13	Ward Visioning	02	25 Apr 2010	Any suitable place of Ward	
14	Ward Visioning	03	28 Apr 2010	Any suitable place of Ward	
15	Ward Visioning	04	02 May 2010	Any suitable place of Ward	
16	Ward Visioning	05	05 May 2010	Any suitable place of Ward	
17	Ward Visioning	06	09 May 2010	Any suitable place of Ward	
18	Ward Visioning	07	12 May 2010	Any suitable place of Ward	
19	Ward Visioning	08	16 May 2010	Any suitable place of Ward	
20	Ward Visioning	09	19 May 2010	Any suitable place of Ward	
21	Pourashava Visioning	All	25May 2010	Any suitable place of Pourashava	

Annex IV Recruitment Status of Individual Consultants

Sl. No.	Name of Consultant	Position/Status	Date of Signing	Remarks
Individual Consultants				
1.	Mohibbur Rahman	Urban Governance Monitoring and Evaluation Specialist (Team Leader)	15-06-09	
2.	Md. Sayedur Rahman Khan	Urban Development Expert	15-06-09	
3.	Latifun Nessa (Helen)	Benefit Indicators & Monitoring Specialist	15-06-09	
4.	Md. Amir Hossain Mollah	Social & Safeguard Monitoring Evaluation Specialist	15-06-09	
5.	Mohammed Shahid Shamim	Media Expert	15-06-09	
6.	Md. Shahidullah	Procurement Specialist (Mechanical Engineer)	15-06-09	
7.	Shamsuzzaman Khan	Audit Support Consultant	01-10-09	
8.	Md. Sohrab Hossain	Regional Team Leader	15-06-09	
9.	Md. Jahid Hossain	Mid-Level Programmer/ Hardware Specialist	01-07-09	
10.	Md. Shaheenul Haque	Municipal Finance & Accounting Specialist	01-07-09	
11.	Md. Altaf Hossain	Municipal Finance & Accounting Specialist	15-06-09	
12.	Debashis Chakraborty	Urban Planning and Management Specialist	01-09-09	
13.	Md. Nazrul Islam Sarker	Community Mobilization Specialist	15-06-09	
14.	Md. Aktarul Islam Khan	Community Mobilization Specialist	15-06-09	
15.	A.B.M. Ali Mortuza	Community Mobilization Specialist	15-06-09	
16.	Md. Jahirul Alam Majumder	Community Mobilization Specialist	15-06-09	

Annex - V

Mobilization Status of GICD Consultants' Team of UGIIP –II

Chowdhury Fazle Bari	Team Leader	01199019813/Off. 9129058
Ghulam Kibria	Deputy Team Leader	01711828329
Md. Shahidur Rahman Khan	Office Manager	01711220602

REGIONAL COORDINATORS (RC)

Region	Position	Name	Telephone	Pourashava Focal Point
Dhaka	RC (Urban Planner)	Fatema Zikrun Bari	01199486453	Sreepur Mymensingh
	RC (Finance)	Enamul Hoque	01711808718	Faridpur Bhanga, Jamalpur
	RC (Community Mob.)	Hasina Khatun	01718010405	Ghorashal Mirzapur, Munshigonj
Jessore	RC (Urban Planner)	Md. Abul Hossain	01712850120	Benapole Satkhira
	RC (Finance)	Zinarul Islam	01718581013	Narail
	RC (Community Mob.)	Md. Bazlur Rahman	01712639234	Jhinaida Bagerhat
Comilla	RC (Urban Planner)	Rathindra Lal Biswas	01818456045	Brahmanbaria Chandpur
	RC (Finance)	Md.Rabiul Alam	01724939029	Comilla Parshuram
	RC (Community Mob.)	AKM Jashim Uddin	01712171436	Cox's Bazar Chaumohoni, Noakhali
Rangpur (Rajshahi)	RC (Urban Planner)	Moniza Biswas (Pending)	01817525889	Nachol Dinajpur
	RC (Finance)	Md. Alfaj Uddin	01915595564	Sirajgonj Natore, Gaibanda
	RC (Community Mob.)	Ajit Kumar Chakraborty	01712733293	Rangpur Thakurgaon, Kurigram
Barisal	RC (Urban Planner)	Nil		Kalapara
	RC (Finance)	Syed Farhad Hossain	01674409746	Barguna
	RC (Community Mob.)	Shahadat Hossain	01711184485	Jhalokathi Bhola
Sylhet	RC (Urban Planner)	Nil		
	RC (Finance)	Nil		Sunamgonj
	RC (Community Mob.)	Md.Saydur Rahman	01711311314	Golapganj Srimongal

FACILITATORS (Urban Planning, Municipal Finance, Community Mobilization)

Zone	Municipality	Position	Name	Joining Date	Telephone
Dhaka	Sreepur	This is a pilot Pourashava supported by GTZ. Separate set-up has been working there.			
	Mymensingh	This is a pilot Pourashava supported by GTZ. Separate set-up has been working there.			
	Faridpur	Facilitators (UP)	Md. Rajibul Alam,	18.03.2010	01712242533
		Facilitators (MF)	Md. Mizanur Rahman,		01670049830
		Facilitators (CM)	Md. Ahad Ali,	18.03.2010	01716261451
	Jamalpur	This is a pilot Pourashava supported by GTZ. Separate set-up has been working there.			
	Gorashal	Facilitators (UP)	Ashrafuzzaman Khan		01714224488
		Facilitators (MF)	Md. Rafiqul Islam		
		Facilitators (CM)	Md. Abul Fazal		01711384207
	Munshigonj	Facilitators (UP)	Sharmin Akhter		01715013756
		Facilitators (MF)	G. M. Monir Hossain		01739587822
		Facilitators (CM)	Nazma Khatun		01718194014
	Bhangha	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Shahinuzzaman		01718374189
		Facilitators (CM)	Md. Golam Zakaria		
	Mirzapur	This is a pilot Pourashava supported by GTZ. Separate set-up has been working there.			
Comilla	Noakhali	Facilitators (UP)	Nil		
		Facilitators (MF)	Ratan Kumar Shaha		01725789779
		Facilitators (CM)	Ramzan Ali		01714832504
	Chandpur	Facilitators (UP)	Tajrib Rahmat Ullah		01920850434
		Facilitators (MF)	Md. Mahabubur Rahman		
		Facilitators (CM)	Mahabubul Haque		
	Cox's Bazar	Facilitators (UP)	F.R. Ashik Ahmed		01712635630
		Facilitators (MF)	Md. Shofiul Azam Shamim		01736503350
		Facilitators (CM)	Md. Abdus Salam Azadi		
	Bramanbaria	Facilitators (UP)	Nil		Not Join
		Facilitators (MF)	S.M. Sohel Hossain Chowdhury		01911622439
		Facilitators (CM)	Farhana Tahir		01715010933
	Comilla	Facilitators (UP)	Nil		
		Facilitators (MF)	Saifur Rahman Cihowdhury		01556632180
		Facilitators (CM)	Md. Abu Sharif		01712562455
	Chowmohoni	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Motiar Rahman	18.03.2010	01745614599
		Facilitators (CM)	Md. Lokman Goni	16.03.2010	01716128966
	Parshuram	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Zahed Hossain	11.04.2010	
		Facilitators (CM)	Khonkoker Riazul Haque	16.03.2010	01717220407
Jessore (Khulna)	Satkhira	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Nazmul Hossain		01710241734
		Facilitators (CM)	Md. Haider Ali		
	Jhenaidah	Facilitators (UP)	Md. Abdur Rakib Khan	18.03.2010	01715614306
		Facilitators (MF)	Farjana Akhter	18.03.2010	01716702419
		Facilitators (CM)	Md. Ayub Ali,	15.03.2010	01716633929
	Narail	Facilitators (UP)	Surovi Camelia,	18.03.2010	01717753657
		Facilitators (MF)	Md. Enamul Kabir		01711011287
		Facilitators (CM)	Md. Kowsar Ali		01553300005
	Bagerhat	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Abdur Rahman		
		Facilitators (CM)	Ali Hossain		
	Benapole	Facilitators (UP)	Bipul Chandra Raha		01725065774
		Facilitators (MF)	Firoza Khatun	16.03.2010	01711176510
		Facilitators (CM)	Md. Shahin Pervez		01538444337

Barisal	Bhola	Facilitators (UP)			
		Facilitators (MF)	Md. Ishrat Hossain		
		Facilitators (CM)	Md. Monjurul Karim		
	Barguna	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Ohidul Islam,	16.03.2010	01711395532
		Facilitators (CM)	Md. Asadulla Sadat	16.03.2010	01716045152
	Jhalakathi	Facilitators (UP)	Nil		
		Facilitators (MF)	Biprojit Kumer Mondol		01811408887
		Facilitators (CM)	Moshen Ara		01715284204
	kalapara	Facilitators (UP)	Nil		
		Facilitators (MF)	Laxmi Rani Saha		01724484235
		Facilitators (CM)	Md. Babul Khan	15.03.2010	01552316849
Rangpur (Rajshahi)	Takurgaon	Facilitators (UP)	Md. Fokrul Islam	18.03.2010	01723116145
		Facilitators (MF)	Md Rashedul Bary	18.03.2010	01712593970
		Facilitators (CM)	Md. Anwarul Amin	18.03.2010	01724903168
	Nachol	Facilitators (UP)	Nil		
		Facilitators (MF)	Shudhangshu Kumar		
		Facilitators (CM)	Md. Mizanur Rahman		01912919162
	Rangpur	Facilitators (UP)	Mushfique Ahmed	16.3.2010	0172240449
		Facilitators (MF)	Abdus Sattar	18.3.2010	01736453877
		Facilitators (CM)	Sontos kumar	12.03.2010	
	Dinajpur	Facilitators (UP)	Md. Khorshed Alam	18.3.2010	01714801520
		Facilitators (MF)	Md. Ashrafur islam	18.3.2010	01712787024
		Facilitators (CM)	Shovon Lal Mondal	18.3.2010	01721433178
	Kurigram	Facilitators (UP)	Nil		
		Facilitators (MF)	Shirin Sultana	15.3.2010	01556313242
		Facilitators (CM)	Afroza Khatun	18.3.2010	0193722646
	Gaibandha	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Rakibul Haque	18.3.2010	01711170163
		Facilitators (CM)	Md. Emdadul Haque	18.3.2010	01921267693
	Sirajgonj	Facilitators (UP)	Rashed Samad	18.3.2010	01670058754
		Facilitators (MF)	Md. Belal Hossain		
		Facilitators (CM)	Md. Aminul Haque	18.3.2010	01734969624
	Natore	Facilitators (UP)	Md. Ruhul Amin	18.3.2010	01712052015
		Facilitators (MF)	Dr. Md Shahidullah	14.3.2010	01712052015
		Facilitators (CM)	Md. Mahafujul Haque	15.3.2010	01712828592
Sylhet	Sunamgonj	Facilitators (UP)	Nil		
		Facilitators (MF)	Kazi Imdadul Haque	18.3.2010	01719628590
		Facilitators (CM)	Md. Shamsul Alam		
	Sreemangal	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Moniruzzaman		
		Facilitators (CM)	Mohammad Atikul	18.3.2010	01720555698
	Golapgonj	Facilitators (UP)	Nil		
		Facilitators (MF)	Md. Asaduzzaman Arif		
		Facilitators (CM)	Md. Shariful Islam		

PMO	HQ	Khalid Bin Warid	CME	10.03.2010	01711200779
		N.N. Nasreen	CME	10.03.2010	01712132838
		Suraya Jabeen	CME	01.03.2010	01711836799

Region	Urban Planning		Community Mobilization		Municipal Finance	
	Total Post	Joined	Total Post	Joined	Total Post	Joined
DHAKA	4	3	4	4	4	4
COMILLA	7	2	7	7	7	7
JESSORE	5	3	5	5	5	4
BARISAL	4	0	4	4	4	3
RANGPUR	8	5	8	8	8	7
SYLHET	3	0	3	1	3	2
TOTAL	31	13	31	29	31	26

Annex VI

Achievement in Training/Capacity Development Activities

SI No	Course Title	Planned			Achievement						
		Batches	Total Participants	Trainee Days	Batches	Total Participants			Trainee Days	Allocation Million Tk	Expense Million Tk.
						Male	Female	Total			
Quarter 4 (January-March 2010)											
1.	Orientation on CBO & PDP to Pourashava mayor, XEN, AE and Secretaries	02	140	140	2	138	-	138	138	0.408	0.402
2.	Review on PDP implementation in Pourashavas	02	70	70	02	68	-	68	68	0.177	0.170
3.	Progress review on PDP by Pourashavas	04	54	54	04	54	-	54	54	0.149	0.149
4.	Orientation on UGIAP for TLCC members	07	333	333	07	192	71	263	263	0.558	0.485
5.	Progress review of GAP member-secretaries	01	35	35	01	34	-	34	34	0.103	0.100
6.	Orientation program for GICD consultants	01	105	105	01	70	12	82	82	0.186	0.178
Total =		17	643	643	17	556	83	639	639	0.158	0.148
Cumulative of Quarters 1, 2, 3, 4 & 5											
Total Batches		43	1917	1917	43	1386	272	1658	1658	23.20	20.19