

Ministry of Local Government, Rural Development and
Cooperatives
Local Government Division
Local Government Engineering Department



**Governance and Infrastructure
Improvement
under City Governance Project**

MONTHLY PROGRESS REPORT

April, 2017

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ABBREVIATIONS

ACE	Additional Chief Engineer
ADB	Asian Development Bank
ARP	Administrative Reform Plan
BDT	Bangladesh Taka
BME	Benefit Monitoring and Evaluation
CC	City Corporation
CDA	Chittagong Development Authority
CDCC	City Development Coordination Committee
CE	Chief Engineer
ChCC	Chittagong City Corporation
CoCC	Comilla City Corporation
CPTU	Central Procurement Technical Unit
CPU	Comprehensive Planning Unit
CSCC	Civil/Citizens Society Coordination Committee
DAP	Detailed Area Plan
DOE	Department of Environment
DPD	Deputy Project Director
DPHE	Department of Public Health and Engineering
DPP	Development Project Proposal
DSM	Design, Supervision, and Monitoring
DTL	Deputy Team Leader
E-GP	Electric Goods Procurement
FSMP	Feasibility Study and Master Plan Review
GCC	Gazipur City Corporation
GII	Governance and Infrastructure Improvement
GICD	Governance improvement and capacity development
GOB	Government of Bangladesh
CGP	City Governance Project
ICGIAP	Inclusive City Governance Improvement Action Program
IDPCC	Infrastructure Development Plan of the City Corporation
JICA	Japan International Cooperation Agency
LA	Loan Agreement
LGD	Local Government Division
LGED	Local Government Engineering Department
MOF	Ministry of Finance
MoLGRD&C	Ministry of Local Government Rural Development & Cooperatives
MP	Master Plan
NCC	Narayanganj City Corporation
NOC	No Objection Certificate

ODA	Official Development Assistance
PD	Project Director
PIUCC	Project Implementation Unit at City Corporation
PR	Performance Review
PW	Procurement Work
RpCC	Rangpur City Corporation
SC	Steering Committee
TCP	Technical Cooperation Project
UMU	Urban Management Unit
WLCC	Ward Level Coordination Committee
GWG	Governance Working Group

1. Project Description

1.1 Project Objective

The objective of the “Inclusive City Governance Project” (the Project) is to improve public services and promote economic opportunities in the target five (5) City Corporations by strengthening the city governments’ administrative capacity and improving urban infrastructure, thereby contributing to the economic growth and the living environment improvement in the target City Corporations.

1.2 Necessity and Priority of the Project

Consistency with development policy, sector plan, national/regional development plans and demand of target group and the recipient country.

1.3 Background

Bangladesh has experienced increased urbanization since independence. In 2012, the estimated total population of the country was 154.69 million of which 29.0 percent (44.86 million) was urban. The urban population growth rate is 2.92% per annum (World Bank 2012), much higher than total population growth rate of 1.37% (Bangladesh Bureau of Statistics 2011). At existing growth rates, it is expected that the country’s urban population will reach about 110 million or half of the population by 2035. The reasons for the rapid population growth in urban area are as follows ; i) the high natural increase in urban population; ii) the territorial expansion of urban areas; and iii) rural to urban migration. At present urban dwellers constitute about 30 percent of the total populations of Bangladesh, but their contribution to GDP is more than 60 percent indicating that the productivity of labor in urban areas is much higher than in rural areas.

Two types of urban local government exist in Bangladesh e.g. the City Corporation (CC) and the Pourashava. Generally, in the Divisional Level, CC functions whereas Pourashvas function in other towns. At present there are 11 (eleven) CCs and 319 Pourashvas in the country. CCs are playing an important role in the national development resulting from rapid growth in these urban centers.

1.4 Development policy, sector plan, national/regional development plans

(a) The Sixth Five Year Plan 2011–2015 (2010) (SFYP)

The SFYP emphasize the importance of the development of sound urban institutions and the improvement of city governance. SFYP mentions that the strategies for “urban transition management” include: improving city governance, balanced development of urban centers, urban resource mobilization, sound real estate market, facilitating NGO improvement in housing, taking steps for better urban land management, better environmental management, sustainable urban transportation, provision of infrastructure/services, reducing urban poverty.

The Draft Final Seventh Five Year Plan 2016–2021 (SFYP) emphasizes three fundamental principles of governance:

- (i) ensuring the rule of law,*
- (ii) avoiding political partisanship, and*
- (iii) building a society free from corruption.*

These basic principles also guide the articulation and implementation of development programs thus forming the institutional framework, fundamental reforms, improvement in administration capacity and a strong anti-corruption strategy, and good governance in urban sectors.

(b) The draft National Urban Sector Policy (2011) (NUSP)

NUSP has objectives: to ensure regionally balanced urbanization through decentralized development and hierarchically structured urban system; to devolve authority at local urban level, and strengthen local governments through appropriate powers, resources and capabilities so that local governments can take effective responsibility for a wide range of functions; and to develop and implement urban management strategies and governance arrangements for enhancing complementary roles urban and rural areas in sustainable development.

(c) City Corporation Act (2009)

Before 2008, there were 6 (six) City Corporations in Bangladesh and there are 6 individually-formed “Act” for each CC. In 2009, for managing the rapid urbanization, LGD unified those individual Acts and newly enacted into “City Corporation Act”. It is supposed, the number of CCs will be increased in near future, so that the government needs to improve the legal system on City Corporation.

1.5 Rationale of target area selection and overall project design

1.5.1 Needs for inclusive urban development

Urbanization is the key contributor to the strong growth of industries and the social development. But at the same time, urban congestion and pollution now threaten city dweller's life and future economic growth.

(a) Needs for urban infrastructure development

The development of urban infrastructure has not kept pace with rapid urbanization, causing an acute shortage in urban infrastructure and services like piped water, sewerage, drainage, roads and bridges. As roads and bridges have insufficient capacity to meet growing traffic volume, traffic jams in city centers limit access to economic opportunities and social services. Rapid urbanization is largely attributed to immigration be in low income group settling in urban slums without access to basic services. Rapid urbanization has been posing adverse environmental and social consequences.

(b) Weak urban governance

Although the City Corporation Act (2009) clearly mentions that CCs are the Local Government Institutions mandated to provide service to the urban citizens, CCs do not have enough capacity to provide those services to their dwellers. The reasons of CC's weak urban governance are:

- (i) shortage of manpower;
- (ii) financially vulnerability;
- (iii) incompetence of officers;
- (iv) the limited power for recruitment; and the absence of participatory planning process and system.

(c) Lack of coordination among stakeholders

The involvement of a number of institutions in the management of affairs of city areas has resulted in gross overlapping of functions and lack of coordination. Such plurality generated by the municipality within institutions in planning, implementation and development approaches results in uncoordinated manner, which in fact create more problems.

(d) Lack of Inclusive Urban Planning

CCs were originally created for planning and management of urban areas. Later on separate planning and development organizations were created such as Rajdhani Unnayan Kartipakkha (RAJUK) and Chittagong Development Authority (CDA). The development authorities in these cities are authorized to undertake local urban planning as well as infrastructure and site development activities for housing, commercial and industrial use. The authorities are also empowered to exert development control functions. The effectiveness of these authorities, however, is generally limited by such factors as inadequate management and financial system, multiplicity of institutions with urban development function within their jurisdictions, uncoordinated development, and lack of integration with other agencies.

1.5.2 Continuity of JICA's Assistance

To find out the appropriate functional and institutional structure for the CC, GOB requested the Government of Japan to implement a technical cooperation project to cover all aspects for establishing "Inclusive City Government" with a view to meeting the future demand and efficient management of urban development. Under the Record of Discussion between Japan International Cooperation Agency (JICA) and GOB, JICA dispatched the Expert Team for Technical Cooperation Project (the JICA TCP Team) and, together with Local Government Division (LGD) and Local Government Engineering Department (LGED), launched "The Project for Developing Inclusive City Government for City Corporation" (the JICA TCP) in November 2012. The JICA TCP has developed

- (i) governance improvement programs and
- (ii) infrastructure development plan based on CC's future vision through the discussion with CCs, LGD and LGED.

Based on the above mentioned outputs from the JICA TCP, LGED and JICA formed the Loan Project to establish "Inclusive City Governance".

2. Scope of Works

2.1 Project Components

The CGP comprises of four components are:

- Component 1: Governance improvement and capacity development,
- Component 2: Urban infrastructure development,
- Component 3: Implementation support for equipment procurement, and
- Component 4: Consulting service.

The project will address urban infrastructure development in parallel with governance improvement of each target CC during the project period. City Corporations focused on will be:

- Narayanganj City Corporation
- Comilla City Corporation
- Rangpur City Corporation
- Gazipur City Corporation
- Chittagong City Corporation

This Monthly Progress Report summarizes the Consulting Services for Governance and Infrastructure Improvement (GII) through the current cycle of activities, problems and/or issues, and its resolutions with three sub-teams such as (1) Governance Improvement and Capacity Development (GICD), (2) Design, Supervision and Monitoring (DSM), and (3) Feasibility Study and Master Plan Review (FSMP).

2.2 Scope of GII CGP Consultants

(a) Management Unit (GII)

This unit consists of the Team Leader and Financial Management Specialist with supporting staff to control over three sub-teams such as GICD, DSM and FSMP.

(b) Governance Improvement and Capacity Development (GICD)

GICD sub-team undertakes enhancement of CC Governance through ICGIAP implementation and makes collaboration with prospective JICA Technical Cooperation Project on Governance. Two sub-components include:

Table 2.1: Summary of Governance Activities by GICD (Original)

GICD Component	Contents	Description
Sub component 1-1	Implementation of Inclusive City Governance Improvement Action Program (ICGIAP)	<p>(1) To support each CC on the governance with:</p> <ul style="list-style-type: none"> (i) Accountability; (ii) Participation; (iii) Legal Framework; and (iv) Transparency. <p>(2) To support to implement the administrative reform action plan (ARP) to achieve city incisiveness.</p> <p>(3) To be supported by JICA's Governance Technical Cooperation Project through:</p> <ul style="list-style-type: none"> (i) Improvement of Legal Framework of each CC; (ii) Restructure of organization of each CC (iii) Capacity Development of each CC; and (iv) Exchange of know-how among cities in Bangladesh and Japan.
Sub component 1-2	Capacity Development	<p>(1) To support capacity development of:</p> <ul style="list-style-type: none"> (i) City Officials of each CC; (ii) Mayor and Councilors of each CC; (iii) GOB officials; and (iv) Contractors through: <ul style="list-style-type: none"> - Skill-up Training; - ICT enhancement; - Establishment of CRC; - Exchange visit and Best Practice Dissemination

- Program;
– Waste Management Activities; and
– Poverty Reduction Program
(2) To be supported by JICA's Governance TCP with their pilot activities.

(c) Design, Supervision and Monitoring (DSM)

DSM sub-team works for the preparation and implementation of the infrastructure projects categorized as Batch 2, while it will support each CC for implementation of Batch 1 sub-projects when necessary. Table 1-1 summarizes sub-component of DSM:

Table 2.2: Summary of Infrastructure Subprojects by DSM (Original)

DSM Component	Contents	Description
Sub component 2-1	Urban roads (include bridges, flyovers and culverts)	Upgrading of at least 58 urban roads (Total 419.99 km) in 5 CCs to provide efficient road access between economically and socially important locations, such as Export Processing Zone (EPZ), markets, hospital, and schools.
Sub component 2-2	Drainage facilities	Improvement of drainage facilities (Total 196.47 km) in 5 CCs to reduce inundation and water logging of rainwater, sewage, and wastewater.
Sub component 2-3	Water supply system	Installation of 6 water supply systems to improve citizen's access to safe water by: (1) rehabilitation and expansion of piped water supply system, (2) construction of production tube wells with pump house.
Sub component 2-4	Bus & truck terminal	Improvement of 2 bus and truck terminals to improve efficiency of passenger and freight transport, enhance economic potential, and mitigate traffic congestion by reducing the number of stopping and parking of buses and trucks at roadside.
Sub component 2-5	Street lights	Installation of streetlights to enhance road safety and public security which includes; (1) installation of streetlights and poles, and (2) switching to energy saving light bulbs.
Sub component 2-6	School cum cyclone shelter	Construction of 8 school cum cyclone shelters in coastal area of Chittagong CC.

(d) Feasibility Study and Mater Plan Review (FSMP)

FSMP sub-team will review the existing master plan and/or relevant urban development plans of CCs, and conduct feasibility studies in the target 5 CCs. The FS covers transport, water supply, drainage, sanitation, solid waste management, land reclamation and municipal facilities etc. The output of FS (probable subprojects) will be link with other investment project in planned way such as for future infrastructure development projects.

Table 2.3: Summary of FSMP Activities Currently Underway by FSMP

FSMP Component	City Corporation	Description
Sub component 3-1:		
Feasibility Study	Narayanganj	(1) Fourth Shitalokha River Bridge Construction (2) Water supply, solid waste management projects
	Comilla	(3) Gomti River Embankment Road Construction (4) Surface Water Treatment Plant, Drainage, and Sewerage projects

	Rangpur	(5)	Upgrading of Urban Roads
		(6)	Water Supply, Solid Waste Management Projects
	Gazipur	(7)	Turag River Bridge Construction
		(8)	Rail Flyover Construction
	Chittagong	(9)	Drainage System Improvement
Sub component 3-1:			
Master Plan Review	Narayanganj	<ul style="list-style-type: none"> - RAJUK preparing a new MP for 2015-2035 - LGED supporting the preparation of Action Area Plan - FS for the fourth bridge over Shitalakhya river - Review of Strategic Transport Plan (RSTP) for Greater Dhaka funded by JICA 	
	Comilla	A new MP has been prepared by LGED	
	Rangpur	A new MP has been prepared by LGED	
	Gazipur	<ul style="list-style-type: none"> - RAJUK is preparing a new MP for 2015-2035 - LGED is going to support NCC to elaborate Action Area Plan - Review of Strategic Transport Plan (RSTP) for Greater Dhaka funded by JICA 	
	Chittagong	<ul style="list-style-type: none"> - MP for 1995-2015 - WB has a plan to elaborate Strategic Transport Plan - ADB is planning to start MP 	

3. Progress of Consultancy Services During April, 2017

3.1 Progress of Governance Improvement and Capacity Development (GICD)

Summary

The GICD sub-team has supported the 5 CCs as per the ICGIAP work plan for FY 2016/17. In parallel, the team started to prepare for FY 2017/18. A training plan for FY 2017/18 has been prepared and submitted to PCO. A draft budget has been prepared for ICGIAP implementation in each CC, which is being facilitated to include the ICGIAP-related provision in the CC budget for FY 2017/18. CCs are responsible for ICGIAP implementation but in previous years, they had no budget provision in their annual budget, which is expected to be addressed from the next FY.

A ICGIAP progress review meeting was held in CoCC on 18 April 2017 for reviewing the status of ICGIAP implementation through a power point presentation. All departmental heads and focal persons reviewed their progress and necessary activities for achieving the performance criteria/targets.

The TCP team has prepared a report on the results of the Citizen Survey (CRC) in RpCC. Reports on other 4 CCs are in progress. The reports will be sent to the respective CCs, requesting the ARC for review and sharing within the CC and in a CSCC meeting. The CCs are also expected to upload the data & analysis on their website for dissemination among CC citizens.

In addition, the following were the highlights of the GICD actions during the month:

- Supported to the CCs to upload updated information on physical and financial progress of all ongoing Batch-1 and Batch-2 sub-projects on the CC websites in coordination with the DSM sub-team.
- Organized orientation workshop on Law and Discipline for capacity development of the member of Standing Committee at RpCC on 24 April 2017, at NCC on 26 April 2017 and at GCC on 27 April 2017.
- Supported the CCs to prepare asset inventory for the CC headquarters and zonal offices.
- Assisted the CCs to include provision in their next FY 2017/18 budget for ICGIAP implementation following the required accounting classifications.
- Supported the CCs to continue using the MSU software on tax, accounts and trade license through providing on the job training for relevant officials in each CC.
- Organized CDC management training in GCC on 10-13 April 2017.
- Supported the CCs to prepare Community Action Plans (CAPs), group savings, primary health care and pre-primary school education program in the PRAP target slum/poor communities.
- Supported to CCs to conduct CPU meeting for providing motivation to follow IDP and to make sure budget provision in the next FY budget for IDP implementation.

Table 3.1.1: GICD Actions during the Month of April, 2017

GICD Specialists & Facilitators	Responsible ICGIAP Area & Activities	Actions undertaken by GICD Specialists & Facilitators
IT	Area 1 (IT, openness and communications)	<ul style="list-style-type: none"> ▪ Supported the CCs to (i) disseminate SMS to the citizen, (ii) do online tendering through e-GP, (iii) make available on the CC website Physical and financial progress of all on going Batch 1 and Batch 2 sub-projects, (iv) establish CISC, and (v) update the CC website.
Governance	Areas 2 (administrative/organizational improvement)	<ul style="list-style-type: none"> ▪ Supported the CCs to (i) activate standing committees in each CC, (ii) continue implementing departmental KAIZEN as per their work plan, (iii) identify the gaps in between department functions and job-description of staffs according to the function analysis sheet. ▪ Facilitated to NCC and CoCC for re-construction of all Standing Committees by inclusion of newly elected Ward Councilors.
Finance	Areas 3 & 4 (tax and	<ul style="list-style-type: none"> ▪ Assisted to CCs Chief Accounts Officer and Accountants to take

GICD Specialists & Facilitators	Responsible ICGIAP Area & Activities	Actions undertaken by GICD Specialists & Facilitators
	financial management)	<p>necessary action to include ICGIAP related cost in next year budget.</p> <ul style="list-style-type: none"> Supported the 4 CCs to fully install and utilize the MSU software in collaboration with the IT Specialists. (Note: ChCC uses its own software.) Facilitated to (i) prepare asset inventory in each CC; (ii) conduct meeting for finance and establishment standing committee, and (iii) prepare group savings database for PRAP.
Participation	Area 5 (citizen participation and poverty reduction)	<ul style="list-style-type: none"> Assisted the CCs to facilitate PRAP activities (in 30 communities in each CC). Supported the CCs to (i) prepare 2nd community contract with each CDC for PRAP implementation, (ii) run the savings program among Primary Group (PG) members, (iii) ensure deposit the savings money in respective Bank account in time, (iv) run pre-primary school program for community children (10 schools in each CC), (v) run primary health care program, (vi) implement small infrastructure development (i.e. footpaths, drains, latrines, tube-wells and street lights) in each CC, (vii) distribute micro-credit among selected PG members as per guidelines; (viii) identify IGA needs and potential trainees for IGA training.
Urban Planning	Area 6 (urban planning) + Area 2.1 (CDCC) + Area 2.7 (CPU) + Area 5.5 (PRAP: CAP)	<ul style="list-style-type: none"> Provided hands-on support to the CC personnel involved in preparing PRAP Community Action Plan (CAP). A total of 20 (tween) CAPs have already been prepared in the 5 Project CCs as pilot basis. Rest of the CAPs will be prepared as early as possible. Through the process community stakeholders raised their infrastructure demands and prioritized the needs. Verified justification of the proposed infrastructure under PRAP. All of the project CCs have been requested to keep necessary budget provision in the next FY budget for the infrastructure inventory. Assisted to CCs to prepare for CPU meeting.

Table 3.1.2: Summary of CC's Progress on Key Milestone Tasks

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
1.1 Initiate e-governance activities	The number of E-GP tendering increased. Information on on-going projects made available on the CC website.	(a) E-GP refreshing training conducted for CC officers and staff.	Training report	Y	Y	Y	Y	Y
		(b) At least 5 tendering are held through E-GP during the year.	Official letter and Tender Notice	Y	Not done due to election	Y	Y	Y
		(c) The E-GP tender notices are published on the CC website.	A screenshot of website tender notice	Y	Not done due to election	Y	Y	Y
		(d) Physical and financial progress of all ongoing Batch 1 and Batch 2 projects are available on the CC website.	A screenshot of website tender notice	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> E-GP refresher training documents had been collected & organized by the GICD Senior IT Specialists.								
1.2 Establish & operationalize Mass Communication Cell (MCC)	At least 7,500 citizens (5,000 plus additional 2,500) registered for the SMS dissemination system	(a) MCC identifies additional 2,500 citizens to be registered in the SMS dissemination system.	Database of the 2,500 registered citizens	Y	Y	Y	Y	Y
		(b) MCC identifies several topics and messages to disseminated through the SMS system.	Resolution of MCC meeting	Y	Not done due to election	Y	Y	Y
		(c) SMS disseminated to 7,500 citizens at least twice a year.	Print screen of SMS delivery report with list of mobile numbers	Y	Not done due to election	Y	Y	P
<u>Noteworthy CC-level actions during the month:</u> All 5 CCs have prepared database of 7500 citizens in SMS dissemination system.								

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
1.3 Establish City Information Service Center (CISC)	CISC has started to provide services at least in 5 areas.	(a) All tender documents and forms are available in CISC.	Official letter	Y	Y	Y	Y	Y
		(b) At least 5 more service areas are identified.	MCC resolution	Y	Y	Y	Y	Y
		(c) CISC officers are trained to provide the services.	Training report	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
1.4 Organize mass public meetings	Mass public meeting held at least once a year with a report describing the meeting made available on the CC website.	(a) MCC selects issues to be discussed in mass public meetings.	Resolution of MCC meeting	Y	Not done due to election	Y	Y	Will be held in May
		(b) Topics and dates of the mass public meetings defined/decided on with consent of the Mayor.	Official Letter	Y	Not done due to election	Y	Y	Will be held in May
		(c) At least one mass public meeting held.	Report on the meeting	Y	Not done due to election	Will be held in May	Y	Will be held in May
		(d) The meeting report is made available on the CC Website	Screen shot of CC website	Y	Not due	Not due	Y	Not due
Noteworthy CC-level actions during the month:								
2.1 Establish & operationalize City Development Coordination Committee (CDCC)	1 st draft of revised CDCC composition and TOR discussed.	(a) 1 st meeting to discuss projects or specific issues (with selected members as appropriate).	Meeting minutes	Y	Y	Y	Y	Y
		(b) 2 nd meeting to review the IDP implementation (and project-specific issues as appropriate).	Meeting minutes	Not done due to election	Y	Y	Y	Y
		(c) 3 rd meeting to review draft updated IDP list of priority projects (and project-specific issues as appropriate.)	Meeting minutes	Y 2 nd meeting	Not done due to election	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		(d) 4 th meeting to review the original TOR & composition and discuss a revision.	Meeting minutes					
<u>Noteworthy CC-level actions during the month:</u> CCs are being supported to conduct 3 rd CDCC meeting. (The meeting in CoCC was postponed due to the mayoral election.)								
2.2 Establish Administrative Reform Committee (ARC)	Function Analysis Sheet reviewed and items for an administrative reform plan proposed.	(a) Each department reviews relevant part of Function Analysis Sheet (TCP/GICD team prepare the sheet for review).	Revised Function Analysis Sheet	Y	Y	Y	Y	Under process
		(b) ARC holds review workshop to identify items for administrative reform.	Agenda & workshop report					
		(c) ARC proposes items for administrative reform.	Report					
<u>Noteworthy CC-level actions during the month:</u> Function Analysis Sheet has been updated and CC functions, work processes and capacities are being reviewed by the TCP team in RpCC, CoCC, NCC and GCC. The GICD team will do the same for ChCC.								
2.3 Clarify vision and mission of each department	Vision & missions are reviewed.	(a) Vision & missions proposed by each department reviewed by ARC for revision and finalization.	Vision & mission final version	Y	Y	Y	Y	Y
		(b) Revised visions & missions are disseminated through different types of media such as CC website, local newspapers, radio, etc.	Record of dissemination	Y	By 2 nd week of May	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u>								
2.4 Establish Capacity Development Unit	Capacity development report produced by CDU for FY	(a) CDU facilitates and monitors Kaizen implementation activities by	Report on Kaizen implementatio	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
(CDU), which will then formulate training program	2016/17.	each department and keep records.	n					
		(b) CDU facilitates organizing trainings of relevant officials/staff in line with training priorities identified for FY2016/17 and keeps records.	Training report	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
2.5 Revise job descriptions	Job descriptions reviewed on key posts based on Function Analysis Sheet.	(a) ARC coordinates departmental review of Function Analysis Sheet and job descriptions of key officials/staff to identify any gaps in the job descriptions.	Meeting minutes	Will be completed by May	Will be completed by May	Will be completed by May	Will be completed by May	Will be completed by May
		(b) Each department compiles gaps between functions and job descriptions of key posts and submits to ARC for compilation.	Consolidated ARC report					
Noteworthy CC-level actions during the month: The gaps in between Function Analysis Sheet (FAS) and Job Description proposed in organogram of each CC are being reviewed. By end of May, it will be completed.								
2.6 Initiate kaizen activities	Report on Kaizen activity submitted by each department	(a) Each department implements one Kaizen as per work plan prepared in the March – April 2016 Kaizen refresher workshop.	Implementation report	Y	Y	Y	Y	Y
		(b) Each department presents output of Kaizen activity in a workshop held by CDU for review and planning for next FY.	Plan for FY2017/18	Y	Y	Y	P	Y
Noteworthy CC-level actions during the month: Each department is implementing Kaizen as per their work plan for FY 2016/17.								

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
2.7 Establish & operationalize Comprehensive Planning Unit (CPU)	CPU initiates and drives annual IDP updating.	(a) CPU coordinates updating IDP list of priority projects and O&M activities.	CPU Report	Y	Y	Y	Y	Will be held on 2 May
		b) CPU presents draft updated IDP list of priority projects and O&M activities to the concerned standing committee(s).	Meeting minutes					
Noteworthy CC-level actions during the month: CPU meeting held in each CC but IDP and O&M project list has not been prepared as of now.								
2.8 Activate Standing Committees	All standing committees hold meetings	Standing committees hold meetings at least twice a year.	Meeting minutes	Y (Partially)	Y (Partially)		P	Y (Partially)
		At least one standing committee meeting is broadcasted in electronic media during the year.	Meeting Record					
Noteworthy CC-level actions during the month:								
2.9 Prepare and publish Annual Administrative Report	Annual Administrative Report prepared and approved by City Council (As per CC Act)	(a) Officer in charge prepares AAR contents and request department heads to prepare departmental reports.	Request Letter	Y	Y	Y	Y	Y
		(b) Officer in charge consolidates departmental inputs and prepares a draft AAR.	Draft AAR	Y	Y	Y	Y	Y
		(c) Officer in charge submits the draft AAR to a CC meeting for discussion & approval.	Meeting minutes	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
3.1 Improve capacity/efficiency of tax assessment	System linking holding tax ID and construction	(a) Construction register to be open with ID number after construction permit issuance (RpCC and CoCC).	Photocopy of register	N/A	Y	Y	N/A	N/A

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
	registration initiated.	(b) All new construction permits recorded in the construction register (RpCC and CoCC).	Photocopy of register and sample check	N/A	Y	Y	N/A	N/A
		(c) NCC, GCC and ChCC continue raising the issue (on the information sharing by RAJUK & CDA) to the national government.	Letters / meeting minutes	The issue is raising unofficially	N/A	N/A	The issue is raising unofficially	The issue is raising unofficially
<u>Noteworthy CC-level actions during the month:</u> RpCC and CoCC are maintaining construction registration with the necessary information. All new construction permits are recorded in the construction register in CoCC & RpCC.								
3.2 Carry out interim tax assessment and increase collection	Interim tax assessment carried out regularly.	(a) 1 st progress report on interim tax assessment prepared.	Progress report	Y	Y	Y	Y	General assessment running
		(b) 2 nd progress report on interim tax assessment prepared.	Progress report	Y	(General assessment running)	Y	Y	(General assessment running)
		(c) 3 rd progress report on interim tax assessment prepared.	Progress report	Y	(General assessment running)	Y	Y	(General assessment running)
		(d) 4 th progress report on interim tax assessment prepared.	Progress report					
<u>Noteworthy CC-level actions during the month:</u> Interim tax assessment is regular task of GCC and RpCC for new holding and extension building. ChCC & CoCC are conducting re-tax assessment which takes place every five years. The NCC interim tax assessment not done during the month due to CC election.								
3.3 Identify other sources of CC taxes	Finance and Establishment Standing Committee held at least 4 times annually. → <i>Combined with 4.2</i>	(a) Tax collection situation assessment report (incl. issues and challenges) prepared and presented to the Finance and Establishment Standing Committee.	Situation assessment report & Standing Committee meeting minutes	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
<u>Noteworthy CC-level actions during the month:</u> CCs are collecting taxes and fees as per Model Tax Schedule 2015. RpCC collects tax from battery-run auto bikes								
4.1 Introduce independent account system in water supply and waste management (CoCC, RpCC)	O&M expenditures to be recorded accurately and water & waste management tariff to be examined.	(a) Bank account to be maintained properly.	Bank Statement copy	Y	Y	Y	Y	Y
		(b) O&M expenditure for water supply prepared separately with breakdown. (GCC, CoCC and RpCC)	MSU generated quarterly account statements	N/A	Y	Y	Y	N/A
		(c) O&M expenditure for waste management prepared separately with breakdown. (all CCs)	Quarterly account statements	Y	Y	Y	Y	Y
		(d) Water tariff to be examined	Tariff simulation report	N/A	Y	P	P	N/A
		(e) Waste management fee/rate to be examined.	Fee/rate simulation report	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> CCs have started to use the MSU accounting software. Tariff simulation report is under preparation. CCs open separate Bank Account for O&M expenditure of water and waste management and they are prepare periodic statement.								
4.2 Diversify earnings from CC services (e.g. markets, bus/truck terminals)	Finance and Establishment Standing Committee held at least 4 times annually.	(a) Situation assessment report on fees/rates prepared and presented to the Finance and Establishment Standing Committee.	Situation assessment report	Y	Y	Y	Y	Y
		(b) 1 st Finance and Establishment Standing Committee for the FY held	Meeting minutes	Y	Y	Y	Y	Y
		(c) 2 nd Finance and Establishment Standing Committee meeting for the FY held.	Meeting minutes	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		(d) 3 rd Finance and Establishment Standing Committee meeting for the FY held.	Meeting minutes	Y	Not done due to election	Y	Y	Y
		(e) 4 th Finance and Establishment Standing Committee meeting for the FY held.	Meeting minutes					
<u>Noteworthy CC-level actions during the month:</u> CCs collect taxes and fees from markets, transport (buses, trucks, auto-rickshaws and rickshaws) and other sources regularly.								
4.3 Establish integrated computer-based financial management system (IFMS)	Fixed asset register system initiated.	(a) System of preparing and updated fixed asset register established.	Photo copy of register.	Y	Y	Partially completed without value	Partially completed without value	Y
		(b) Fixed asset register prepared at least partially.	Photo copy of register.	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> CCs are preparing fixed assets register.								
4.4 Prepare financial statements and conduct internal audit	Internal audit conducted for FY 2015/16	(a) Internal Audit Department established.	Official letter with the name/ designation of the assigned staff	Y	Y	Y	Y	Y
		(b) Internal audit conducted for FY 2016/17.	Internal audit report	N	N	N	N	N
<u>Noteworthy CC-level actions during the month:</u> CCs have formed Internal Audit Committee, which will be oriented on internal audit by the GICD team, while the CC organogram have no provision of Internal Audit Department. (Government audit by AG Office only looks at compliance issues and financial audit of CCs is yet to take place. In the meantime, the CCs are expected to introduce internal audit.)								
4.5 Increase non-tax revenues at least by the inflation	Non-tax own source revenue increased at least by annual	(a) Collection target for each of non-tax revenue sources for FY 2016/17 established.	FY 2016/17 collection targets	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
rate in each year	inflation rate.	(b) Progress of collecting non-tax revenues reviewed in a CC meeting at least once by the end of the 3 rd Quarter.	Progress report & meeting minutes	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> Non-tax revenues have been increasing every year. Collection targets for FY 2016/17 are under consideration.								
4.6 All debts due to GOB and other entities paid as per the schedule	As per the Activity (and inform the PCO on the debt repayment on a quarterly basis.	(a) Debt payment status report to be submit to the PCO with proper supporting documents every quarter.	Quarterly debt payment report	Y	N/A	(RoCC has outstanding BMDF Loan)	Y	Y
<u>Noteworthy CC-level actions during the month:</u> GCC pays all their debts (BMDF loans) regularly.								
4.7 Outstanding bills (incl. electricity and telephone) older than 3 months paid	Settle electricity and telephone arrears and ensure regular payments.	(a) Electricity and telephone bill arrears and settlement measures discussed in a CC meeting at least once every quarter	Payment documents and meeting minutes	Y	Y	(RoCC has outstanding electricity bills)	Y	P (ChCC has outstanding electricity bills)
<u>Noteworthy CC-level actions during the month:</u> All CCs are paying their electricity and telephone bills regularly except for ChCC, which has outstanding electricity bills from the period of the previous Mayor.								
4.8 Budget compared with the actual expenditure →the role of Finance and Establishment Committee strengthened → the information displayed at the CC office	As per the Activity	(a) The FY 2016/17 budget made available to the public and on the website.	Photo	Y	Y	Y	Y	Y
		(b) A draft budget for FY 2017/18 prepared, reflecting ICGIAP-related costs.	Draft budget					
		(c) The draft budget for FY 2017/18 discussed in a CCCC meeting.	Meeting minutes					

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
Noteworthy CC-level actions during the month:								
5.1 Establish & operationalize Civil Society Coordination Committee (CSCC)	4 CSCC meeting to be held once every quarter and minutes prepared	a) 1st CSCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		b) 2nd CSCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		c) 3rd CSCC meeting	Meeting minutes	Y	Not done due to election	Y	Y	Y
		d) 4th CSCC meeting	Meeting minutes					
Noteworthy CC-level actions during the month: NCC didn't conduct 2 nd CSCC meeting due to CC election.								
5.2 Establish & operationalize Ward Level Coordination Committee (WLCC)	WLCC meetings to be held once very quarter and minutes prepared.	a) 1st WLCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		b) 2nd WLCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		c) 3rd WLCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		d) 4th WLCC meeting	Meeting minutes					
Noteworthy CC-level actions during the month:								
5.3 Community integration and formation of Community Group (CG)	CG has initiated waste collection.	(a) Target wards selected for piloting community waste collection.	Report	Y	Y	Y	Y	Y
		(b) CGs formed in the target wards.	Report	Y	Y	Y	Y	Y
		(c) CG members trained in waste collection (and other community service activities).	Report					
		(d) CGs have initiated waste collection.	Report with photo					

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
Noteworthy CC-level actions during the month:								
5.4 Prepare Gender Action Plan (GAP) – funded by the CC	GAP prepared and implementation started.	a) Workshop on Gender Action Plan and orientation	Orientation Report	Will be held in August '17	Y	Y	Y	Will be held in August '17
		(b) GAP prepared with budget proposal.	Report	Not due	Y	Y	Y	Not due
		(c) GAP implementation started.	Report					
Noteworthy CC-level actions during the month:								
Workshop on GAP in NCC & ChCC will be held in next FY 2017/18 due to fund unviability.								
5.5 Prepare Poverty Reduction Action Plan (PRAP) – funded by CGP	PRAP implemented and annual report produced.	a) PRAP implementation	Report	Y	Y	Y	Y	Y
		b) Skills build-up training	Report	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
5.6 Revise Citizen Charter	The revised Citizen Charter displayed in public.	(a) Revised draft Citizen Charter discussed in a CCCC meeting.	Report	Y	Y	Y	Y	Y
		(b) The revised Citizen Charter displayed in public and on the website.	Meeting Resolution	Displayed by May	Displayed by May	Y	Displayed by May	Y
Noteworthy CC-level actions during the month:								
The Citizen Charter has been updated in each CC with guidance from the Prime Minister's Office.								
5.7 Implement Citizen Report Card system (Note: IT Facilitator is to support the data entry after the survey.)	CRC format prepared and survey initiated.	(a) A format prepared and enumerators identified.	Report	Y	Y	Y	Y	Y
		(b) CRC survey conducted with at least 100 citizens and organizations.	Report	Y	Y	Y	Y	Y
		(c) CRC survey results consolidated and a report prepared.	Report	Report will be prepared by May	Report will be prepared by May	Y	Report will be prepared by May	Report will be prepared by May
		d) CRC report discussed in a CCCC	Meeting					

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		meeting	minutes					
<u>Noteworthy CC-level actions during the month:</u> The CRC survey have been completed in each CC. (Survey results are now being consolidated and analyzed by TCP Team.)								
5.8 Establish & operationalize Grievance Redress Cell (GRC) with revised terms of reference	GRC established with procedures and formats.	(a) GR procedures and format discussed and adopted by GRC	Meeting minutes and Report	Y	Y	Y	Y	Y
		(b) A workshop on GR procedures for orientation of CC Officials/Staff	Workshop Report					
		(c) Launching the GR system	Report					
<u>Noteworthy CC-level actions during the month:</u>								
6.1 Initiate/update Master Plan – in coordination with relevant authorities & agencies	Increasing accessibility of the plan through different mechanisms	(a) Information on planned & ongoing projects is available at CISC. The information may include the lists of: i) CGP Batch-1 projects ii) CGP Batch-2 projects lists iii) Sub-project lists of MGSP	Lists of projects	Y	Y	Y	Y	Y
		(b) The above information is uploaded on the CC website and the key information communicated through mass public meetings or SMS.	Website screenshot/ meeting minutes/SMS screenshot	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> CCs are being supported to prepare project lists to make available at CISC.								
6.2 Implement development control	Information collection on major Illegal land use areas & improve mapping skills of the relevant CC staffs	(a) A report on illegal land use area prepared.	Report	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing
		(b) Gain understanding the 'Building Construction Rules 1996' and 'Dhaka	Workshop Report					

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		Mohanagar Imarat Nirman Bidhimala 2008' (A workshop will be organized.)						
		(c) Relevant staff are trained on basics of GIS mapping. (A workshop will be organized.)	Workshop Report					
<u>Noteworthy CC-level actions during the month:</u> CCs are formed a committee which will work on identifying the illegal land use. A format has been prepared and send to CCs to make a list of illegal land.								
6.3 Infrastructure Development Plan (IDP) reviewed & revised through inter-governmental coordination and citizen participation	Ensuring CC budget provision for CC own sourced IDP projects	(a) CPU reviews consistency between the updated IDP and allocation in the CC budget for FY 2016/17 (incl. ADP allocations)	Meeting minutes	Updating of IDP is ongoing	Updating of IDP is ongoing	Updating of IDP is ongoing	Updating of IDP is ongoing	Updating of IDP is ongoing
		(b) IDP priority projects for the next cycle are discussed in CSCC and CDCC meetings (before presentation to the relevant Standing Committees)	Meeting minutes					
		(c) Priority projects for FY 2017/18 are discussed in connection with the budget in a CC meeting.	Meeting minutes					
<u>Noteworthy CC-level actions during the month:</u> After the CPU meeting, CCs have collected all the tender notice from each zone. Junior Urban Planning Facilitator in association with Senior Urban Planning Specialist have started to analyze whether the CC'S infrastructure improvement works are consistent with the CCIDP.								
6.4 Prepare O&M Action Plan	Inventory Database preparation of all CC infrastructures	(a) Field survey team formed and mobilized.	Infrastructure inventory database (at least partially completed)	Y	Y	Y	Y	Y
		(b)Conduct field survey.						
		(c) Prepare inventory database at least partially.						
<u>Noteworthy CC-level actions during the month:</u> Survey teams have been formed in each CC for conducting inventory survey, awaiting equipment provision and guidance from CGP (PCO & GICD).								
6.5 Implement environmental laws & regulations	Identification of illegal actions and measures to be	(a) CC identify environmentally illegal situations.	Report	Identification is ongoing	Identification is ongoing	Identification is ongoing	Identification is ongoing	Identification is ongoing

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
← assisted by DSM/CGP	taken against those actions	(b) CC identify measures as per the prevailing laws related to environmental issues.	Report					
Noteworthy CC-level actions during the month: Like activity 6.2, GCC is going to form a committee which will work on identifying environmentally illegal areas.								
6.6 Improve sanitary situations – public toilets & drainage	No. of public toilets and community latrines and waste water drainage connections are increasing.	(a) CPU reviews whether no. of public toilets, community latrines and drainage connections have increased under different interventions.	Progress report	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing
Noteworthy CC-level actions during the month: Under PRAP, GCC & RpCC are going to provide a sufficient number of sanitary latrines to the poor settlements, supplementing PRAP-funded latrines. The Slum Development Officer of each of those CCs is keeping records of the number of sanitary latrines to be constructed under PRAP and with CC's own funding.								
6.7 Solid waste management – awareness raising & improving practices ← jointly with Activity 5.3 (Community Groups)	Solid waste collection coverage and frequency improved.	(a) CC assesses the current coverage and frequency of the collection of solid waste.	Report	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing
		(b) Training of the Community Groups (CGs) (in support of Activity 5.3)	Training report					
		(c) Community awareness campaign organized including awareness raising in school (targeting children).	Report	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month: During CPU meeting of October 2016 in GCC, it has been decided to conduct an awareness campaign on Solid Waste Management in the GCC auditorium. The Urban Planning team of GICD will provide technical assistance to conduct the campaign.								
7.1 Awareness raising campaigns on specific law enforcement issues	At least one campaign to raise citizen awareness for law observation implemented.	(a) Law Officer (or officer in charge) prepares an awareness campaign plan based on issues raised by departments.	Campaign plan	Y	Y	Y	Y	Y
		(b) The awareness campaign plan endorsed by Mayor	Official Letter	Y	Y	Y	Y	Y
		©Awareness raising campaign implemented.	Report	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
Noteworthy CC-level actions during the month:								
7.2 Establish and operationalize Law Enforcement Unit (LEU)	A workshop for the Law & Discipline Standing Committee conducted.	(a) A workshop to train Law and Discipline Standing Committee members and relevant CC officials.	Agenda & report	Y	Will be held in May	Y	Y	Will be held in May
Noteworthy CC-level actions during the month:								
7.3 Capacity development of Law Enforcement & Discipline Standing Committee	Proposed legal actions implemented and produce report	(a) SC ensures a plan for law enforcement.	SC meeting minutes	Y	Y	Will be held in May	Will be held in May	Y
		(b) SC ensure the implementation of the law enforcement plan by relevant departments & officials.	SC meeting minutes					
Noteworthy CC-level actions during the month:								

Table 3.1.2: Problems/Issues and Resolutions to be Undertaken or Already Undertaken/Achieved

Problems/Issue	Resolutions to be undertaken	Undertaken/Achieved
Establishment of City Information Service Center (CISC) in GCC and ChCC: In June 2016, PCO supplied one Computer, one Printer and one Photocopier for establishing the CISC in each CC. But GCC and ChCC didn't place them in the CISC. Moreover, the space that has been allocated for CISC is not sufficient for providing the service. No specific staff has been assigned for the CISC. In NCC, RpCC and CoCC, internet connection remains an issue. For full functioning of the CISC, necessary equipment and internet connections	The GICD IT Junior Facilitators and IT Senior Specialist several times requested the CC officials and have tried to solve this issue but they failed. DTL has raised the issue to the Chief Engineer, CEO and Mayor of ChCC and DPD-1 along with DTL have met with GCC personnel concerned to solve the problem. But the two CCs are yet to take action. It is recommended that PD directly raise the issue to the leadership of the two CCs.	The GICD team and DPD-1 have continuously raised the issues and made a request to GCC and ChCC as mentioned in the left column.

are essential.		
Infrastructure Inventory The preparation of infrastructure inventory will rely on CC engineering support staff but in GCC and RpCC it has been found that the staff have been fully engaged with the Batch-1 project implementation and will be fully occupied with the Batch 2 implementation from now on. Since infrastructure development is the CCs' top most priority, the Mayor may not permit the engineering support staff to be assigned for infrastructure inventory.	The GICD sub-team prepared an estimate of equipment & personnel requirements and associated costs in November 2016, requesting PCO's decision on budget allocation and equipment procurement.	PCO has decided not to support this activity for the current FY. The GICD team will make the same request for the next FY.
Outstanding Electricity Bills of ChCC: ChCC has not paid outstanding electricity bills from the period of the previous Mayor and the current Mayor is not interested. (ICGIAIP Activity – 4.7)	The PD may be requested to raise the issue directly with the CC leadership or discuss with the concerned authority.	N.A.
Equipment for Senior Specialists and JFs The following are required for facilitating the GICD team's desk & field work: At CC Level 1. High resolution of 5 DHL Camera (1 for each CC) 2. Five number of scientific calculators (one for each CC), as there are only 3 computers for 5 JFs and the Finance JF in each CC is in need of having constant access to a calculator 3. Five number of internet modems including usage cost (one for each CC). The JFs have to visit zonal offices in each CC and internet connectivity while they're in the field will help improving intra-GICD team communications. Also, Finance and IT JFs provide hands-on support to the zonal offices on the MSU software and document generation. Their having a modem will help the zonal offices sending documents online and the zone staff learning the skills and internet connectivity potential. (The CCs are expected to introduce networks in the zonal offices in the future, but the GICD providing support in this area is very much needed as an interim measure.) At Dhaka Office	The requirements have been already sent to the management.	Yet to be supplied.

<p>1. Two DHL Camera for Specialists 2. Six internet modem including minimum cost (5 for 5 area of Specialists and one for DTL). The modems are needed for maintaining on-line communications during field visits.</p>		
<p>Observation on PRAP The cost estimate was done without getting views, ideas, and preferences from consultation with the local community. Besides, the cost estimates do not comply with the Community Action Plan (CAP). Though CAP of all CDCs are yet to be prepared due to negligence of GII Consultants (JV) for payments of travelling allowances incurred for visiting the CDCs. The CAP was needed to be prepared beforehand of the cost estimate. The cost estimator would also coordinate with the concerned Junior Urban Planning Facilitator and Senior Urban Planning Specialist as well.</p>	<p>a) Some anomaly has been identified especially in some packages of CoCC, ChCC and NCC. Recommendations on remedial measures were also given to the concerned persons of CGP. b) Misallocations of schemes were identified at the field visit. This visit made it possible to avoid such kind of schemes. c) The most feasible and possible location of DTW and community Toilet were identified from this visit.</p>	<p>It is recommended that the CC engineer should mention location of the proposed infrastructure in the estimate documents of each scheme and package so that the CDC will be less likely to be influenced by influential community people. Another important point is that monitoring is crucial for both construction and implementation stages. In order to ensure prioritized development in the poor communities, CAP is the most effective tool. So necessary arrangements for preparation of CAP should be made before procurement. The same method will also be utilized in the later stage for further procurement in all CDCs.</p>

3.2 Progress of Design, Supervision, and Monitoring

3.2.1 Site Visits

The DSM Sub-team has conducted the following site visits in the month of April, 2017 in order for supervising the Batch 1 subprojects as well as the preparation of Batch 2 subprojects.

Table 3.2.1: Site Visits by DSM Sub-team during the Month of April, 2017				
Month	Date	Destination	Activity	Attendance
April, 2017	10	ChCC	Supervision of Batch 1 and Preparation of Batch-2 Subprojects	DTL
	09-12, 16-17, 19 & 25	ChCC, NCC & GCC	Supervision of Batch 1 and Supervision of Batch-2 Subprojects	Q. C. Specialist
	11-12	CoCC	Preparation of Batch-2 Subprojects	Procurement Contract Management Specialist
	05-06 & 11-12	ChCC & CoCC	Preparation of Batch-2 Subprojects	Road Engineer
	06	CoCC	Preparation of Batch-2 Subprojects	Architect
	27	NCC	Preparation of Batch-2 Subprojects	Cost Estimation Specialist

3.2.2 Progress Summary of Batch 1 Subprojects

The financial progress of Batch 1 subprojects as of the end of April, 2017 is summarized below. The total amount that 5 CCs paid to their contractors was 251.12 Crore BDT which is 07.14 Crore BDT increase from the last month.

NCC shows good progress both physically and financially. CoCC shows good physical progress, and financial progress go up in this months. RpCC shows moderate progress. GCC show less progress. The progress of this CC is closely monitored. ChCC was much behind the schedule but the work has commenced for 16 subprojects. From coming months, good progress can be expected.

Table 3.2.2: Financial Achievement by Subproject Implementation

Description	Amount (Crore BDT)	Remark
JICA's upto total disbursement to LGED	357.37	30-April-17
Achievement as on the end of April 2017	355.37	99.44%

Table 3.2.3: Financial Progress by CCs

Name of City Corporation	Subproject No		Contract Awarded		Disbursement	
	Original	Revised	No of Packages	Amount (Tk)	Amount (Tk)	%
NCC	3	3	3	275,168,148.52	236,861,784.00	86.08
CoCC	9	8	8	689,246,579.29	567,139,803.00	82.28
RpCC	18	18	18	869,977,772.85	682,230,471.00	78.42
GCC	9	9	9	899,687,793.12	393,780,887.00	43.77
ChCC	18	17	16	1,222,751,075.28	631,161,666.92	51.62
Total	57	55	54	3,956,831,369.06	2,511,174,611.92	63.46

Note: The number of contract completion is counted when NOA is issued, while the amount of contract completion is counted only after the contract has been signed.

3.2.3 Progress Summary of Batch 2 Subproject

DSM team have completed draft preparation (DD) of 65 Sub-projects and submitted for review. The following Sub-projects have yet to be submitted:

NCC2-7, & NCC2-10, GCC2-14, CoCC2-1, CoCC2-5, CoCC2-8, CoCC2-9, RpCC2-11, & ChCC2-5

Note: 3 additional Sub-project designs have not progressed for the following reasons

- RpCC2-13 – CC failed to provide adequate location/land for truck terminal
- ChCC2-6 – SP determined not feasible by FSMP review requiring land acquisition, funding reallocated for extension of ChCC2-5
- NCC2-8 – Khal rehabilitation/reconstruction included in works planned by others

Draft Preparation of DD submissions 65/74 sub-projects (90%) completed

Summarily 46 nos. Sub-Projects DD have been Approved and are being or have been processed for e-tendering by the PCO as of April 2017.

- NCC2-1, NCC2-3, NCC2-4, NCC2-5, NCC2-6 & NCC2-11= Total 6 out of 12.
- GCC2-2, GCC2-3, GCC2-4, GCC2-6, GCC2-7, GCC2-9, GCC2-10, GCC2-11, GCC2-12 & GCC2-13= Total 10 out of 14.
- RpCC2-1, RpCC2-3, RpCC2-5, RpCC2-6, RpCC2-7, RpCC2-8, RpCC2-9, RpCC2-10, RpCC2-12, RpCC2-14, RpCC2-15, RpCC2-16, RpCC2-17, RpCC2-18, RpCC2-19, RpCC2-20, RpCC2-21, RpCC2-22 & RpCC2-23 =Total 19 out of 25.
- ChCC2-2, ChCC2-3, ChCC2-4, ChCC2-7, ChCC2-10, ChCC2-12, ChCC2-13, ChCC2-14, ChCC2-15, ChCC2-16 & ChCC2-17= Total 11 out of 17.

Total 46/74 Subprojects or 62% approved.

14 Sub-projects notified that corrections/adjustments are required.

- NCC2-2, NCC2-9, NCC2-12, GCC2-5, GCC2-8, RpCC2-4, RpCC2-24, RpCC2-25, CoCC2-2, CoCC2-3, CoCC2-4, CoCC2-7, ChCC2-1 & ChCC2-11.

5 Sub-projects currently under review

- GCC2-1, RpCC2-2, CoCC2-6, ChCC2-8, ChCC2-9

Table 3.2.4: List of Batch2 Subprojects

							As of April, 2017
CC	Revised		No of Subprojects			Remarks	
	No of Subprojects	Project Cost (Crore BDT)	Draft Preparation DD	Approved	NOA	Work Commenced	
NCC	12	269.15	9	6	3	3	–
GCC	14	236.60	13	10	3	–	–
CoCC	9	249.53	5	0	–	–	–
RpCC	25	217.23	23	19	7	–	–
ChCC	17	444.08	15	11	–	–	–
Total	77	1416.59	65	46	13	3	–

3.2.4 Environmental Clearance

The kick-off Meeting for environmental considerations was held on 8th Nov, 2015. The Environmental and Social Officer (ESO) of related five (5) City Corporations were invited to the meeting. Although the ESO of Comilla was absent, all meeting information sent to ESO later. In the meeting the international environment expert explained the expected tasks of ESO of CC including organization chart for environmental considerations of DSM.

Out of total subprojects of batch-2, it was recommended by the DoE to conduct IEE for 71 subprojects and EIA for the remaining 6 subprojects. DSM sub-team proceeded with preparation of IEE report including data collection and field survey accordingly. Submission of final IEE report was scheduled to be in two steps and the first cluster of 10 subprojects was ready and submitted at the end of June 2016. The site clearance for the 10 sub projects in the cluster 1 was obtained on 8 September 2016. The IEE for cluster 2 for 61 sub projects was submitted to DoE for clearance on 5 September 2016. The PowerPoint presentation for IEE cluster 2 in Department of Environment

has been done successfully and the site clearance for this 61 subprojects was issued on 3 November 2016. TOR for EIA for 3 overpasses and 3 water supply systems subprojects has been approved by DoE and the sub-consultant for conducting EIA has been engaged. The EIA sub-consultants completed data collection in all 5 city corporations and preparation of EIA reports have been completed. The EIA reports have been submitted to DoE for obtaining environmental clearance. The Power Point presentation for 6 EIA reports in DoE has been done successfully and DoE authority gave some comments for inclusion. The EIA reports have been revised accordingly and submitted to DoE again on 24 January 2017 for obtaining clearance. Then the Site Clearance for 3 Water Supply projects (2 for Rangpur CC and 1 for Gazipur CC) was issued by DoE on 22 February 2017, and the Site Clearance for 3 Overpasses in Chittagong CC was issued on 2 March 2017.

Table 3.2.5: Progress of Batch 2 Survey Work

As of 30 April, 2017

CC	Topographic Survey																	
	Road cum Road+Drain (km)			Drain (km)			Overpass (no)			Bridge (no)			Khal (km)			School cum Cyclone Shelter/Center		
	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining
Chittagong	10.2	10.2	0				3	3	0	1	1	0				8	8	0
Comilla	75.3	75.3	0	40.5	40.5	0				9	9	0	33.8	33.8	0			
Narayangonj	23.44	23.44	0	36.27	36.27	0				16	16	0	34.94	20	14.94			
Gazipur	54.8	54.8	0	35.3	35.3	0				1	1	0						
Rangpur	76.3	76.3	0	54.1	54.4	0				1	1	0						
Grand Total	240.0 4	240.0 4	0	166.17	166.17	0	3	3	0	28	28	0	68.74	53.8	14.94	8	8	0
% Progress		100.0 0			100.0 0			100.0 0			100.0 0			78.26			100.0 0	
% Remaining			0.00			0.00			0.00			0.00			21.74			0.00

Financial Status of Batch 1 by CCs

As of 30 April 2017

Name of City Corporation	Subproject No		Contract Awarded		Disbursement	
	Original	Revised	No of Packages	Amount (BDT)	Amount (BDT)	%
NCC	3	3	3	275,168,148.52	236,861,784.00	86.08
CoCC	9	8	8	689,246,579.29	567,139,803.00	82.28
RpCC	18	18	18	869,977,772.85	682,230,471.00	78.42
GCC	9	9	9	899,687,793.12	393,780,887.00	43.77
ChCC	18	17	16	1,222,751,075.28	631,161,666.92	51.62
Total	57	55	54	3,956,831,369.06	2,511,174,611.92	63.46

Progress Summary of Batch 1 Subproject by CCs

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Chittagong City Corporation (ChCC)													
ChCC-1	Complete	41,983,136.23	07.12.2015	06.12.2016	98.00	2.00	100.00	19,483,211.95	11,147,862.05	30,631,074.00	46.41	26.55	72.96
ChCC-2	Complete	143,124,162.10	07.12.2015	06.12.2016	95.00	5.00	100.00	85,363,556.00	0.00	85,363,556.00	59.64	0.00	59.64
ChCC-3	Complete	183,575,992.70	07.12.2015	06.12.2016	95.00	0.00	95.00	152,240,901.00	0.00	152,240,901.00	82.93	0.00	82.93
ChCC-4	Complete	101,688,179.90	08.11.2015	07.11.2016	100.00	0.00	100.00	81,050,607.00	0.00	81,050,607.00	79.71	0.00	79.71
ChCC-5	Developed by CC& Dropped												
ChCC-6	Complete	69,995,195.36	14.12.2015	13.12.2016	70.00	5.00	75.00	34,756,100.00	0.00	34,756,100.00	49.65	0.00	49.65
ChCC-7	Complete	17,504,858.16	14.10.2015	13.10.2016	15.00	45.00	60.00	0.00	8,736,128.00	8,736,128.00	0.00	49.91	49.91
ChCC-8	Complete	18,497,076.31	14.10.2015	13.10.2016	55.00	10.00	65.00	9,036,260.00	0.00	9,036,260.00	48.85	0.00	48.85
ChCC-9	Complete	56,179,460.95	14.12.2015	13.12.2016	55.00	10.00	65.00	25,552,822.00	0.00	25,552,822.00	45.48	0.00	45.48
ChCC-10	Complete	40,863,270.94	14.12.2015	13.12.2016	65.00	0.00	65.00	25,204,990.00	0.00	25,204,990.00	61.68	0.00	61.68
ChCC-11	Complete	18,089,499.64	14.10.2015	13.10.2016	95.00	5.00	100.00	14,295,997.87	0.00	14,295,997.87	79.03	0.00	79.03
ChCC-12	Complete	16,343,013.63	14.10.2015	13.10.2016	95.00	0.00	95.00	13,909,622.52	0.00	13,909,622.52	85.11	0.00	85.11
ChCC-13	Complete	15,944,085.56	14.10.2015	13.10.2016	95.00	0.00	95.00	13,448,568.40	0.00	13,448,568.40	84.35	0.00	84.35
ChCC-14	Contract not yet completed												
ChCC-15	Complete	117,899,871.68	26.04.2016	25.04.2017	60.00	0.00	60.00	58596395.00	0.00	58596395.00	49.70	0.00	49.70
ChCC-16	Complete	262,000,342.90	07.12.2015	06.12.2016	20.00	10.00	30.00	13,962,912.13	0.00	13,962,912.13	5.33	0.00	5.33
ChCC-17	Complete	49,227,694.09	05.01.2016	04.01.2017	80.00	0.00	80.00	34,891,741.00	0.00	34,891,741.00	70.88	0.00	70.88
ChCC-18	Complete	69,835,235.13	11.01.2016	10.01.2017	50.00	5.00	55.00	29,483,992.00	0.00	29,483,992.00	42.22	0.00	42.22
Total		1,222,751,075.28						611,277,676.87	19,883,990.05	631,161,666.92	49.99	1.63	51.62

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Gazipur City Corporation (GCC)													
GCC1-1	Complete	151,050,264.70	01.02.2016	31.01.2017	41.00	9.00	50.00	45,777,575.00	9,873,372.00	55,650,947.00	30.31	6.54	36.84
GCC1-2	Complete	49,071,701.17	08.09.2015	07.09.2016	100.00	0.00	100.00	26,925,912.00	0.00	26,925,912.00	54.87	0.00	54.87
GCC1-3	Complete	100,324,529.19	10.03.2016	09.03.2017	38.00	2.00	40.00	29,190,838.00	0.00	29,190,838.00	29.10	0.00	29.10
GCC1-4	Complete	107,266,391.89	24.03.2016	23.03.2017	57.00	3.00	60.00	23,930,334.00	0.00	23,930,334.00	22.31	0.00	22.31
GCC1-5	Complete	221,095,762.68	25.02.2016	24.02.2017	45.00	7.00	52.00	67,037,032.00	0.00	67,037,032.00	30.32	0.00	30.32
GCC1-6	Complete	60,793,888.83	01.02.2016	31.01.2017	97.00	3.00	100.00	48,862,943.00	0.00	48,862,943.00	80.37	0.00	80.37
GCC1-7	Complete	108,779,188.60	16.08.2015	15.08.2016	80.00	5.00	85.00	75,374,302.00	0.00	75,374,302.00	69.29	0.00	69.29
GCC1-8	Complete	44,300,448.28	02.11.2015	01.11.2016	65.00	10.00	75.00	18,936,098.00	0.00	18,936,098.00	42.74	0.00	42.74
GCC1-9	Complete	57,005,617.78	18.08.2015	17.08.2016	91.00	9.00	100.00	47,872,481.00	0.00	47,872,481.00	83.98	0.00	83.98
Total		899,687,793.12						383,907,515.00	9,873,372.00	393,780,887.00	42.67	1.10	43.77

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Rangpur City Corporation (RpCC)													
RpCC 1-1	Complete	23,764,035.82	05.05.2015	04.05.2016	100.00	0.00	100.00	23,664,034.00	0.00	23,664,034.00	99.58	0.00	99.58
RpCC 1-2	Complete	41,814,679.62	17.05.2015	16.05.2016	75.00	12.00	87.00	21,250,435.00	13,726,184.00	34,976,619.00	50.82	32.83	83.65
RpCC 1-3	Complete	47,976,090.49	08.10.2015	07.10.2016	100.00	0.00	100.00	46,916,702.00	0.00	46,916,702.00	97.79	0.00	97.79
RpCC 1-4	Complete	61,374,086.53	03.03.2016	02.03.2017	58.00	2.00	60.00	32,877,341.00	0.00	32,877,341.00	53.57	0.00	53.57
RpCC 1-5	Complete	26,082,771.25	07.10.2015	06.10.2016	100.00	0.00	100.00	24,392,957.00	0.00	24,392,957.00	93.52	0.00	93.52
RpCC 1-6	Complete	41,454,632.90	03.10.2015	02.10.2016	75.00	2.00	77.00	25,948,434.00	0.00	25,948,434.00	62.59	0.00	62.59
RpCC 1-7	Complete	14,249,501.25	17.09.2015	16.09.2016	95.00	0.00	95.00	12,380,035.00	0.00	12,380,035.00	86.88	0.00	86.88
RpCC 1-8	Complete	46,752,202.25	21.12.2015	20.12.2016	95.00	1.00	96.00	33,687,076.00	0.00	33,687,076.00	72.05	0.00	72.05
RpCC 1-9	Complete	62,011,220.87	21.12.2015	20.12.2016	98.00	0.00	98.00	53,515,795.00	0.00	53,515,795.00	86.30	0.00	86.30
RpCC 1-10	Complete	60,029,994.37	06.01.2016	05.01.2017	95.00	1.00	96.00	50,999,998.00	0.00	50,999,998.00	84.96	0.00	84.96
RpCC 1-11	Complete	52,481,296.81	29.12.2015	28.12.2016	83.00	2.00	85.00	28,520,632.00	0.00	28,520,632.00	54.34	0.00	54.34
RpCC 1-12	Complete	90,859,286.17	29.12.2015	28.12.2016	87.00	3.00	90.00	55,214,484.00	19,258,814.00	74,473,298.00	60.77	21.20	81.97
RpCC 1-13	Complete	45,189,751.71	06.01.2016	05.01.2017	98.00	0.00	98.00	30,613,617.00	0.00	30,613,617.00	67.74	0.00	67.74
RpCC 1-14	Complete	24,735,373.46	09.11.2015	08.11.2016	90.00	5.00	95.00	19,862,811.00	0.00	19,862,811.00	80.30	0.00	80.30
RpCC 1-15	Complete	70,794,880.19	09.11.2015	08.11.2016	85.00	2.00	87.00	47,208,057.00	8,634,343.00	55,842,400.00	66.68	12.20	78.88
RpCC 1-16	Complete	48,542,302.79	10.12.2015	09.12.2016	80.00	5.00	85.00	35,134,271.00	0.00	35,134,271.00	72.38	0.00	72.38
RpCC 1-17	Complete	39,267,304.88	09.11.2015	08.11.2016	100.00	0.00	100.00	33,201,249.00	0.00	33,201,249.00	84.55	0.00	84.55
RpCC 1-18	Complete	72,598,361.49	30.09.2015	29.09.2016	93.00	0.00	93.00	65,223,202.00	0.00	65,223,202.00	89.84	0.00	89.84
Total		869,977,772.85						640,611,130.00	41,619,341.00	682,230,471.00	73.64	4.78	78.42

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Comilla City Corporation (CoCC)													
CoCC 1-1	Complete	118,259,892.06	16.09.2015	15.09.2016	100.00	0.00	100.00	98,834,830.00	0.00	98,834,830.00	83.57	0.00	83.57
CoCC 1-2	Complete	71,967,046.99	30.08.2015	29.08.2016	100.00	0.00	100.00	57,191,467.00	0.00	57,191,467.00	79.47	0.00	79.47
CoCC 1-3	Complete	100,935,057.19	25.06.2015	24.06.2016	100.00	0.00	100.00	85,790,570.00	0.00	85,790,570.00	85.00	0.00	85.00
CoCC 1-4	Complete	57,202,696.54	30.04.2015	29.04.2016	100.00	0.00	100.00	45,521,255.00	0.00	45,521,255.00	79.58	0.00	79.58
CoCC 1-5	Complete	81,498,169.10	13.09.2015	12.09.2016	100.00	0.00	100.00	65,308,936.00	0.00	65,308,936.00	80.14	0.00	80.14
CoCC 1-6	Complete	142,743,680.71	01.09.2015	31.08.2016	100.00	0.00	100.00	111,849,861.00	0.00	111,849,861.00	78.36	0.00	78.36
CoCC 1-7	Complete	90,804,316.26	31.03.2015	30.03.2016	100.00	0.00	100.00	76,807,164.00	0.00	76,807,164.00	84.59	0.00	84.59
CoCC 1-8	Developed by LGED, Comilla & Dropped												
CoCC 1-9	Complete	25,835,720.44	19.04.2015	18.04.2016	100.00	0.00	100.00	25,835,720.00	0.00	25,835,720.00	100.00	0.00	100.00
Total		689,246,579.29						567,139,803.00	0.00	567,139,803.00	82.28	0.00	82.28

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Narayanganj City Corporation (NCC)													
NCC 1-1	Complete	97,528,637.24	08.10.2015	07.10.2016	91.75	0.40	92.15	80,536,005.00	0.00	80,536,005.00	82.58	0.00	82.58
NCC 1-2	Complete	88,781,280.00	19.04.2015	18.04.2016	100.00	0.00	100.00	77,990,846.00	0.00	77,990,846.00	87.85	0.00	87.85
NCC 1-3	Complete	88,858,231.28	19.04.2015	18.04.2016	100.00	0.00	100.00	78,334,933.00	0.00	78,334,933.00	88.16	0.00	88.16
Total		275,168,148.52						236,861,784.00	0.00	236,861,784.00	86.08	0.00	86.08

Progress Summary of Batch 2 Subproject by CCs

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Chittagong City Corporation (ChCC)													
ChCC2-1						0.00		0.00					
ChCC2-2						0.00		0.00					
ChCC2-3						0.00		0.00					
ChCC2-4						0.00		0.00					
ChCC2-5						0.00		0.00					
ChCC2-6						0.00		0.00					
ChCC2-7						0.00		0.00					
ChCC2-8						0.00		0.00					
ChCC2-9						0.00		0.00					
ChCC2-10						0.00		0.00					
ChCC2-11						0.00		0.00					
ChCC2-12						0.00		0.00					
ChCC2-13						0.00		0.00					
ChCC2-14													
ChCC2-15						0.00		0.00					
ChCC2-16						0.00		0.00					
ChCC2-17						0.00		0.00					
Total		0.00						0.00	0.00	0.00			

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Gazipur City Corporation (GCC)													
GCC-1						0.00	0.00						
GCC-2						0.00	0.00						
GCC-3						0.00	0.00						
GCC-4						0.00	0.00						
GCC-5						0.00	0.00						
GCC-6						0.00	0.00						
GCC-7						0.00	0.00						
GCC-8						0.00	0.00						
GCC-9						0.00	0.00						
GCC-10													
GCC-11													
GCC-12													
GCC-13													
GCC-14													
Total		0.00						0.00	0.00	0.00			

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Rangpur City Corporation (RpCC)													
RpCC2-1	Tender invitation under process					0.00							
RpCC2-2						0.00							
RpCC2-3	Evaluation send to PMO					0.00							
RpCC2-4						0.00							
RpCC2-5	Evaluation send to PMO					0.00							
RpCC2-6	Evaluation send to PMO					0.00							
RpCC2-7	Evaluation send to PMO					0.00							
RpCC2-8	Evaluation send to PMO					0.00							
RpCC2-9	Evaluation send to PMO					0.00							
RpCC2-10	Tender invitation under process					0.00							
RpCC2-11						0.00							
RpCC2-12	Tender invitation under process					0.00							
RpCC2-13	Truck Terminal Deleted the Contract					0.00							
RpCC2-14	Complete	23,257,223.62	30.03.2017	04.04.2018		0.00							
RpCC2-15	Complete	70,135,086.51	03.04.2017	07.06.2018		0.00							
RpCC2-16	Complete	50,328,330.01	30.03.2017	03.06.2018		0.00							
RpCC2-17	Complete	79,005,731.16	30.03.2017	03.06.2018		0.00							
RpCC2-18	Complete	116,363,950.33	11.04.2017	15.06.2018		0.00							
RpCC2-19	Complete	48,501,500.45	11.04.2017	15.06.2018		0.00							
RpCC2-20	Complete	110,064,798.81	11.04.2017	15.06.2018		0.00							
RpCC2-21						0.00							
RpCC2-22						0.00							
RpCC2-23						0.00							
RpCC2-24						0.00							
RpCC2-25						0.00							
Total	497,656,620.89							0.00	0.00	0.00	0.00	0.00	0.00

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Comilla City Corporation (CoCC)													
CoCC2 -1								0.00					
CoCC2 -2								0.00					
CoCC2 -3								0.00					
CoCC2 -4								0.00					
CoCC2 -5								0.00					
CoCC2 -6								0.00					
CoCC2 -7								0.00					
CoCC2 -8													
CoCC2 -9								0.00					
Total		0.00						0.00	0.00	0.00			

As of 30 April 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Narayanganj City Corporation (NCC)													
NCC2 -4	Complete	77,915,535.74			0.00	1.75	1.75	0.00					
NCC2 -5	Complete	184,594,977.81			0.00	0.15	0.15	0.00					
NCC2 -6	Complete	4,823,530.63			0.00	0.20	0.20	0.00					
Total		267,334,044.18						0.00	0.00	0.00	0.00	0.00	0.00

3.3 Progress of Feasibility Study and Master Plan Review

The FSMP team undertook mainly the following tasks in April 2017 as summarized as follows:

Preparation of list of priority projects by sector (i.e., transport, water supply, drainage, sewerage and solid waste management, and municipal facilities)

Urban planners and transport planners as well as sector specialists almost completed their sector reviews, continued with site visits in some sectors, discussions with CC officials, analyses on the information collected, and updated the sector reports including long list and Priority Project List. Project Profiles have been being prepared and partially circulated among the team members. Priority Project List has been finalized and circulated among the study team and PCO members.

Feasibility Studies

The FSMP sector specialists worked on eleven feasibility studies as shown in the table below, which describes the current status of each project.

Table 3.3.1: Summary of Status for Feasibility Studies

As of April 2017

City	Project	Status
Narayanganj	Construction of Kadam Rasul Bridge over Shitalakhya River (FS01)	<ul style="list-style-type: none"> • Topographical and river surveys completed. • Traffic surveys completed. • Alignment finalised and preliminary design is completed. • Roundabout junction added to eastern side and vertical alignment of main bridge raised to provide increased deck depth. • All Field work for Geotechnical Investigations completed. • The Final Geotechnical Investigation Report received. • Pile loadings calculated from Bridge Analysis. • Pile carrying capacities have been finalised. • Geotechnical Report have been finalised. • Preliminary Bridge GA drawings completed. Note that the approach structures have been changed from beam and slab to box girder construction to accommodate the curvature of the horizontal alignment. • Ship impact protection measures included for the Shitalokhya bridge piers situated in the main river navigation channel. • Bridge Presentation given to Stakeholders in Narayanganj • 3D model produced for Stakeholder presentation. • Fly-through movie produced for Stakeholder presentation. • Preliminary Bridge Design Report first draft complete. • Preliminary Bill of Quantities produced. • GIS analysis of affected structures and properties is ongoing. • Initial cost estimation was made • Construction planning complete about 90 % • Draft environmental screening was done: Category-A (JICA Guidelines), Category-Red (Bangladesh regulations) • Preliminary Cost Estimate produced. • ToR for EIA was submitted from PD to DOE for approval on 26 Apr. • The subcontractor (EQMS) is conducting EIA study and FSMP Consultants are supervising and monitoring the EIA study attending the stakeholders meeting held in the site on 9 Mar. On 23 Mar. the subcontractor submitted draft

		<p>EIA report. The FSMP consultants are reviewing the draft EIA report.</p> <ul style="list-style-type: none"> • Social Census and Inventory of Losses completed and RAP document preparation under way • RAP document completed and ready for review
Comilla	Construction of Comilla Embankment Road (FS02)	<ul style="list-style-type: none"> • Topographical survey completed. • Soil Investigation Report of Roadway alignment soil for embankment and pavement design, has been completed and received. • Details of MGSP and its implication to the FSMP projects investigated, and it was found that the MGSP project comprises a relatively minor improvement. The FSMP proposal involves a widened highway to higher standards. • Preliminary horizontal and vertical alignment design completed. Parking and leisure facilities added to project. • Preliminary Cost Estimate – First draft completed. • GIS analysis of affected structures and properties was completed. • Cost estimates has been done. First draft is completed. • Construction planning has been done. First draft is completed.. • Draft environmental screening was done.: Category–A (JICA Guidelines), Category–Orange–B (Bangladesh regulations) • Draft IEE (Initial Environmental Examination) report is being prepared. • TOR for EIA was submitted from PD to DOE for approval on 26 Apr. • The subcontractor (BBCS) started conducting EIA study in early Apr. and FSMP consultants are supervising and monitoring the EIA study attending the stakeholders meeting held in the site on 4 May.. • RAP document completed and ready for review
	Development of Surface Water Supply System in Comilla (FS03)	<ul style="list-style-type: none"> • BWDB approval for Gomuti rubber dam is yet to be received. • Preparation of Comilla WTP & Intake drawings is completed. • Comilla WTP GT investigation is completed and waiting for the report • Conceptual drawings for Comilla WS project are in progress. • The financial and economic analysis for WS projects are in progress • Pump calculations are in progress • Cost estimation is complete • Construction planning is complete • TOR for EIA was submitted from PD to DOE for approval on 26 Apr. • The subcontractor (ENRAC) started conducting EIA study in early Apr. and FSMP consultants are supervising and monitoring the EIA study attending the stakeholders meeting held in the site on 4 May. • Preparation of FS report is in progress. • RAP draft completed and being reviewed by consultant
	Rehabilitation of Racecourse Khal, Agriculture Institute Khal	<ul style="list-style-type: none"> • Design section for Racecourse khal, Agriculture Institute khal, Chayabitan Drain, Gongajuri khal complete

	and Chhyabitan Drain in Comilla (FS04)	<ul style="list-style-type: none"> • Drainage System Maintenance Study Complete • Draft cost estimation complete • Construction planning has been done. First draft is completed. • Preliminary review of environmental impact is done. • Draft environmental screening was done: Category A (JICA Guidelines, as the social team found on 6 Apr. that number of PAPS would be more than 200), Category Orange-A (Bangladesh regulations) • TOR for EIA was submitted from PD to DOE for approval on 26 Apr. • Call for tender was sent to three subcontractors on 16 Apr. and they submitted quotations with technical proposals on 19 Apr. On 1 May DTL signed a letter to request PD to approve subcontract of EIA study to ENRAC. • Bids for RAP now being reviewed • Documentation for RAP bids updated • Draft Drainage System Maintenance Plan completed • All appendices for FS report complete • RAP under preparation by contractor (50% complete)
Rangpur	Construction of Rangpur Inner Ring Road (North-Eastern Section) (FS05)	<ul style="list-style-type: none"> • Background and rationale are being reviewed • Site visit is made to investigate alignment options • Topo surveys have been completed. • Horizontal, vertical highway alignments together with sections have been completed. • 15m span new bridge over canal identified. • A number of drainage culverts along the route have also been proposed. • Improvements to junctions have been proposed. • Feasibility report has started. • Traffic surveys are being undertaken • Preliminary review of environmental impact is done. • Draft environmental screening was done: Category A (JICA Guidelines), Category Orange-B (Bangladesh regulations) • TOR for EIA is was submitted from PD to DOE for approval on 26 Apr. • The subcontractor (BBCS) started conducting EIA study in early Apr. and FSMP consultants are supervising and monitoring the EIA study. • RAP under preparation by contractor (60% complete)
	Construction of New Drain, and Rehabilitation of Shyamasundari- Khoksha- Ghagot Canal System in Rangpur (FS06)	<ul style="list-style-type: none"> • Design for Shyamasundari canal, Khoksha-Ghagot river & New Drain complete • Drainage System Maintenance Study Complete • Construction planning has been done. First draft is completed. • Cost estimation is finished and revised according to reconsidering of cross section of Box Drain. • Draft Drainage System Maintenance Plan ongoing • All appendices for FS report complete • Preliminary review of environmental impact is done. • Draft environmental screening was done: Category B (JICA Guidelines), Category Orange-A (Bangladesh regulations)

	<ul style="list-style-type: none"> • The screening results will be confirmed with anticipated social impact. The social team plans to conclude if it would be Category A requiring RAP and EIA study after their visit to Rangpur on 8 May. • Request for RAP bids made to 3 firms • RAP draft under preparation (60% complete)
Construction of Naojor-Kashimpur Bridges over Turag River (FS08)	<ul style="list-style-type: none"> • Topographical survey and river survey completed. • Design water levels revised. • Alignment finalized and preliminary design complete. • Alignment raised at Flood Plain Bridge location to accommodate change in bridge form to match River Bridge. • Bridge and approach road alignment revised due to updated information on flood levels. • All Field work for Geotechnical Investigations completed. • All laboratory testing completed. • The Final Geotechnical Investigation Report received. • Preliminary pile sizes and capacities determined. • Pile loadings calculated from Bridge Analysis. • Pile capacities finalised. • Geotechnical Report finalised. • Preliminary calculations suggest that precast piles proposed for the Flood Plain Bridge would need to be excessively long. This has led to a change in bridge form at this location to match the adjacent River Bridge. • The River Protection and Training Works completed for the Turag River. • Preliminary GA's for Turag River and Flood Plain Bridges completed. • Preliminary Bridge Design Report for Turag River Bridge completed. • Preliminary Bridge Design Report for Turag Flood Plain Bridge completed. • GIS analysis of affected structures and properties is completed. • Draft cost estimation is complete • Draft construction planning is complete • Draft environmental screening was done.: Category A (JICA Guidelines), Category Red (Bangladesh regulations) • Draft IEE (Initial Environmental Examination) report is being prepared. • ToR for EIA was submitted from PD to DOE for approval on 26 Apr. • Subcontractor (EQMS) is conducting EIA study and FSMP Consultants are supervising and monitoring the EIA study. On 28 Mar. the subcontractor submitted draft EIA report. . The FSMP consultants reviewed the draft EIA report and the subcontractor is finalizing it following the review. • Cost estimation made progress up to 90%. • Construction planning made progress up to 70%. • ToR for social surveys are prepared. • New site visit completed and team confirmed that an ARAP would be needed for this alignment, including the two bridges.

		<ul style="list-style-type: none"> • New site visit completed and team confirmed that an ARAP would be needed for this alignment, including the two bridges. • Social Survey ToR revised and contractor selection process (requiring LGED-PD approval) completed. • Indicative survey start date set as Dec. 11 and draft RAP/ARAP completion by Jan 12-16th, 2017 • 1st Stakeholders meetings in the affected wards were on 2 Nov. • RAP complete and ready for review
Gazipur	Construction of Joydevpur Railway Flyover (FS07)	<ul style="list-style-type: none"> • Topographical survey and river survey completed. • Traffic surveys completed. • Space availability and layout of BRT terminal reviewed. • Rail crossing point agreed. • Alignment finalized and preliminary design completed. • Roundabout junction added on east side. • CAD drawings of BRT route and bus terminus received. This has resulted in amendments to viaducts to take into account BRT proposals. • Roundabout added to west side to enable a U-turn facility. • All Field work for Geotechnical Investigations completed. • All laboratory testing completed. • The Final Geotechnical Investigation Report received. • Preliminary pile sizes and capacities determined. • Pile loadings determined from bridge analysis. • Pile capacities to be finalised. • Geotechnical Report currently being finalised. • Preliminary Bridge GA drawings completed. Note that the approach structures have been changed from beam and slab to box girder construction to accommodate the curvature of the horizontal alignment. • Preliminary Bridge Design Report for Gazipur Flyover, first draft complete. • GIS analysis of affected structures and properties is ongoing. • Preliminary Bill of Quantities produced. • Draft cost estimation is complete • Draft construction planning is complete • Draft environmental screening was done.: Category A (JICA Guidelines), Category Red (Bangladesh regulations) • Draft IEE (Initial Environmental Examination) report is being prepared. • ToR for EIA was submitted from PD to DOE for approval on 26 Apr. • Subcontractor (EQMS) is conducting EIA study and FSMP Consultants are supervising and monitoring the EIA study. On 27 Mar. the subcontractor submitted draft EIA report. The FSMP consultants are reviewing the draft EIA report. • RAP complete and ready for review
	Development of Surface Water Supply System in Gazipur (FS09)	<ul style="list-style-type: none"> • Preliminary drawings for WTP are completed. • Gazipur CC is going to handle the land acquisition after project approval

		<ul style="list-style-type: none"> • All the sites for GCC WS have been identified and agreed with CC. • Project boundary and affected area maps for all the sites have been prepared. • BWDB approval is still pending. • GT investigation was in progress for WTP site. Intake & raw water main GT investigation works had to be postponed due to public protest. • Cost estimation started. • Draft environmental screening was done.: Category A (JICA Guidelines), Category Red (Bangladesh regulations) • ToR for EIA was submitted from PD to DOE for approval on 26 Apr. • The subcontractor (EQMS) started conducting EIA study in the middle of Apr. and FSMP consultants are supervising and monitoring the EIA study. • BWDB approval has been granted for extraction of water from Shitalakshya river. • GT investigation was in progress for WTP site. Intake & raw water main GT investigation works had to be postponed due to public protest. • Preparation of FS report is in progress. • Draft cost estimation is complete • Draft construction planning is complete • Conceptual drawings for Comilla WS project are in progress. • The financial and economic analysis for WS projects are in progress • Pump calculations are in progress • Preparation of final FS report of WS sector is in progress • RAP under preparation (50% complete)
Chittagong	Development of Central Biogasification/Composting Facilities in Chittagong (FS10)	<ul style="list-style-type: none"> • Preparation of Equipment Installation Drawings and Civil Work Drawings are continuing • Collected some of the quotation of major equipment • Preparation of Bill of Quantity has started • Writing feasibility study report for the section of plant design • Preliminary review of environmental impact is done. • Draft environmental screening was done: Category A (JICA Guidelines), Category Red (Bangladesh regulations) • TOR for EIA was submitted from PD to DOE for approval on 26 Apr. • The subcontractor (EQMS) started conducting EIA study in early Apr. and FSMP consultants are supervising and monitoring the EIA study attending the stakeholders meeting held in the site on 5 May. • Field survey for EIA has completed and no RAP needed. Only screening statement recording–no RAP decision. • Rap screening report reviewed, revised
Five Cities	Rehabilitation, Expansion and Redevelopment of Existing Public Toilets in Five Study Cities (FS11)	<ul style="list-style-type: none"> • Preparation of Draft FS Report is ongoing • Final layout drawings being completed • Financial forecast and model being prepared • O and M proposals being finalised

- Preparation of IEE report is going on.
- No resettlement plan needed-no reporting requirement

3.3.1 Summary of Activities by Sector in April 2017

The Table 3.3.2 summarizes sector activities during this period:

Table 3.3.2: Sector Activities by FSMP Team – April 2017

Sector	Monthly Activity Summary
Urban Planning / Municipal Infrastructure	<ul style="list-style-type: none"> • Completing Draft Final Report on the Feasibility study of Rehabilitation, Expansion and redevelopment of Existing Public Toilets. Main report 90% complete, financial estimates being completed • Concept plans for priority projects in NCC, RpCC and CoCC completed • Concept Plan for Masterplan and Low Cost Housing in ChCC ongoing
Industrial Development	<ul style="list-style-type: none"> • Update BHTPA status by meeting with them. Rangpur IT Park plan has been approved. • Meeting with the RpCC Mayor to hear their intention and supporting plan for IT park. • Meeting with VC for Begum Rokeya Universities to update status • Reporting Pre-Feasibility Study report for Rangpur
Transport Planning	<ul style="list-style-type: none"> • Updated multi-criteria evaluation of sub-projects, names, descriptions and prioritization lists in each CC to reflect team updates and refinements. • Review, evaluation and incorporation of the NCC Area Action Plan (AAP) transport projects • Review, evaluation and incorporation of the GCC Area Action Plan (AAP) transport projects • Review, evaluation and incorporation of the ChCC Urban Transport Master Plan (UTMP) Inception Report themes/projects • Collection of data for transport priority subprojects in each CC • Preparation of transport project profiles in each CC – 28 transport project profiles have now been drafted with others ongoing. • Transport planning inputs for the Project Identification, Selection and Infrastructure Investment Strategy Reports • Inputs for Working Paper on Operation and Maintenance of Municipal Infrastructure: Roads and Bridges
Road and Bridge Engineering	<ul style="list-style-type: none"> • Topographical and river surveys completed. • Traffic surveys completed. • Highway alignments finalised and preliminary designs completed. • The preliminary pile sizing has been determined from calculated pile loads of Turag River, Turag Flood Plain Bridges, Shitalakhya Bridge and Gazipur Flyover. • The pile sizing for Gazipur flyover currently being determined. • Preliminary General Arrangement (GA) drawings have been completed for all FSMP Bridges. • The River Protection and Training Works have been finalised for the Turag River. • Ship impact protection measures have been added for Shitalokhya River bridge. • The highway vertical and horizontal alignment for Gazipur Flyover has been completed. Gazipur Flyover alignment finalised. Roundabout junctions added to west and east sides. • Gazipur Flyover changed to accommodate proposed BRT layout after BRT Cad data received. • Feasibility study reports (first draft) are being developed for all five projects.

	<ul style="list-style-type: none"> Geotechnical Report for Comilla Embankment Road have been completed. Comilla Embankment Road preliminary design complete. Parking and leisure facilities being investigated. Parking facilities added to drawings. Rangpur inner ring road. Site visit took place early December 2016. Basic route alignment investigated and agreed. Topo survey for route corridor completed. Horizontal, vertical highway alignment and sections have been completed. One new bridge and 9 no. drainage culverts identified for Rangpur inner ring road, A Preliminary Bill of Quantities has been calculated for all FSMP Bridges. A Preliminary Cost Estimate has been completed for all FSMP Bridges.
Traffic Management	(No assignment during this period)
River Engineering	(No assignment during this period)
Geotechnical Engineering	<ul style="list-style-type: none"> Final GI Report of Shitalakhya Bridge received. Final GI Reports of Turag Bridge and Gazipur Flyover received. Preliminary pile carrying capacities for Turag bridge, and Turag flood plain bridge and Shitalakhya bridge are determined. Final GI Report of Comilla Embankment Road received. Field works and laboratory testing of comilla rubber dam site have been completed. Reoprt preparation is underway. Field works for Gazipur water treatment plant site have been completed. Laboratory testings are underway. Co-ordination with Internatinal Bridge Engineer for preliminary pile design is underway.
Water Supply	<ul style="list-style-type: none"> DPD is still following up the BWDB approval for Gomuti rubber dam GCC WTP design is completed. Comilla WTP design is complete All the required sites for GCC WS have been identified and agreed with CC. For all the sites in GCC WS, project boundary & affected area maps have been prepared. Draft O&M Plan for the WTP has completed and yet to review by the expert. The approval has been given from BWDB for extract water from Shitalakshya River. Preparation of conceptual drawings for Comilla and Gazipur WS scheme are in progress. FS report of WS sector is being prepared The financial and economic analysis for WS projects are in progress Pump calculations are in progress
Drainage System	<ul style="list-style-type: none"> Environmental study for CoCC & RpCC ongoing Social Impact study for CoCC & RpCC ongoing Cost benefit study for CoCC & RpCC ongoing Draft FS report writing for CoCC & RpCC ongoing Draft Drainage System Maintenance Plan for CoCC Draft Drainage System Maintenance Plan for RpCC ongoing All appendices for FS report for RpCC & CoCC complete FS report for RpCC & CoCC ongoing
Sewerage System	<ul style="list-style-type: none"> Preparation of two Long-term Sewerage Development Plans for Comilla and Rangpur CC Review of four Priority Projects for Comilla, Rangpur, Gazipur and Chittagong CC Profile and revision of Project Profile Sheets
Solid Waste Management	<ul style="list-style-type: none"> Section 1 and Section 2 of SWM Basic Plan for 5CCs are being updated / modified / corrected for the description of current SWM Activities in each CC

	<ul style="list-style-type: none"> Long List and Short List of priority project for 5 CCs have completed and started writing the report Quotation for the cost of collection vehicles was requested to TATA Preparation of Basic SWM Plan of 5 CCs is continuing
Demand Forecasting / Economic Analysis	<ul style="list-style-type: none"> Comilla Embankment Road model calibrated Networks prepared for Turag River Crossing Review of economic parameters
Costing and Implementation Planning	<ul style="list-style-type: none"> Completed first draft of estimation of Narayanganji Shitalokhya Bridge. Construction planning of Narayanganji Shitalokhya Bridge made progress up to 90 %. Completed first draft of estimation of Comilla River Embankment Completed First draft of Construction planning of Comilla Embankment. Completed first draft and revised of cost estimation of Comilla W.S. Completed first draft of construction planning of Comilla W.S Completed first draft of estimation of Comilla Drainage System Completed first draft of construction planning of Comilla Drainage System. Completed and revised estimation of Rangpur Drainage System Completed first draft of construction planning of Rangpur Drainage System Completed first draft of estimation of Gazipur Flyover. Construction planning of Gazipur Flyover made progress up to 90 %. Completed first draft of estimation of Turag river bridge. Completed first draft of Construction planning of Turag river bridge. Completed first draft of estimation of Gazipur W.S. Completed first draft of construction planning of Gazipur W.S. Construction Planning Report will be included in respective SF working papers.
Environment Sector	<ul style="list-style-type: none"> Reviewing of draft EIA reports submitted by EQMS for the 3 preceding projects (FS01 Shitalokhya bridge, FS07 Gazipur flyover and FS08 Turag bridges). Started EIA level surveys of 5 projects (FS02 Comilla Embankment Road, FS03 Comilla Water Supply, FS05 Rangpur Inner Ring Road, FS09 Gazipur Water Supply and FS10 Chittagong Biogasification Plant) Preparation of ToR and bidding for subcontract EIA level study of FS04 Assisting PD to send a request letter to DoE for approval of the ToR for EIA of the 9 projects Preparation of IEE for FS11 Describing summary of environmental impacts in project profiles of the priority projects shortlisted in Working Paper 23.
Social Sector	<ul style="list-style-type: none"> Replacement social sector expert started work Nov. 1, 2016 Draft social survey ToR for FS 1,2,7 and 8 reviewed, revised and internally approved Three contractor submissions for four subproject surveys assessed and preferred contractor selected. (pending PCO approval) Documentation for FS 1,2,7 and 8 submitted to PCO for signature in order to prepare survey contracts Field visits and meeting with CC to FS 1,2, 3, 7 and 8 completed New ToR for FS 3, 4, 6, and 9 have been drafted and are now being reviewed internally. Resettlement plans for FS 1,2,7 and 8 are nearing completion and review of draft documents to begin January 21st, 2017-01-15 ToR for RAPs for FS 3,4,6 and 9 are finalized and ready for contractors. Contracts for completion of RAPs for FS 3,4.6 and 9 to be assigned during last week of January with work starting 1st week of February. RAPs submitted for FS 2,7 and 8 and for 1 is being completed. RAPs

to be completed by mid February 2017.

- ToR and proposal call for for SP 3,4 and 9 under way.
 - Request for proposal for FS 3,4 and 9 made to three firms
 - RAPs for FS-01, 02, 07 and 08 completed and submitted to PADEDCO for Review
 - Contractors selected for RAPs involving FS-03,04, 05 06 and 09 and 3 of 5 contracts yet to be signed
 - Social Screening Report for FS-10 completed ato be submitted to PADECO HQ in April.
 - RAPs for FS 01,02,07 and 08 completed
 - RAPs for FS-03 draft being reviewed
 - RAPs for FS-04,05,06 and 09 under preparation and will bre completed in May 2017
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3.3.2 Field Visits

During this period, the following site visit to the study cities have been taken place.

Table 3.3.3: Site Visit by FSMP Team – April 2017

Date	CC	Agenda	Mission Member
3	Gazipur CC	- Visit identified WS sites in Gazipur for Cost Estimation and Construction Planning purpose.	International Experts: 1. Hidemasa Nobutani-Construction Planning/Cost Estimate Expert. 2. Keerthi Athukorala -Water Supply Engineer. National Expert: 3. Syed Hossain Jamal-Water Supply Engineer.
4-6	Chittagong CC	- Checked 5 PTs (Medical college canteen, Bohoddar hat kitchen market, Bibir hat cow market, Chaktai dram potti, Boxir hat) Indicator survey and Photographs.	National Expert: 1. Moniza Biswas-Urban Development Planner.
4-5	Gazipur CC	- Visited Gazipur Railway Flyover site to prepare construction plan.	National Expert: 1.Md. Shamsul Haque-Facility Engineer (Utility)
4	Comilla CC	- Stake holder meeting (SHM) on Social and Resettlement issues at Comilla (CoCC). - 1.Drainage system rehabilitation - 2.Surface water supply system.	National Experts: 1.Hasina Khatun-Social Consideration Specialist 2.Ayesha Akhter Jahan-Social Consideration Specialist
17	Gazipur CC	- Collected information of present and planned operation and maintenance data.	International Expert: 1. Bruce Winston-Regulation/Institution Expert National Experts: 2. Emdadul Hoque (Road Engineer) 3. Syed Hossain Jamal-Water Supply Engineer
18-20	Rangpur CC	- Pre-Feasibility Report for Rangpur IT Research and Business Park.	International Expert: 1. Isao TAKATORI-Industrial Development Expert National Expert: 2. Liton Barua-Drainage/Sewerage Engineer
19	Gazipur CC	- Attended to Stakeholder meeting (SHM) at Gazipur City Corporation (GCC).	National Expert: 1. Ayesha Akhter Jahan-Social Consideration Specialist
19	Narayanganj CC	- Collected information on present and planned operation and maintenance data.	International Expert: 1. Bruce Winston-Regulation/Institution Expert National Experts: 2. Md. Emdadul Hoque-Road Engineer 3. Ashraful Alam Sarkar-Transport Planning Specialist 4. Hasina Khatun-Social Consideration Specialist 5. Mohammad Mofazzal Hoque"
26	Rangpur CC	- Pre-Feasibility Report for Rangpur IT Research and Business Park.	International Expert: 1. Isao TAKATORI-Industrial Development Expert

3.3.3 FSMP Working Papers

Sector activities and findings are summarized in FSMP Working Paper(s) for internal use. These papers are to help coordinating activities being undertaken by various experts, and to inform progress made in each sector to PCO, and JICA.

By the end of April 2017, the following working paper(s) have been circulated:

Table 3.3.4: List of Working Papers Completed up to April, 2017

WP01	Environmental Considerations for Infrastructure Projects in the FSMP Study Cities, Jiro Iguchi	October 2015
WP02	Initial Observation of Potential Road and Bridge Projects for Feasibility Studies, Michael Jan King and Trevor Godwin	November 2015
WP02 (Revised)	Update of Potential Road and Bridge Projects for Feasibility Studies, Trevor Godwin and Michael Jan King	February 2016
WP02 (Revision 2)	Update of Potential Road and Bridge Projects for Feasibility Studies, Trevor Godwin, Michael Jan King and Gholam Ahmed	March 2016
WP03	Solid Waste Management: Existing Conditions, Issues, and Strategies for Improvement, Sampei Nakanishi	December 2015
WP03 (Revised)	Solid Waste Management: Existing Conditions, and Options for Improvement, Sampei Nakanishi	March 2016
WP03 (Revised)	Attachment: Solid Waste Management in Asian Cities, Sampei Nakanishi	March 2016
WP04	Status Updates of Ongoing and Proposed Plans, Hideo Sakamoto	December 2015
WP05	Sewerage Systems in the FSMP Study Cities: Initial Observations, Rocco M. Palazzolo	December 2015
WP06	Water Supply Systems in FSMP Study Cities: Existing Conditions, Issues, and Strategies for Improvement, Keerthi Athukorala	December 2015
WP07	Initial Observations of Drainage Systems in the FSMP Cities, Richard Valenta, Mohammad Salahuddin Khan and Liton Barua	April 2016
WP08	Urban Planning Review in FSMP Cities, Stephen Crawhurst, Joe Wood, and Golam Mortoja	February 2016
WP09	Master Plan and Initial Project Review: Transport Planning, Michael Chadney, Md Rafiqul Islam, Ashrafal Alam Sarkar, and Ahsanul Kabir	February 2016
WP10	Demand Forecast/ Economic Analysis: Initial Findings and Recommendations, Richard di Bona	March 2016
WP11	Traffic Management Consideration to FSMP Cities and Projects, Alan Cannel	March 2016
WP12	Industrial Development in the FSMP Study Cities: Initial Observations, Isao Takatori	March 2016
WP13	Municipal Facilities: Existing Conditions, Issues, and Strategies for Improvement, Salma Awwal Shafi, Moniza Biswas, and Golam Mortoja	April 2016
WP14	River Engineering and Hydrological Study: Initial Findings and Recommendations, Yoshiyuki Akagawa	March 2016
WP14 (Revised)	River Engineering and Hydrological Study: Findings and Recommendations, Yoshiyuki Akagawa	May 2016
WP14 (Revision 3)	River Engineering and Hydrological Study: Findings and Recommendations, Yoshiyuki Akagawa	February 2017
WP15	Environmental Analysis: Methodology and Additional Observation of FSMP Projects, Jiro Iguchi and Shamsur Rahman	March 2016
WP15 (Revised)	Environmental Analysis: Methodology and Additional Observation of FSMP Projects, Jiro Iguchi and Shamsur Rahman	June 2016
WP16	Traffic Analysis for Port Rd Junctions with N1, and Dhaka Trunk Rd in Chittagong, Alan Cannell	November 2016
WP17	Sewerage and Septage Management in the FSMP Study Cities: Findings and Preliminary Recommendations, Rocco M. Palazzolo	August 2016
WP18	Chittagong "Sea Beach Reclamation" Project, Norifumi Yamamoto, Isao	November 2016

	Takatori and Stephen Crawhurst	
WP19	Proposed Rangpur IT Park, Isao Takatori (edited by Stephen Crawhurst)	November 2016
WP21	Drainage Systems Improvement in Rampur, Comilla and Chittagong	August 2016
WP22	Water Supply Project in Comilla utilizing Surface Water: Preliminary Design and Findings	September 2016
WP23	Selection of Priority Projects, Michael Chadney and Steven Crawhurst	February 2017
WP26	Sewerage and Faecal Sludge Management in the FSMP Cities	February 2017

Additional working papers shown below are being prepared and planned to be circulated in May 2017 onwards:

WP20	Improvement of Public Toilets in the FMSP Study Cities: Existing Condition and Issues	May 2017
WP24	Solid Waste Management Plan for the Study Cities	June 2017
WP25	Construction Plan for Comilla Water Supply Project, by Hidemasa Nobutani	May 2017

3.3.4 FSMP Draft Final Reports and Status

Draft Final Reports are being prepared. There will be 16 volumes as listed below and other supporting documents such as, IEE, EIA, RAP, Municipal Solid Waste Management Plan. Submission schedule of DFRs will be later informed to PCO. It has been agreed with PCO that the consultants will submit reports one by one (or a few volumes at one time) when they are ready, for the convenience of PCO members to review those reports and provide their comments.

Table 3.3.5: List of FSMP Draft Final Report and Status

Volume Number	Report Title	Status (% Complete as of April 2017)
Volume 1	Feasibility Study and Master Plan Review (FSMP): Main Project Report	35%
Volume 2	Priority Projects and Investment Plans: Narayanganj CC	75%
Volume 3	Priority Projects and Investment Plans: Comilla CC	75%
Volume 4	Priority Projects and Investment Plans: Rangpur CC	75%
Volume 5	Priority Projects and Investment Plans: Gazipur CC	75%
Volume 6	Priority Projects and Investment Plans: Chittagong CC	75%
Volume 7	Feasibility Study Report (FS01): Construction of Kadam Rasul Bridge over Shitalakhya River	65%
Volume 8	Feasibility Study Report (FS02): Construction of Comilla Embankment Road	65%
Volume 9	Feasibility Study Report (FS03): Development of Surface Water Supply System in Comilla	55%
Volume 10	Feasibility Study Report (FS04): Rehabilitation of Racecourse Khal, Agriculture Institute Khal and Chhyabitan Drain in Comilla	70%
Volume 11	Feasibility Study Report (FS05): Construction of Rangpur Inner Ring Road (North-Eastern Section)	35%
Volume 12	Feasibility Study Report (FS06): Construction of New Drain, and Rehabilitation of Shyamasundari-Khoksha-Ghagot Canal System in Rangpur	65%
Volume 13	Feasibility Study Report (FS07): Construction of Joydevpur Railway Flyover	60%
Volume 14	Feasibility Study Report (FS08): Construction of Naojor-Kashimpur Bridges over Turag River	65%
Volume 15	Feasibility Study Report (FS09): Development of Surface Water Supply System in Gazipur	45%
Volume 16	Feasibility Study Report (FS10): Development of Central	70%

Biogasification / Composting Facilities in Chittagong		
Volume 17	Feasibility Study Report (FS11): Rehabilitation, Expansion and Redevelopment of Existing Public Toilets in Five Study Cities	85%

Attachment

1. Selected Photos of Subteam:

Photos: GICD, April, 2017



ICGIAP progress review meeting held in CoCC on 18 April 2017.



Training on capacity building for the Law and Discipline Standing Committee members held on 26 April 2017 in NCC.



Visiting Accounts Section of NCC on 19 April 2017 by JICA Team



Presentation of CGP Progress of work at NCC to JICA Team on 19 April 2017



Visiting Physical Progress of CGP works at NCC on 19 April 2017 by JICA Team



Visiting Physical Progress of CGP works at NCC on 19 April 2017 by JICA Team