

**Government of the People's Republic of Bangladesh
Local Government Engineering Department**

**Third Urban Governance and Infrastructure
Improvement (Sector) Project (UGIIP-III)**



**Quarterly Progress Report (QPR-3)
Period: April-June, 2015**

Third Urban Governance & Infrastructure Improvement (Sector) Project (UGIIP-III)
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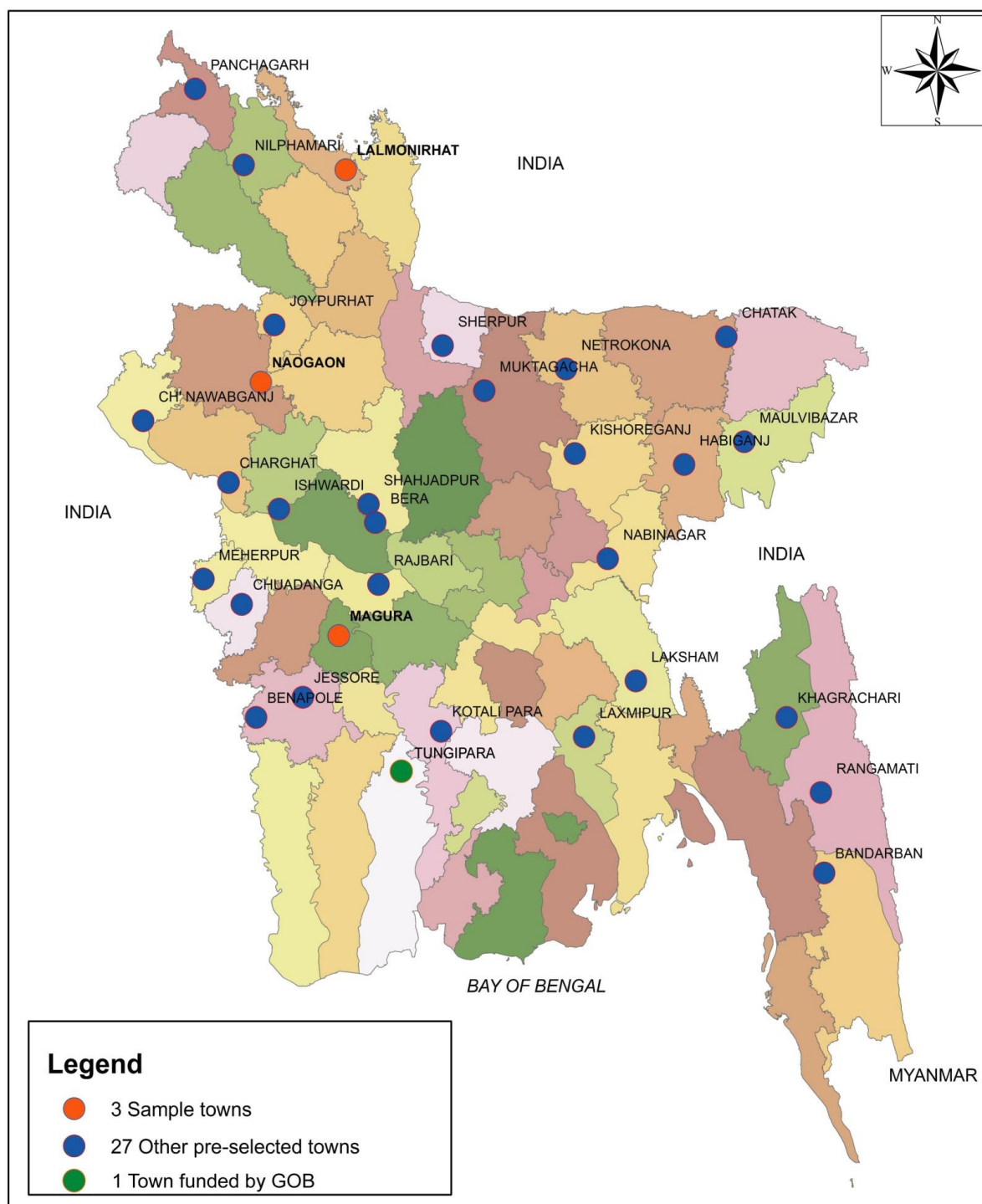
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Geographic Location of the UGIIP-III Pourashavas



Abbreviation

ADB	-	Asian Development Bank
OFID	-	OPEC Fund for International Development
DPHE	-	Department of Public Health Engineering
BDT	-	Bangladeshi Taka
CEO	-	Chief Executive Officer
Dev't	-	Development
DPHE	-	Department of Public Health Engineering
DPP	-	Development Project Performa
EIRR	-	Internal Economic Rate of return
Eqp	-	Equipment
ERD	-	Economic Relations Division
ESSIS	-	Environmental Sanitation and Slum Improvement Section
FGD	-	Focus Group Discussion
FIRR	-	Financial Internal Rate of Return
GAP	-	Gender Action Plan
GI	-	Governance Improvement
GICD	-	Governance Improvement & Capacity Development
GoB	-	Government of Bangladesh
GRC	-	Grievance Redressed Center
ISC	-	Inter-ministerial Steering Committee
IIS	-	Infrastructure Improvement Section
MCC	-	Mass Communication Cell
Mgt	-	Management
MPRC	-	Municipal Performance Review Committee
NILG	-	National Institute of Local Government
O&M	-	Operation & Maintenance
PC	-	Planning Commission
PDP	-	Pourashava Development Plan
PME	-	Performance Monitoring & Evaluation
PMO	-	Project Management Office
PRAP	-	Poverty Reduction Action Plan
PR&SI	-	Poverty Réduction & Slum Improvement
PSU	-	Pourashava Support Unit
RM	-	Routine Maintenance
SC	-	Standing Committee
SIC	-	Slum Improvement Committee
SWM	-	Solid Waste Management
TLCC	-	Town Level Co-ordination Committee
ToT	-	Training of Trainers
WLCC	-	Ward Level Co-ordination Committee
MoWCA	-	Ministry of Women & Children Affairs
UGIS	-	Urban Governance & Improvement Section
UMSU	-	Urban Management Support Unit

Summary Progress & Achievement Up to June, 2015

Progress made to date on different facets of UGIIP III has been narrated in the later sections. However, some notable features/attainment are described below:

Overall physical progress in Phase-I: 18 Sub-projects for 10 PSs with estimated cost of BDT 1465.85 million have been approved, work awarded for 15 Sub-projects, amounting BDT 1279.207 and average Physical Progress of those packages - 9%. Tender Evaluation is under process for 1 PS. Sub-project preparation is under way for remaining 21 PSs.

Global financial progress of civil works of Phase-I up to end-June 2015 - 8.60%; for 24 ADB-funded PSs, Financial progress of BDT 110 million has been made against contract value of BDT 1279.207 million.

TLCC: TLCC quarterly meetings in 31 PSs held and were participated by 1146 members (representing 62.65% male, 37.35 % female & poor representative); meeting minutes have been prepared and transmitted to all members.

WLCC: WLCC's activities in 31 PSs are in progress and one quarterly meeting conducted in each PS. Minutes of meetings have been prepared and sent to PMO through quarterly report - Participated by 2,491, (60.34% male, 39.66% female & Poor) – meeting minutes transmitted to all members.

Citizen Charter: 31 Project PSs prepared Citizen Charter (CC). Of them, 30 PSs displayed CC in suitable places at PS premises except Chorghat. The CCs were, as well, published in the local newspaper.

Grievance Redress Cell (GRC): GRC established, with clear ToR in 31 PSs - grievance box opened in 30 PSs except Kishoregonj. Of the 785 grievances registered, a good 518 were resolved while 267 remained in resolve- process.

O&M: O&M budget have been allocated for 2014-15 FY in all PSs amounting BDT 177,902,275 (177.90 million) in 31 PSs and corresponding expenditure stands at BDT 131,303,296 (131.30 million).

GAP: The 'SC on WCA' of each project PS, have prepared their tailor-made detailed GAP. Afterwards, it was discussed in respective TLCCs and their endorsement was obtained. Moreover, all project PSs have allocated fund for GAP implementation from their own revenue budget as stipulated.

PRAP : The meetings of Poverty Reduction and Slum Improvement (PR&SI) SCs are taking place regularly in almost all project PSs. Each PS has allocated stipulated fund from their revenue budget for PRAP implementation.

Computerized Tax & Accounting System: Computerized Tax billing in 30 PSs & Accounting software in 26 PSs. Are functioning . Computerized Tax & billing system is in practice. Remaining PSs are in the process of procuring equipment for computerizing their tax, accounts and other areas.

Re-Assessment: To date, 23 PSs are carrying out regular Interim Assessment, 2 PSs (Nabinagar & Ch.Nawabgonj) have done assessment and 6 PSs (Panchagarh, Meherpur, Kis.gonj, Chorghat, Naogaon and Mvi.bazar) are yet to do it.

Holding Tax: Holding Tax Collection efficiency up to June (FY 2014-15) of 31 PSs are found to be 71.23%.

Non-Tax Revenue Collection: Under Non-Tax Revenue up to June (FY 2014-15), BDT 874.34 million has been collected

Electricity bill: Electricity bills are found to have been fully paid by 14 PSs and the rest are the process of settling them.

Telephone bill: Telephone bills are found to have been fully paid in 28 PSs, while remaining are yet to settle their dues

Loan: 22 PSs availed loan out of 31 PSs. Of them, 100% installments have been paid by 9 PSs and remaining 13 PSs have substantial outstanding installments due.

Water Tariff: Water tariff collection efficiency of 24 PSs is found to be 77.85% during the Apr-Jun'15 quarter.

Keeping Essential PS Services Functional: All UGIIP-III PSs Implemented action plan for (a) Collection, disposal and management of solid waste except Chuadanga & Meherpur, (b) Cleaning & Maintaining drains except Kotalipara (C) Arrangement for making Street Lighting functional, (d) Carrying out O&M of Infrastructure and operation of MMT except Naogaon, Khagrachari, Tongipara and Chhatok, (e) Managing Sanitation except Laxmipur, Rangamati, Magura, Tungipara, Habiganj, Kishoregonj, Moulvibazar, Muktagacha and Sherpur. The concerned PSs are being informed and reminded regularly to address the pertinent shortfalls so as to catch-up with UGIAP stipulations..

Benefit Monitoring & Evaluation (BME): Physical works and GICD activities have started only in recent times, hence benefits from project interventions are yet to be apparent. However, steps have been taken to establish bench marks in physical and efficiency contexts of different municipal areas of the project PSs and the process is on. In respect of Bench marks parameters, BMS of 19 PSs are at hand while for the remaining 21, the PMO has taken steps for the relevant socio-economic benchmark survey. In the mean time, further collection of additional data/info, germane to the BME, are in progress. In addition, efforts are under way to evolve a BME framework in line with the project DMF and 'Model Town' requirements.

SECTION – A

1.0 Introduction and Basic Information/Data

The Third Urban Governance and Infrastructure Improvement (Sector) Project (UGIIP III) is the latest in a long sequence of urban development projects of LGED, progressively financed, principally by Asian Development Bank (ADB). More often than not, other notable development partners to the Govt of Bangladesh as well joined hands with ADB in mobilizing required resources for implementing such projects. In this particular intervention, OFID co-financed the undertaking alongside ADB, and importantly, GoB.

The project (UGIIP III) has been conceived with some difference, vis a vis departure from the convention. Albeit UGIIP I, the precursor to UGIIP II, initiated the process of placing governance improvement and capacity development of the Pourashavas (PSs) somewhat ahead of infrastructure development, the latter ushered many a new area and concept into the project expanse, built on the experiences so accumulated, which have already displayed laudable improvements in the poura-façade under the project umbrella. Some basic data/information about the project are furnished below.

1. Country	: Bangladesh
2. Loan No.	: 3142-BAN (SF)
3. Project Title	: Third Urban Governance & Infrastructure Improvement (Sector) Project (UGIIP-III) .
4. Recipient	: Government of the People's Republic of Bangladesh .
5. Executing Agency	: Local Government Engineering Department (LGED)
6. Implementing Agency	: Department of Public Health Engineering (DPHE)
7. Amount of Loan	: LGED, DPHE and PSs.
8. Total Estimated Project Cost	: US \$ 200 million (125 million approved + 75 million in COBP for 2017) for ADB and US 40.00 million for OFID
9. Total Revised Project Cost	: Tk. 260048.426 Lakh (DPP)
10. Date of Loan Approval	: Not Applicable
11. Project's Co-financiers	: 17.07. 2014 (ADB)
12. Date of Loan Approval	: 40.00 million (OFID)
13. Date of Signing Loan Agreement	: 10.June 2014 (OFID)
14. Date of Loan Effectiveness	: 27 August, 2014 (ADB)
15. Date of Loan Closing	: 04 November, 2014
16. Elapsed Loan Period	: 31 December, 2020
17. Overall Physical Progress	: 10.81% (approx.)
18. Date of Last Review Mission (Loan Inception)	: 2%
	: 09-16 March, 2015

SECTION – B**2.0 Utilization of Funds/Financing Status**

Financial Plan and expenditure is summarized in Table 2.1 below.

Table 2.1: Approval status and expenditure as of 30 June, 2015

Source	Approval			Disbursement	
	In Million US\$	% of Total Project Cost	In Million Taka	In Million US\$	% of Total Project Cost
ADB	200.00 *	60.00	15600.00	5.11	2.56%
OFID	40.00	12.00	3120.00	-	-
GoB	91.25	27.37	7117.84	0.435	0.476%
Pourashavas	2.13	00.63	166.95	-	-
Beneficiaries			-	-	-
Total	333.40	100%	26004.84	5.545	1.67

* ADB approved loan amount as of now is 125.00 million.

75 million loan is indicated in COBP in early 2017

Exchange Rate: 1 US\$ = BDT 77.80 (as of 30 June, 2015)

Cumulative Progress up to 30 June 2015: Financial 1.67 %

Table 2. 2 : Cumulative Contract awarded as of 30 June, 2015

Component		Achievement (in US\$)	Plan/Target
Civil Works	ADB	9.526	5.00
	OFID	-	
Consultancy		14.82	
Goods		1.092	

SECTION – C

3.0 Project Purpose

The Third Urban Governance and Infrastructure Improvement (Sector) Project (UGIIP-III) started from July 2014, to promote HRD and good urban governance and as well, to improve gender and poverty friendly infrastructure in 31 project PSs with the financial assistance from, alongside GoB, ADB and OFID. It adopts a performance based sector approach involving demand driven allocation of loan proceeds based on clearly defined performance criteria and the commitment of the PSs to undertake governance reform.

3.1 Project Objectives & Scope

The Primary objective of UGIIP III are to promote sustainable human resource development, economic growth and poverty reduction by enhancing municipal management, strengthening capacity to deliver municipal services and improving physical infrastructure and urban services (especially to the poor) in all project-PSs. To achieve these, UGIIP III will assist these PSs to enhance their capacity to implement, operate, manage and maintain basic urban services; to increase accountability of PSs; and to improve gender and poverty friendly physical infrastructure and urban services.

3.2 Project Components

UGIIP III comprises the following three principal components:

Component A : Infrastructure and service delivery;

Component B : Urban governance improvement and capacity development; and

Component C : Project management and implementation support.

Component-A: Municipal infrastructures roads, Drains, Sludge management facilities etc. will be improved & rehabilitated as described below:

(1) Improved, rehabilitated and reconstructed of 910 kilometers of Roads, 550 m. Bridge and culvert and 10 no of boat landing under urban transport facilities. (2) 515 kilometers of drains built or improved under drain are facilities, (3) 200 km of pipes installed or upgraded for water supply with 40,000 individual meters installation, installation 50 no of production well , 6 no of treatment plant constructed, 20 no of overhead Tank new and repair, installation 1000 no. of hand tubewell and 1000 no of public stand Pipe under water supply component. (4) 150 no of public toilet, 20 no of development of sludge disposal facilities under sanitation facilities. (5) Construction 120 no of transfer station, 31 no of development dumping ground, under solid waste management component. (6) 25 no of bus terminal construction or rehabilitation, 15 no of truck terminal, 10 no of parking area, 25 no of kitchen Market, 25 no of slaughter house, 2 no of municipal parks, 10000 no of Street Light, 10 no of urban landscaping, 13 no of community centre/ auditorium and 8 no of municipal market constructed rehabilitated under municipal facilities (7) 155 no of slum improvement sub-projects are completed in all project towns that have slums, sludge management facilities built in 10 towns. Final disposal sites built/improved in 15 towns (total capacity 150 tons/day). Climate issues considered in designing 80% of sub-projects.

Component B: Capacity of Pourashavas in urban service delivery, planning and financial management will be improved through achieving the target as furnished below:

TLCCs (target: at least 33% women) and WLCCs (target: 40% women) formed in 31 towns by 2015 (baseline: 5 towns). Urban master plans developed through gender-inclusive processes are gazetted in 31 towns by 2017 (baseline: zero). WCA and PRSI standing committees operational in 31 towns by 2016 (Target: 40% women representation; baseline: zero). PDP, GAP and PRAP approved in 31 towns by 2017(baseline: 5 towns). Annual O&M plan approved and own budget allocated for implementation in 30 towns by 2017(baseline: 5 towns). Computerized tax records and billing system made functional in 30 towns by 2018 (baseline: 18 towns).

Component-C: Project management and administration system in place through establishing Project Management Office (PMO) in LGED HQ, Project Implementation Unit (PIU) in each Pourashava level with adequately staffed. Required consulting services both from firms and individuals have been recruited and they are now on board:

3.3 Implementation Period & Arrangements

Time-expanse of UGIIP III stretches from 1st July' 2014 to June' 2020. The Project stands to be implemented in 3 phases as given below:

Implementation Phases and Period

Phase	Implementation Period	Period	Remarks
1 st	July, 2014 to June, 2016	2 years	Implementation in progress
2 nd	July, 2016 to Dec, 2018	2 years 6 Months	Not due
3 rd	January.2019 to June.2000	1 years 6 months	Not due

Implementation arrangements for the project mainly hinges on the set up Project Steering Committee (PSC) at central level (PMO) and PS level (PIU).

Central level: Reiterating EA for the project is LGED and DPHE, PSC is responsible for reviewing the progress and guiding implementation of the Project. It is chaired by the Secy, LGD & includes representatives from LGD, LGED, PC, ERD, Finance Div, IMED, NILG, DPHE, MoWCA, MoPW and 3 LGD-nominated project Mayors. It may convene meetings whenever necessary, but at least once every 3 months.

PMO has been established for the overall project management. It is headed by PD (a senior engr specialized in urban dev't, supported by officials including three Project Managers, two from LGED and one from DPHE). The PMO manages the overall project implementation including: ✧ Planning overall project implementation by consolidating plans at the PS level; ✧ assisting PSs in implementing the UGIAP and physical works; ✧ procuring, managing and supervising consultants hired under the project; ✧ monitoring and supervising project implementation; ✧ ensuring compliance with assurance, including safeguards; and ✧ preparing and submitting reports, including progress reports and the completion report. Existing central UMSU & RUMSU have been providing standard training modules to PSs in close coordination with PMO.

Eyeing to ensure a transparent and fair performance-assessment & eventual performance-based fund allocation, MPRC remains responsible for assessing the participating PSs. UMSU has been functioning as secretariat of MPRC in such assessment. SE (Urban Mgt), LGED acts as UMSU's Director. Addl CE (Urban Mgt) coordinates the project activities under the overall guidance of the Chief Engr, LGED.

PS Level : PIU has been established in each project-PS to implement the UGIAP and physical works. It is headed by the PS Mayor, assisted by the CEO and other officials. Each PIU includes three sections: (i) the infrastructure improvement section (IIS) headed by the EE (for A class PSs) /AE (for B class PSs); (ii) the urban governance improvement section (UGIS) headed by the Secretary; and (iii) the environmental, sanitation and slum improvement section (ESSIS) headed by the Health Officer.

The PIU stands for (i) implementing GI activities specified in UGIAP, including evolving PDP; (ii) implementing physical works, preparing bid documents, including procurement & supervision of contractors with support from the PMO and consultants, ensuring safeguard compliance and (iii) preparing annual work plan & progress reports. Each PIU has been staffed with AOs to manage financial transaction including recording, preparation of liquidation statements, etc. In addition, PMO deployed some engineering staffs to PIU subject to availability & capacity of PS in the planning & implementation of the subprojects.

As the project is at first year of its implementation the question of assessment does not arise whether major changes have occurred or will need to be made for remedial measures.

SECTION – D

4.0 Implementation Progress

A brief summary assessment of progress or achievements in implementation since the last QPR is described in the next paragraphs as follows:

4.1 Project Management Office (PMO)

Overall Management of planning and implementation of UGIIP III has perennially been an arduous and challenging assignment for the PMO. Efforts of balancing the mix of hardware (infrastructure) and software (GI and related improvement) has been a task of a tall order. Till date, the PMO has made efforts of promptly addressing the needs of diverse nature and magnitude and as well, relentlessly cajoled the project-PSs to meet the UGIAP-stipulations, raise their efficiency on all fronts of PS-service provision, and as well, elevate their own administrative and financial capacity.

4.2 Project Implementation Unit (PIU)

Consequent upon getting required instruction and advice on the doubles and their time-schedule, the PIUs got down to the task of preparing their respective subprojects. By and large, by 30 June,2015, PSs have prepared draft sub-project for phase-I.

As has been reported, the PIUs are implementing time bound activities of UGIAP activities with assistance of PMO, TLCC, WLCC and GC meeting are convened as scheduled in all 31 PSs. GRC are, reportedly, conducting their regular meetings consistent with the stipulations of UGIAP.

4.3 Consulting Services

Under UGIIP-III the following 5 groups of consultants have been procured. They are as follows:

MDS Consultants : MDS pckg (headed by an Intl TL) has 2112 PM (36 Int'l & 2076 Nat'l). It supports the PIU in engineering design, bid management (mgt) and supervision of physical

works. It also remains responsible for safeguard measures for environmental mgt, rehab and resettlement. Contract agreement was signed on 12 March, 2015 between JV partners and LGED. Notice to proceed has been issued giving one month time for mobilization.

GICD Consultants : GICD consultants package involves 888 national PM. They support PIUs in Implementing UGIAP through capacity dev't, community mobilization (com mob) and other facilitation activities. Headed by a TL, each of the four regions have four RCs in charge of urban planning, municipal finance, community mobilization and IT specialist. The package would include engagement and management of the UGIAP promoters as Local Capacity Development Associates (LCDA) at a rate of two for each PS (for municipal finance & community mobilization) except two B-Category Pourashavas where LCDA in planning discipline also proposed. Contract agreement has been signed on 12 March, 2015 between JV partners and LGED. Notice to proceed has been issued giving one month time for mobilization.

Benefit Monitoring and Evaluation (BME) : Four individual consultants have been engaged and to work as a team. The scope of work is to assist PMO in establishing a result-based monitoring and evaluating system for the project, including (i) identifying appropriate indicators and target, (ii) establishing a system to collect and compile data, (iii) ensuring quality of data collection and compilation, (v) assessing and analyzing the collected data, (v) producing reports.

Performance Monitoring and Evaluation (PME) : A senior national consultant has been engaged to support in monitoring, evaluating and rating performance of PS according to UGIAP. He also supports the LGD, LGED and MPRC in strengthening performance-monitoring. Budgetary process of block grant to PS, and other policy issues in the urban sector. In essence, the consultant will examine and report to MPRC through UMSU ensuring governance reforms in PSs. Other individual consultants, engaged to exclusively support the PMO, under this pkg are: a] Public Campaign/ Media Consultant: Eyed to support the PMO in planning and implementing public campaigns on local governance reforms; b] Performance Monitoring and Evaluation Specialist: in assisting Team Leader for performance rating; c] Data Analyst: in preparing and assembling data received from participating Pourashavas in connection with UGIAP implementation; d] Training Specialist: in providing required training to relevant Pourashava officials, e] Financial Management Specialist: in assisting Team Leader to compile municipal finance related data generated from UGIAP implementation. As well, they support the PMO and PIUs in establishing internal control and checking.

Gender Development and Poverty Alleviation (GDPA) : Three individual consultants have been engaged and to work as a team. The scope of work is to assist PMO in establishing a result-based monitoring and evaluating system with respect to women and urban poor for the project, including (i) Designing and implementing activities relating to gender equity and integration of the urban poor (ii) identifying appropriate indicators and target, (iii) establishing a system to collect and compile data, (iv) ensuring quality of data collection and compilation, (v) assessing and analyzing the collected data, (vi) producing reports.

4.4 Progress of Implementation Activates

4.4.1 Progress of Implementation of MDS Component

UGIIP-III main outcomes are the improved access to municipal services, strengthened pro-poor and gender-responsive urban governance in target 31 Pourashavas (PS). Total estimated investment cost is TAK 26004.842 Million. LGED are the executing agency, DPHE

is the co-executing agency, participating PS, are Project Implementation Units (PIU). UGIIP-III has 3 Components A,B& C, spread over 3 Phases. Under Component C, Package 2, a JV led by SMEC International PTY LTD (Australia) was contracted for Management, Design and Supervision (MDS) Services, mobilized on 19/04/2015, for a period of 42 months. The MDS services include: FS; design; construction; procurement; training; QC; social safeguards and environment areas. While MDS services finishes late 2018, UGIIP-III continues to Project end date of 30/06/2020.

Progress (as of June 2015), Phase 1 Works, started 01/06/2014, completion is 30/06/2016 approx. 20% of Budget, main works are Roads & Drainage Infrastructure in 31 PS.

Planning based on progress indicators and resource reallocation indicates MDS will complete major components on schedule, noting a due to Wet Season, Construction window is normally from October/November to June annually. Current progress is:

10 Priority PS, Bid documentation completed, originally supported by PPTA Consultants in early 2015. MDS has completed bid evaluation of all 18 Packages, ADB has approved. Construction work is in progress on these PSs.

Balance 21 PS, FS design and Estimates for 20 PS received and an initial summary of guideline compliance is completed, draft sent (02/07/2015) to PMO for discussions. Some PS's have started remedial actions where needed. FS field checking is in progress 15/21 completed and being summarised. MDS is planning & preparing sub project assessment reports. (SPAR).

Safeguards, UGIIP-III is considered a low risk category, under safeguard categories B (environment and involuntary resettlement) and C (indigenous people).Initial visual checks in PS indicates nil effect for B & C Categories. Resettlement &Environment Consultants are implementing field verification, Resettlement 14/21 PS verified as nil impact. Environment 4/21 similar findings minimum impact. Full reports end August.

Sub-Project Appraisal Report (SPAR), PMO approved sample using UGIIP-II (29/07) final drafts planned for 20 PS by 30/08/2015, contingent on timely scheme approvals by PMO; Environment and Economic Inputs.

WS&S work, this consultant reviewed a high (>600) salinity problem in Tungipara PS, made recommendations for larger controlled storage area.

SWM Consultant prepared Evaluation requests for SWM and management data, this was sent early June to PS's for completion, 5/31 received.

Training, yearly Training Plan discussed with PMO and part approved, TNA draft, draft Supervision guide/manual prepared, input being gathered for Training Modules.

Economic Analysis, initial examinations and based on PPTA results has shown that this type of Infrastructure work is like to be in excess of ADB minimums, field work has verified these initial findings Economic Analysis for SPAR is being implemented.

UGIIP-III Related Components, Gender Specialist part of the ADB protocol is to ensure gender equality, discussions were held and all training interventions will include has a Gender activation area.

Phase 2 will start on 01/07/2016, completion is 31/12/2018, using around 60% of Budget covering a larger projects such as Markets, Public WC, Bus Stations, Hydrological Sites,

SWM Sites and Water Supply /Sanitary systems. PS's meeting advanced criteria and progress on investment projects will be eligible to enter Phase 3. Current planning has verified early needs for inputs, preparatory work on BoG regulatory frameworks is in progress **Phase 3** will start on 01/01/2019, completion is 30/06/2020 using 10-20% of Budget, introducing new PS, mainly continuing infrastructure works. No work is implemented to date.

LOGISTICS, Generally Project complete start-up is over 8 weeks late due to insufficient support in 3 areas: 1. Mobilisation, Total 52/73 staff (includes TL & Drivers). 2. Office Equipment, received 32 computers. 3. Office space is scattered. Slow logistic support was causing delays in FS Technical and Safeguards areas, remedial actions via load sharing has partly ameliorated some areas of delay.

Next Period Plans, LGED and MDS to support and finalize FS guideline compliance, implement all SPAR's by end August. Preparation of: draft bid plans; Detail Designs on approved Schemes; implement plans for Procurement and Social Safeguard Training; Publish Work Schedule for MDS are planned in parallel actions.

Recommendations:

1. To ensure continuity and efficient implementation, due to wide envelope of the Project, communication and Logistics for PS and MDS Services are critical in all areas.
2. To promote early Phase 1 completion, LGED to ensure early follow-up on PS compliance areas and advise on approved schemes;
3. To support effective activation of all Consultant abilities, SMEC to finalize logistics and mobilization completion.

4.4.2 Progress of Implementation of Governance Improvement Capacity Development (GICD) Component

Orientation Workshop for Mayor:

An orientation workshop for Mayors, Secretaries , Engineers from participating Pourashavas was organized on 22nd and 23rd April 2015 at LGED HQ. Where activities under GICD were discussed/explained with special emphasis on UGIAP. All Mayors and there from 31 Pourashavas participated.

Orientation Workshop for GICD Consultants:

A separate workshop for GICD consultants was organized on 27th April where all newly recruited Consultants and field Associates participated to understand the concept of UGIAP and it's associated activities 44 Participants from GICD Team, LGED, DPHE and others took part in the workshop.

Special TLCC meeting:

A special TLCC meeting was held on 19th May, 2015at Ishwardi Pourashava where the Project Director, UGIIP-III, GICD consultants and all others concerned were present to discuss about GICD activities specially the UGIAP which dictates success of participating Pourashavas in terms of performance.

Orientation Workshops for Participating Pourashavas:

Orientation workshops for 31 participating Pourashavas were organized at each Pourashava on different dates during May 2015. A total of 1215 Pourashava concerned personnel attended the workshops where 79% were Male and 21% were Female. Of these total participants24% were from Magura, 30% from Bogra, 26% from Mymensingh and 19% from Comilla.

The main focus of discussions was objectives, goals, of UGIIP-III project and key areas of activities of UGIAP under UGIIP-III. Table 1 provides a summarized picture of the 31 participating Pourashavas.

Table 2: **Orientation Workshops for Participating Pourashavas.**

Name of Region	Sl. No.	Name of Pourashava	Date of workshop	Participants Attended			Major point Discussed
				Male	Female	Total	
Magura (8)	1	Rajbari	21.05.15	37	08	45	<ul style="list-style-type: none"> - Brief discussion on Urban Governance and Infrastructure Improvement (Sector) Project(UGIIP III). & Urban Governance Improvement Action Plan (UGIAP) with power point presentation. - UGIIP – III objectives & goals. - Key areas of UGIAP activities - Core & non-core activities - Implementation of UGIAP activities GICD consultancy services.
	2	Kotalipara	26.05.15	25	06	31	
	3	Tungipara	27.05.15	23	07	30	
	4	Chuadanga	20.05.15	30	05	35	
	5	Jessore	13.05.2015	23	07	30	
	6	Benapole	13.05.2015	25	05	30	
	7	Meherpur	14.05.2015	50	11	61	
	8	Magura	10.05.2015	24	07	31	
Sub-total				237	56	293	
Bogra (10)	9	Panchagar	25.05.2015	43	08	51	
	10	Nilphamari	15.06.2015	34	10	44	
	11	Lalmonirhat	27.05.2015	30	05	35	
	12	Joypurhat	17.05.2015	33	05	38	
	13	Noagaon	11.05.2015	33	06	39	
	14	Chapinawabga	11.06.2015	24	14	38	
	15	Charghat	02.06.2015	21	07	28	
	16	Bera	12.05.2015	18	12	30	
	17	Ishwardi	19.05.2015	23	17	40	
	18	Shajadpur	01.06.2015	23	04	27	
Sub-total				282	88	370	
Mymensingh (7)	19	Sherpur	24.05.2015	43	08	51	
	20	Kishoreganj	25.05.2015	43	06	49	
	21	Netrokona	27.05.2015	55	06	61	
	22	Muktagacha	02.06.2015	28	06	34	
	23	Habiganj	14.05.2015	31	13	44	
	24	Moulavibazar	11.05.2015	28	08	36	
	25	Chhatak	12.05.2015	33	11	44	
Sub-total				261	58	319	
Comilla (6)	26	Laxmipur	12.05.2015	20	14	34	
	27	Laksham	11.05.2015	25	10	35	
	28	Nabinagar	17.05.2015	28	09	37	
	29	Bandarban	25.05.2015	42	12	54	
	30	Rangamati	10.06.2015	27	03	30	
	31	Khagrachori	14.05.2015	34	09	43	
Sub-total				176	57	233	
Total				956	259	1215	

Training Attended:

GICD Consultants attended 3d Training Courses on GAP Preparation and Implementation, PRAP Preparation and Implementation held at Bogra, Chittagong and HQ (Dhaka) during May and June 2015

4.4.3 Progress of Implementation of Benefit Monitoring and Evaluation (BME) Component

The main objective of BME is to supervise how far the project activities are managed efficiently and the benefits are reaching to the target groups. The specific objectives are to

- i. identify measures which signify level of performances of the project activities in terms of their outcomes, benefits and impact;
- ii. provide a baseline data framework for comparison in respect of reaching the target groups of the project;
- iii. facilitate the PMO and the PIUs so as to undertake appropriate measures which help to reach the outcome of the project activities to the targeted beneficiaries especially the women and the poor and
- iv. Assist the PIU officials and staff in building their capacities for carrying out BME of their activities at the Pourashava level.

At the very outset, it is worth pointing that benefits become due from a development intervention only after physical and institutional improvements are in place or in the process of being in place.

The works done by the BME team individually and collectively, within the reporting quarter are narrated below (briefly named and not exhaustive).

Generally, BME involves:

- Identification of suitable indicators
- Establishing a system for collection and compilation of data
- Ensuring quality of data collection and their compilation
- Assessing and analyzing the collected data; and
- Producing specific reports.

The project, for all practical purposes have gone off the ground only in recent months, especially in respect of physical infrastructure and institutional development intervention. In the last (4th) quarter i.e. **April-June'15** period, several significant BME activities have been carried out by the BME team, on top of from certain other activities that were asked for by the PMO.

Now, progress so far in BME and its related contexts have justifiably been more qualitative than quantitative (as explained earlier), for contributing to the preparation of 4th QPR, a brief description of the activities carried out to date in BME and its relevant contexts are delineated below:

- Firstly, the BME team found for itself a predefined location at the southern stretch of the facilities in close proximity to the PMO. Office equipment and logistics were partially organized (the process may still take some time) but currently are adequate for the team perform. In effect, the team has started working from the very first day of its induction.

- To start with, the team has made a combined effort to identify the indicators (means which will stand reflective of benefits and their measurement) keeping in view the all-important Design and Monitoring Framework (DMF). The process is still on.
- A sizable data format was evolved for filling in all relevant data embracing the project PSs, keeping in full view the overall needs for 'later-time' assessments of benefit from imminent investments and subsequent evaluation.
- Simultaneously, detailed PS-wise data sheets (5 nrs) were evolved wherein existing / current data related to different infrastructure base and as well, other related issues were contemplated to be filled in (as and when these data are collected/pour in).
- An attempt has been made to evolve an appropriate BME framework consistent with the project DMF. The process is still on and care is being taken for it to be, alongside other needs, consistent with the Model Town parameters and the minimum targets set in pertinent respects in the DMF.
- To establish the bench marks in development contexts, UGIIP III PPTA carried out BMS study of 10 priority PSs (out of 31) through outsourcing. The relevant individual reports have been accessed by the BME team and all required secondary data, as well as primary data gathered through a well-designed household survey are being used by the team to prepare the project data base for subsequent use (the process has been almost completed, especially in the context of the said 10 PSs).
- Further reflecting on the BMS of the 10 PSs (also is a reiteration), the BME team has prepared a Data sheet Format on 10 PSs designed for preserving base data info for Project Benefit Monitoring & Evaluation. Relevant parameters include among others population, area, nr of HHs, literacy level, annual income (both PSs & slum dwellers) , road, bridges/culverts, drainage, solid waste management, water supply and municipal facilities which includes bus/truck terminal, public latrine, kitchen market, slaughter house and street light and slums (wherever they exist). A satisfaction level of city dwellers on Paura Services has also been inserted in the same base data sheet. Incidentally, required data on the 'satisfaction' facets will be available consequent upon the PMO's completion of CRC (Citizen Report Card) survey at different stages of the project.
- Apart from above, an exercise was carried which included specific data from the PSs, to assess the core area and non-core areas of all 31 PSs. It was an important exercise as the targets set in the DMF and those to be followed in the corresponding BMF involve and refer to core areas of the PSs, hence it was imperative to define them well ahead.
- On top of above, the BME team have already obtained quite a large array of information/data (secondary) that were missing in the 10 BMS report and as well in the 30 Pourashava Development Plans (PDPs) [Incidentally, the team accessed all PDPs which were submitted to the PMO as an entry requirement for the PSs].
- The team has prepared additional formats to obtain certain specific data/info which are very directly reflective of the project-stemmed benefit and consequent impact. They include traffic survey (Motorized, non motorized and pedestrians), kitchen market users survey, users of bus terminals (vehicles, as well as passengers), etc. These data/info will be directly obtained from the project PSs in the next quarter and will be reflected in the next QPR. Importantly, accuracy of the stated survey data are extremely important to get an acceptable measure of the benefits.
- Lastly, the BME team is simultaneously supplementing and complementing in the efforts of other project consultants engaged to address different project areas – all with the holy aim of achieving the project objectives within specified time and resources.

4.4.4 Progress of Implementation of Performance Monitoring and Evaluation (PME) Component

Progress of UGIAP Implementation of Window-A Pourashavas Upto 30 June, 2015

Introduction

The UGIAP of 31 Pourashavas under Window-A includes the following 7 areas of activity: (i) Citizen Awareness and Participation (ii) Urban Planning, (iii) Equity and Inclusiveness of Women and Urban Poor (iv) Enhancement of Local Resource Mobilization (v) Financial Management, Accountability and Sustainability (vi) Administrative Transparency (vii) Keeping Essential Pourashava Services Functional. The UGIAP also includes activities, tasks and performance indicators/criteria at Entry (E), Intermediate (I) and Advanced (A) levels. Some of the UGIAP activity is core and some are non-core. All 31 Pourashavas have been included in the Project after successful completion of their entry-level UGIAP activities. Implementation of Intermediate UGIAP activities is ongoing at present.

The status of progress of UGIAP implementation up to June, 2015 is described below:

Area of Activity-1

Citizen Awareness and Participation

There are 4 activities under the Citizen Awareness and Participation as indicated below:

- Formation and working of Town Level Coordination Committee
- Formation and working of Ward Level Coordination Committee
- Preparation and implementation of Citizen Charter
- Formation and Working of Information and Grievance Redress Cell

Progress of activities of various activities are as indicated below:

Formation and working of Town Level Coordination Committee (TLCC)

Under this activity, all the 31 Pourashavas formed TLCC and held meetings at regular intervals and the total attendance of that meeting was 1146 members in which 428 were women and 187 were poor representatives. All the Pourashavas prepared meeting minutes and disclosed the same except Chuadanga and Habiganj Pourashavas. The concerned Pourashavas are being informed to cover up the deficiencies.

Formation and working of Ward Level Coordination Committee (WLCC)

Under this activity, 30 Pourashavas out of 31 Pourashavas held meeting at regular intervals and the total attendance of those meetings was 2491 members in which 988 were women and 638 were poor representatives. All Pourashavas held meetings at regular intervals prepared meeting minutes and disclosed the same except Moulvibazar. The concerned Pourashavas are being informed to cover up the deficiencies.

Preparation and implementation of Citizen Charter (CC)

All the 31 Pourashavas have completed the task of "Citizen Charter preparation". Out of 31 Pourashavas, in 28 Pourashavas citizen charter have been endorsed by TLCC and the same was approved by Pourashava council. All the 30 Pourashavas have displayed CC in Pourashavas offices and other important places. In Ishwardi Pourashava CC was not endorsed by TLCC and approved by Pura Council, Shahjampur Pourashava did not prepare

any booklet/leaflet and did not publish in the Local newspaper, Jessore Pourashava did not publish CC in the local newspaper. The concerned Pourashavas are being informed to cover up the deficiencies.

Formation and Working of Information and Grievance Redress Cell (GRC)

All the 31 Pourashavas have installed Complaint/grievance boxes in the Pourashava Offices 30 Pourashavas except Kishoreganj Pourashava have formed GRC as per procedure and meetings were held as and when required and also GRC activities were disclosed to TLCC. The Pourashavas are being informed to cover the deficiencies.

Area of Activity- 2: Urban Planning

Under this area of activity there are the following three activities:

- Preparation and Implementation of Pourashava Development Plan (PDP)
- Control of development activities
- Preparing annual O& M plan including budget provision

Preparation and Implementation of Pourashava Development Plan (PDP):

All the 31 Pourashavas have prepared the Pourashava Development Plan (PDP) at the time of entry level of the project. Out of 31 pourashava development scheme have been taken in only 10 pourashavas . Remaining schedules are under preparation.

Control of development activities

For development control concerned 31 pourashava two effective mechanisms have been taken. These two mechanisms described elaborately as follows:

Formation of Town Planning Unit

Town Planning Unit has been established in all the 31 pourashavas. All pourashava arranged their quarterly Town Planning Unit meeting. In their meeting they have discussed various agendas such as PDP implementation progress, Town Planner recruitment and Master Plan preparation, Building plan approval database preparation, effective O& M plan implementation progress, slum development progress, drainage, sanitation, street lighting and maintain GRC to record complain related to land boundary, building plan and construction, play ground, open space, mountain ,drainage, sanitation or other development related complain to ensure better urban services.

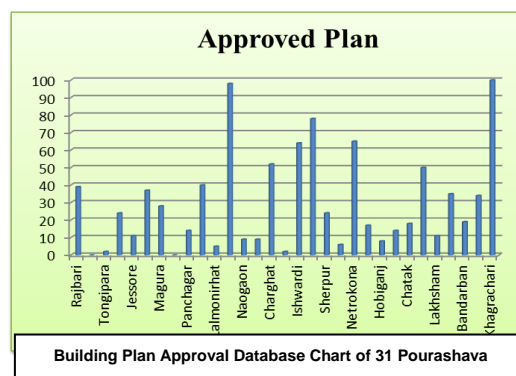


Town Planning Unit Meeting at Chapainawabganj

Building Plan Approval Format

For development control in all 31 pourashavas, building plan approval format have been prepared to maintain and prepare building plan database at pourashava .This building plan approval format covers applicant name & address, dag/mouja no, plan pass mechanism (master plan or others), showing zoning, concerned firm or engineer details, approval date, completion certificate received date, approved and rejected plan data.

According to this database Habiganj, Naogaon and Netrokona pourashava performed very well. Each of those pourashava recorded 78, 98 and 100 plans details which approved in this quarter. Laximpur, Chapainawabgonj, Jessore and Laksam pourashava also performed well around 50 to 65 plans recorded. All other pourashava recorded 20 to 40 plans approval data in their pourashava. Tungipara, kotalipara, Lalmonirhat, Rajbari pourshava need to exercise effective action plan for development control.



Preparing annual O&M plan including budget provision

Annual O&M plans were prepared in all the Pourashavas and those were approved by the Poura Parishad. The Pourashavas started to implement O&M plan except Nobinagar, Kotalipara and Kishoreganj Pourashavas. Chapainawabgonj, Joypurhat, Lalmonirhat, Laksam, Jessore and Sherpur Pourashavas posted O&M plan on Pourashava Website and other Pourashavas have not done this. Increased budget allocations each year have been done by 23 Pourashavas and 8 Pourashavas have not done this properly. The Pourashavas are being informed to cover the deficiencies.

Area of Activity-3

Equity and Inclusiveness of Women and Urban Poor

The following 3 activities have been included under this area of activity:

- Form & activate Standing Committee (SC) on Women & Children
- Form & activate Standing Committee (SC) on Poverty Reduction & Slum Improvement
- Form Slum Improvement Committee (SIC) to implement slum improvement activities:

Progress of activities are indicated below:

Form & activate Standing Committee (SC) on Women & Children (according to prescribed guideline) to prepare & steer customized GAP (Reference: Article 55 of Pourashava Act, 2009)

All the Pourashavas have formed the standing committee on women and children are organized meetings of the standing committee at regular intervals. The notice of the meetings was served with agenda and meeting minutes were prepared and disclosed properly. Preparation of Gender Action Plan (GAP) included the activities and responsibilities. The comments from TLCC were received about GAP and the same were approved by the poura council. All the 31 Pourashavas have allocated fund in their revenue budget for implementation of GAP. Bera, Charchat, Panchagarh, Shahjampur, Laksam, Nabinagar, Kotalipara, Chatak and Moulvibazar pourashvas have not started implementation of GAP activities in full swing. The Pourashavas are being informed to cover up the deficiencies.

Form & activate Standing Committee (SC) on Poverty Reduction & Slum Improvement (according to prescribed guideline) to prepare and steer customized PRAP (Reference: Article 55 of Pourashava Act, 2009)

All the Pourashavas have formed the standing committee on Poverty Reduction & Slum Improvement formed and organized meetings of the standing committees at regular intervals. The notices of the meeting were served with agenda. Meeting minutes were prepared and disclosed properly. Preparation of Poverty Reduction Action Plan (PRAP) included the activities and responsibilities. The comments were received from the TLCC about PRAP and the same were approved by paura council. All 31 Pourashavas allocated fund in their revenue budget for implementation of PRAP. The Pourashavas are being informed to cover up the deficiencies.

Form Slum Improvement Committee (SIC) to implement slum improvement activities:

Out of 31 Pourashavas, slum improvement committee have been formed in 04 Pourashavas (Shahjadpur, Rangamati, Meherpur and Moulvibazar) and SICs have not been formed in 27 other Pourashavas. Other activities as per the intermediate Criteria/ indicator are linked with the formation of SIC. The concerned Pourashavas are being informed to cover up the deficiencies.

Area of Activity-4

Enhancement of Local Resource Mobilization

Under this are of activity, 04 activities have been included as indicated below:

- Revenue mobilization through Holding Tax
- Revenue mobilization through collection of Indirect Taxes & Fees from other sources
- Computerize Tax Record System and Generate Computerized Tax Bill
- Fixation and Collection of Water Tariff

Progresses of various activities are indicated below:

Re-assessments Status:

A Total of 23 Pourashavas have been maintaining regular Interim Assesment, 2 Pss (Nabinagar & Chapai Nawabgonj) have been Re assessment duly but 6 Pss (Panchagarh, Meherpur, Kishorgonj, Charghat, Naogaon and Moulavibazar are not Completed in due time.

Status on Holding Tax Collection:

At the end of the June FY 2014-2015, holding tax-collection-efficiencies have found as 71.23%. There are 5 Pourashavas (Naogaon Lalmonirhat, Magura Muktagacha, Jessore & Tungipara) who attained below 70%. The lowest efficiency found in Tungipara, which is only 16.63% and the highest efficiency found in Bera (92.47%).

Non-Tax Revenue Collection:

Up to June FY 2014-2015, the demand was Tk. 1,004,942,924 (1004.94 million) and the collection against the demand was Tk. 874,319,123 (874.32 million). However, the rate of collection efficiency of 31 PSs is found 87.00%. The lowest efficiency found in Kishorgonj Pourashava (43.34%) and highest efficiency found in Tungipara Pourashava 113.76%).

Water Tariff:

As per quarterly report of April-June 2015 FY demand was Tk. 218,047,560 (218.05 million) and the collection against the demand was Tk. 169,058,946 (169.06 million). However, the rate of collection efficiency of 24 PSs is found 77.53%. However, 4 Pourashavas' (Shahajadpur, Nabinagar, Benapole and Chatak) do not have piped-water supply facilities and 3 Pourashavas (Bandarban, Rangamati and Khagrachari) have facilities provided by the DPHE.

Area of Activity-5**Financial Management, Accountability & Sustainability**

The following 06 activities have been included:

- Preparation of Annual Pourashava Budget with involvement of Standing Committee on Establishment & Finance
- Carrying out Audit of Accounts with involvement of Standing Committee on Accounts & Audit
- Establishing Computerized Accounting System & generating Computerized Accounting Reports
- Payment of Electric & Telephone Bill
- Carrying out Inventory of Fixed Assets, Opening of Fixed Asset Register, Designing Fixed Asset Database and Creation of Fixed Asset Depreciation Fund Account

Progress of various activities has been achieved as indicated below:

Preparation of Annual Pourashava Budget:

Annual Pourashava budgets have been prepared by all the 31 Pourashavas. Budgets have not been displayed by Pourashavas (Chapai Nawabganj, Shajadpur, Benapole, Magura, and Tungipara). Draft budget has not been discussed in one Pourashava (Tungipara). The final budgets have been approved in all the 31 Pourashavas. Approved budgets have not been sent to PMO by 02 Pourashavas (Lalmonirhat and Rajbari). The concerned Pourashavas have been informed to cover the deficiencies.

Carrying out of Audit of Accounts:

Annual Statements of Accounts have been prepared by 27 Pourashavas and those have not been prepared by 04 Pourashavas (Bera, Joypurhat, Naogaon, Kotalipara). Annual audit of accounts have been conducted and audit reports prepared by 25 Pourashavas and those have not been done in 06 Pourashavas (Bera, Joypurhat, Naogaon, Choudadanga, Kotalipara and Kishoreganj). Audit reports were submitted to TLCC meeting by 20 Pourashavas and those were not submitted by 11 Pourashavas (Bera, Lalmonirhat, Naogaon, Shajadpur, Nabinagar, Choudadanga, Kotalipara, Tongipara, Chhatak, Habiganj and Kishoreganj). Audit reports were discussed by 19 Pourashava councils and those were not discussed in 12 Pourashava councils (Bera, Joypurhat, Naogaon, Shajadpur, Laxmipur, Nabinagar, Choudadanga, Kotalipara, Magura, Chatak, Habiganj and Kishoreganj). The audit reports were sent to PMO by 17 Pourashavas and those were not sent by 14 Pourashavas. The concerned Pourashavas have been informed to cover the deficiencies.

Computerized Accounting System installed:

Computerized accounting systems have been installed by 20 Pourashavas and those have not been installed in 11 Pourashavas (Bera, Charchat, Ishwardi, Joypurhat, Nilphamari, Laxmipur, Nabinagar, Rangamati, Choudadanga, Kotalipara and Moulvibazar). Data entries have been done, Monthly Income and Expenditure Statement have been submitted to the Pourashava Mayors and Monthly/Quarterly Income and Expenditure Statements have been sent to PMO by 20 Pourashavas and 11 Pourashavas have not submitted/sent the above reports. The concerned Pourashavas have been informed to cover up the deficiencies.

Electricity Bills:

As per quarterly report of April-June 2015 FY,17 Pourashavas have paid fully; 14 Pourashavas were found irregular. Total Unpaid Amount is TK 324,995,413 (325.00 million) dues.

Telephone Bills:

As per quarterly report of April-June 2015 FY 26 Pourashavas paid 100% telephone bills. Remaining 5 Pourashava have found irregular. Total Unpaid Amount is TK 1,216,877 (1.22 million) dues.

Carrying out of Inventory of Fixed Assets:

Fixed asset Inventories have been prepared by 28 Pourashavas and inventories have not been prepared by 04 Pourashavas (Khagrachari, Laxmipur, Choudadanga and Moulvibazar). Inventory of fixed asset has been updated by 24 Pourashavas and it has not been updated by 07 Pourashavas (Ishwardi, Lalmonirhat, Shajadpur, Khagrachari, Laxmipur, Choudadanga and Kishoregonj). Computerized fixed asset database has been prepared by only 02 Pourashavas (Bandarban and Meherpur) and all the remaining 29 Pourashavas have not prepared computerized database. Pourashava wise amounts of lease for 1420 Bangla year and 1421 Bangla year have been indicated by all the 31 Pourashavas. All the concerned Pourashavas are being informed to cover up the deficiencies.

Loan and Repayment:

22 PSs availed loan Out of 31 PSs of which 100% installments have paid by 9 PSs (Moulavibazar, Muktagacha, Laksam, Hobigonj, Laxmipur, Nilphamari, Joypurhat, Rajbari and Chatak), rest 13 PSs have their huge outstanding installments. There were 13 Pourashavas (Choudadanga, Ishwardi, Rangamati, Bera, Naogaon Jessore, Magura, Lalmonirhat, Charchat, Shahajadpur, Chapai Nawabgonj and Meherpur were found irregular.

Area of Activity-6**Administrative Transparency**

The following activities 3 have been included under the area of Activity:

- Formation and Working of Standing Committees
- Ensure participation and assistance in conducting all training programmes:
- Using Improved Information Technology (IIT) for Good Governance

Progress of various activities are indicated below:

- **Formation and Working of Standing Committees:**

All the 31 Pourashavas have formed all the required number standing committees. Regular meetings have been held and minutes prepared and disclosed to TLCC. The Pourashavas have been informed to cover up the deficiencies.

- **Ensure participation and assistance in conducting all training program:**

This activity 29 Pourashavas have Participation in all training Program and 2 Pourashavas have not participated in the training Programs (Habigonj and Kishoregonj). 21 Pourashavas allocated fund in their revenue budget for training program and 10 Pourashavas have not

allocated fund (Lalmonirhat, Nilphamari, Bandarban, Nabinagar, Rangamati, Jessore, Magura, Tungipara, Habiganj, Moulvibazar). 05 Pourashavas (Iswardi, Nilphamari, Benapole, Meherpur, Netrokona) have spent fund from the allocated budget. All others 26 Pourashavas have not spent fund. All the relevant Pourashavas are being informed to cover up the deficiencies.

- **Using Improved Information Technology (IIT) for Good Governance:**

25 out of 31 Pourashavas have developed Web site and 06 Pourashavas have not development Website. All the 25 Pourashavas have Website have updated the Website. The remaining 06 Pourashavas are being informed to cover up the deficiencies.

Area of Activity-7: Keeping Essential Pourashava Services Functional

The following 5 activities have been included under this area of activity:

- Collection, Disposal and Management of Solid Waste.
- Cleaning and Maintenance of Drains.
- Arrangement for making Street Lighting functional.
- Carrying out Operation & Maintenance (O&M) of Infrastructure & establishment & Operation of Mobile Maintenance Team.
- Managing sanitation.

Progress of various activities are indicated below:

Collection, Disposal and Management of Solid Waste:

All 31 Pourashavas prepared action plan for collection, disposal and Management of Solid Waste. Action plans were implemented by 29 Pourashavas except Choudanga and Meherpur. Budget allocations have been made by 30 Pourashavas except Moulavibazar Pourashava. Expenditure has been incurred in 29 Pourashavas except Laximpur and Kotalipara Pourashavas. Regular collection of solid waste was done in core areas in all the 31 Pourashavas. The Pourashavas are being informed to cover up the deficiencies.

Cleaning and Maintenance of Drains:

All 31 Pourashavas prepared action plan for Cleaning and Maintenance of Drains. Action plans were implemented by 30 Pourashavas except Kotalipara Pourashava. Budget allocations were made and expenditure incurred in all the Pourashavas for cleaning and Maintenance of Drains from the allocated budget. Regular cleaning of primary drains was done in all the Pourashavas and the Pourashavas are being informed to cover up the deficiencies.

Arrangement for making Street lighting functional:

All the 31 Pourashavas prepared action plan for arranging Street Lighting functional. Action plans were implemented by all the Pourashavas. Budget allocations were kept in all the Pourashavas and expenditure incurred by 27 Pourashavas except Charchat, Khagrachari, Laxmipur and Tongipara Pourashavas. The Pourashavas are being informed to cover up the deficiencies.

Carrying out Operation & Maintenance (O&M) of Infrastructure & establishment & Operation of Mobile Maintenance Team (MMT):

All the 31 Pourashavas prepared action plan to carry out O&M of infrastructure and operation of MMT. Budget allocations for implementation of action plan were made by all the 31 Pourashavas and expenditures were incurred by 27 Pourashavas except Naogaon, Khagrachari, Tongipara, and Chhatak pourashavas. The MMTs have been formed in 15 Pourashavas and 16 Pourashavas have not yet formed MMTs. The Pourashavas are Chapainawabganj, Iswardi, Lalmonirhat, Khagrachari, Laxmipur, Rangamati, Chouadanga, Jessore, Kotalipara, Meherpur, Tongipara, Habiganj, Kishoreganj, Moulvibazar and Muktagacha. The Pourashavas are being informed to cover up the deficiencies.

Managing sanitation:

All 31 Pourashavas prepared action plan for Managing sanitation. Budget allocations for managing sanitation action plan were made by 26 Pourashavas and budget allocation have not been made in 05 Pourashavas (Charghat, Rangamati, Kotalipara, Kishoreganj and Moulvibazar). Expenditures were incurred by 22 Pourashavas and no expenditure incurred in 09 Pourashavas (Laxmipur, Rangamati, Magura, Tungipara, Habiganj, Kishoreganj, Moulvibazar, Muktagacha and Sherpur). Public toilet made clean and functional by 23 Pourashavas and 8 Pourashavas did not clean and made public toilets functional (Charghat, Lalmonirhat, Shajadpur, Laksham, Kotalipara, Tongipara, Moulvibazar and Sherpur). The Pourashavas are being informed to cover up the deficiencies.

Progress of UGIAP Implementation of Window-B Pourashavas Upto 30 June 2015

UGIIP-III also stipulates a provision for implementation of UGIAP for Window –B Pourashavas. There will be only two Phases, Phase-I and Phase-2. Only Pourashavas meeting Entry Criteria will be allowed to Graduate to Phase-1. A simplified set of criteria has been designed for UGIAP of Window B Pourashavas. All participating Pourashavas (other than class A Pourashava falling Under UGIIP-III and MGSP and Voluntarily Participating Class B and Class-C Pourashavas) will be ranked on competitive basis and top ranked 10 pourashavas will receive fund allocations.

Through a Letter dated 21.05.2015, the Chief Engineer, LGED informed the Mayors of 85 class – A Pourashavas about implementation of UGIAP for Window-B Pourashavas.

Through a letter dated 02.06.2015, the Project Director, UGIIP-III, informed the Superintending Engineer (Urban Management), LGED endorsing the list of 85 Non-UGIIP and MGSP Pourashavas and requested him to arrange Orientation Workshop for the pourashava Mayors and other pourashava officials with initiative from UMSU/RUMSU, LGED.

The project Director also endorsed a copy of the Letter to the Team Leader, PME to required assistance to the Superintending Engineer, UMSU in arranging the Orientation Workshops.

The PME Team Leader and the consultants held discussion with the Superintending Engineer, UMSU during the 4th Quarter and submitted a Proposal on the following Issues:

- Draft Orientation workshop Programs for 07 Locations (Dhaka, Comilla, Mymensing, Khulna, Barisal, Rangpur and Bogra).
- Draft Power Point Presentations for the above Workshops.
- Draft Budget for the above Workshops.

4.4.5 Progress of Implementation of Gender Development and Poverty Alleviation (GDPA) Component

Gender Action Plan (GAP)

Each of the project PSs has formed WCA standing committee according to project guideline and monthly meeting is taking place regularly. It is the committee which is responsible for formulating and implementing PS GAP. All the PSs have their GAP outline, included in PDP. It is worth a mention that, PPTA team (for UGIIP-III) assisted 3 sample and 7 priority PSs in preparing need based GAP.

In the current quarter (April-June) PMO and GDPA Team have organized a 2 day workshop in 4 batches (21 project PSs) to assist the PSs in formulating a GAP tailored to their need.

Eying to raise the PSs' understanding level at par with project's design level, emphasis was given on gender concept and conceptual issues during the workshop. Along side, efforts were given to sensitize them on the issue, so that they can precisely focus on their needs and concomitantly reflect on required solution. Later on group exercises were carried out to prepare need based draft GAP.

Each of the draft GAP was discussed in respective TLCCs and their endorsement was obtained.

PMO and GDPA Team have also imparted training to the key persons of all (31) project PSs on GAP implementation. Participants of the training/workshop were:

- Chair (WWC) of 'SC on WCA';
- man Ward Councilor of 'SC on WCA';
- assigned PS official to do the secretarial job of the committee; and
- PS Secretary.

During the workshop/ training, special emphasis were given on: preparing yearly and quarterly work plan with budget for GAP implementation, withdraw allocated fund and use it for GAP implementation; effective participation in TLCC, WC- Ward Committee and standing committee meetings and address gender issues in the respective meetings; conduct courtyard meetings; address gender issues in infrastructure and constructions, etc.

Notably, prior to start of the actual training session the feedback received from the participants made one thing clear that, they could adequately remember the issues and terminologies; they were exposed to during earlier GAP preparation training and consequent completion of training/ workshop. The feedback received clearly revealed the fact that the participants, by and large, developed a fair understanding of the overall requirements of the stated component/ interventions.

Up to June'15 all (31) project PSs have formulated detailed need based GAP with the assistance of PMO and GDPA team. All project PSs have allocated fund for GAP implementation from their own revenue budget.

Many a sample and priority PS have already started the implementation of GAP using own revenue fund allocated for GAP.

Poverty Reduction Action Plan (PRAP)

Poverty Reduction and Slum Improvement (PR&SI) standing committee is responsible to formulate PRAP and its implementation. Each of the project PSs have the committee

according to project guideline and the meeting is taking place regularly in almost the entire project PSs.

PRAP formulation workshop for the 21 project PSs has been planned in the upcoming quarter. It is worth to mention that, 3 sample and 7 priority PSs detailed need based PRAP has already been formulated with the assistance of PMO and the PPTA team.

Workshop on implementation of PRAP for the entire PSs has been planned in the same (July-September) quarter.

Each (31) of the project PSs have allocated fund from their revenue budget for PRAP implementation. A few of the PSs had some deviations from the project's target of 5% allocation from their revenue for PRAP. However, with the intervention of GDPA and GICD the stipulated level is being restored.

4.4.6 Procurement Status

As per Development Project Pro-forma (DPP) for UGIIP-III, a total of 25 (Twenty Five) different items of goods under title Indicative break-up of vehicle and equipment were listed for procurement. Goods of different category will be procured under different package numbers using the fund allocated from ADB Contact Agreement for 2 packages one for 04 (Four) nos cross country vehicle (Contact Amount JPY 14,842,448.00 equivalent BDT 96,68,370.00 and another for 34 (thirty four) nos. double cabin pickup (Contact Amount USD 968,513.00, equivalent BDT 75,350,311.40) have been signed. Invitation for tender for 1 ICB Package for 12nos. Hydraulic litter has been published. Bid documents of other few packages are being prepared. The States of Procurement of goods (NCB) and States of Procurement of goods (ICB) are giving in Annex-I and Annex-2.

SECTION – E

Urban Sector policy and Pourashavas organogram

The Local Government Division has been requested by LGED to expedite approval Process of Urban Sector Policy and reviewed organogram. It is under the process of approval.

SECTION - F

Environment Safeguard Issues

Ten (10) Priority Municipalities have been reported to address safeguard issues for 1st Phase subprojects.

DOE has issued their no-objection to all Category B Subproject on 21 May, 2015. Safeguard Reports for 18 Subproject has been Published in ADB website.