

Ministry of Local Government, Rural Development and Cooperatives
Local Government Division
Local Government Engineering Department



Governance and Infrastructure Improvement under City Governance Project

MONTHLY PROGRESS REPORT **May, 2017**



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ABBREVIATIONS

ACE	Additional Chief Engineer
ADB	Asian Development Bank
ARP	Administrative Reform Plan
BDT	Bangladesh Taka
BME	Benefit Monitoring and Evaluation
CC	City Corporation
CDA	Chittagong Development Authority
CDCC	City Development Coordination Committee
CE	Chief Engineer
ChCC	Chittagong City Corporation
CoCC	Comilla City Corporation
CPTU	Central Procurement Technical Unit
CPU	Comprehensive Planning Unit
CSCC	Civil/Citizens Society Coordination Committee
DAP	Detailed Area Plan
DOE	Department of Environment
DPD	Deputy Project Director
DPHE	Department of Public Health and Engineering
DPP	Development Project Proposal
DSM	Design, Supervision, and Monitoring
DTL	Deputy Team Leader
E-GP	Electric Goods Procurement
FSMP	Feasibility Study and Master Plan Review
GCC	Gazipur City Corporation
GII	Governance and Infrastructure Improvement
GICD	Governance improvement and capacity development
GOB	Government of Bangladesh
CGP	City Governance Project
ICGIAP	Inclusive City Governance Improvement Action Program
IDPCC	Infrastructure Development Plan of the City Corporation
JICA	Japan International Cooperation Agency
LA	Loan Agreement
LGD	Local Government Division
LGED	Local Government Engineering Department
MOF	Ministry of Finance
MoLGRD&C	Ministry of Local Government Rural Development & Cooperatives
MP	Master Plan
NCC	Narayanganj City Corporation
NOC	No Objection Certificate
ODA	Official Development Assistance
PD	Project Director
PIUCC	Project Implementation Unit at City Corporation
PR	Performance Review
PW	Procurement Work
RpCC	Rangpur City Corporation
SC	Steering Committee
TCP	Technical Cooperation Project
UMU	Urban Management Unit
WLCC	Ward Level Coordination Committee
GWG	Governance Working Group

1. Project Description

1.1 Project Objective

The objective of the "Inclusive City Governance Project" (the Project) is to improve public services and promote economic opportunities in the target five (5) City Corporations by strengthening the city governments' administrative capacity and improving urban infrastructure, thereby contributing to the economic growth and the living environment improvement in the target City Corporations.

1.2 Necessity and Priority of the Project

Consistency with development policy, sector plan, national/regional development plans and demand of target group and the recipient country.

1.3 Background

Bangladesh has experienced increased urbanization since independence. In 2012, the estimated total population of the country was 154.69 million of which 29.0 percent (44.86 million) was urban. The urban population growth rate is 2.92% per annum (World Bank 2012), much higher than total population growth rate of 1.37% (Bangladesh Bureau of Statistics 2011). At existing growth rates, it is expected that the country's urban population will reach about 110 million or half of the population by 2035. The reasons for the rapid population growth in urban area are as follows ; i) the high natural increase in urban population; ii) the territorial expansion of urban areas; and iii) rural to urban migration. At present urban dwellers constitute about 30 percent of the total populations of Bangladesh, but their contribution to GDP is more than 60 percent indicating that the productivity of labor in urban areas is much higher than in rural areas.

Two types of urban local government exist in Bangladesh e.g. the City Corporation (CC) and the Pourashava. Generally, in the Divisional Level, CC functions whereas Pourashvas function in other towns. At present there are 11 (eleven) CCs and 319 Pourashvas in the country. CCs are playing an important role in the national development resulting from rapid growth in these urban centers.

1.4 Development policy, sector plan, national/regional development plans

(a) The Sixth Five Year Plan 2011-2015(2010) (SFYP)

The SFYP emphasize the importance of the development of sound urban institutions and the improvement of city governance. SFYP mentions that the strategies for "urban transition management" include: improving city governance, balanced development of urban centers, urban resource mobilization, sound real estate market, facilitating NGO improvement in housing, taking steps for better urban land management, better environmental management, sustainable urban transportation, provision of infrastructure/services, reducing urban poverty.

The Draft Final Seventh Five Year Plan 2016-2021 (SFYP) emphasizes three fundamental principles of governance:

- (i) ensuring the rule of law,*
- (ii) avoiding political partisanship, and*
- (iii) building a society free from corruption.*

These basic principles also guide the articulation and implementation of development programs thus forming the institutional framework, fundamental reforms, improvement in administration capacity and a strong anti-corruption strategy, and good governance in urban sectors.

(b) The draft National Urban Sector Policy (2011) (NUSP)

NUSP has objectives: to ensure regionally balanced urbanization through decentralized development and hierarchically structured urban system; to devolve authority at local urban level, and strengthen local governments through appropriate powers, resources and capabilities so that local governments can take effective responsibility for a wide range of functions; and to develop and implement urban management strategies and governance arrangements for enhancing complementary roles urban and rural areas in sustainable development.

(c) City Corporation Act (2009)

Before 2008, there were 6 (six) City Corporations in Bangladesh and there are 6 individually-formed "Act" for each CC. In 2009, for managing the rapid urbanization, LGD unified those individual Acts and newly enacted into "City Corporation Act". It is supposed, the number of CCs will be increased in near future, so that the government needs to improve the legal system on City Corporation.

1.5 Rationale of target area selection and overall project design

1.5.1 Needs for inclusive urban development

Urbanization is the key contributor to the strong growth of industries and the social development. But at the same time, urban congestion and pollution now threaten city dweller's life and future economic growth.

(a) Needs for urban infrastructure development

The development of urban infrastructure has not kept pace with rapid urbanization, causing an acute shortage in urban infrastructure and services like piped water, sewerage, drainage, roads and bridges. As roads and bridges have insufficient capacity to meet growing traffic volume, traffic jams in city centers limit access to economic opportunities and social services. Rapid urbanization is largely attributed to immigration be in low income group settling in urban slums without access to basic services. Rapid urbanization has been posing adverse environmental and social consequences.

(b) Weak urban governance

Although the City Corporation Act (2009) clearly mentions that CCs are the Local Government Institutions mandated to provide service to the urban citizens, CCs do not have enough capacity to provide those services to their dwellers. The reasons of CC's weak urban governance are:

- (i) shortage of manpower;
- (ii) financially vulnerability;
- (iii) incompetence of officers;
- (iv) the limited power for recruitment; and the absence of participatory planning process and system.

(c) Lack of coordination among stakeholders

The involvement of a number of institutions in the management of affairs of city areas has resulted in gross overlapping of functions and lack of coordination. Such plurality generated by the municipality within institutions in planning, implementation and development approaches results in uncoordinated manner, which in fact create more problems.

(d) Lack of Inclusive Urban Planning

CCs were originally created for planning and management of urban areas. Later on separate planning and development organizations were created such as Rajdhani Unnayan Karttripakkha (RAJUK) and Chittagong Development Authority (CDA). The development authorities in these cities are authorized to undertake local urban planning as well as infrastructure and site development activities for housing, commercial and industrial use. The authorities are also empowered to exert development control functions. The effectiveness of these authorities, however, is generally limited by such factors as inadequate management and financial system, multiplicity of institutions with urban development function within their jurisdictions, uncoordinated development, and lack of integration with other agencies.

1.5.2 Continuity of JICA's Assistance

To find out the appropriate functional and institutional structure for the CC, GOB requested the Government of Japan to implement a technical cooperation project to cover all aspects for establishing "Inclusive City Government" with a view to meeting the future demand and efficient management of urban development. Under the Record of Discussion between Japan International Cooperation Agency (JICA) and GOB, JICA dispatched the Expert Team for Technical Cooperation Project (the JICA TCP Team) and, together with Local Government Division (LGD) and Local Government Engineering Department (LGED), launched "The Project for Developing Inclusive City Government for City Corporation" (the JICA TCP) in November 2012. The JICA TCP has developed

- (i) governance improvement programs and
- (ii) infrastructure development plan based on CC's future vision through the discussion with CCs, LGD and LGED.

Based on the above mentioned outputs from the JICA TCP, LGED and JICA formed the Loan Project to establish "Inclusive City Governance".

2. Scope of Works

2.1 Project Components

The CGP comprises of four components are:

- Component 1: Governance improvement and capacity development,
- Component 2: Urban infrastructure development,
- Component 3: Implementation support for equipment procurement, and
- Component 4: Consulting service.

The project will address urban infrastructure development in parallel with governance improvement of each target CC during the project period. City Corporations focused on will be:

- Narayanganj City Corporation
- Comilla City Corporation
- Rangpur City Corporation
- Gazipur City Corporation
- Chittagong City Corporation

This Monthly Progress Report summarizes the Consulting Services for Governance and Infrastructure Improvement (GII) through the current cycle of activities, problems and/or issues, and its resolutions with three sub-teams such as (1) Governance Improvement and Capacity Development (GICD), (2) Design, Supervision and Monitoring (DSM), and (3) Feasibility Study and Master Plan Review (FSMP).

2.2 Scope of GII CGP Consultants

(a) Management Unit (GII)

This unit consists of the Team Leader and Financial Management Specialist with supporting staff to control over three sub-teams such as GICD, DSM and FSMP.

(b) Governance Improvement and Capacity Development (GICD)

GICD sub-team undertakes enhancement of CC Governance through ICGIAP implementation and makes collaboration with prospective JICA Technical Cooperation Project on Governance. Two sub-components include:

Table 2.1: Summary of Governance Activities by GICD (Original)

GICD Component	Contents	Description
Sub component 1-1	Implementation of Inclusive City Governance Improvement Action Program (ICGIAP)	<ul style="list-style-type: none"> (1) To support each CC on the governance with: <ul style="list-style-type: none"> (i) Accountability; (ii) Participation; (iii) Legal Framework; and (iv) Transparency. (2) To support to implement the administrative reform action plan (ARP) to achieve city incisiveness. (3) To be supported by JICA's Governance Technical Cooperation Project through: <ul style="list-style-type: none"> (i) Improvement of Legal Framework of each CC; (ii) Restructure of organization of each CC (iii) Capacity Development of each CC; and (iv) Exchange of know-how among cities in Bangladesh and Japan.
Sub component 1-2	Capacity Development	<ul style="list-style-type: none"> (1) To support capacity development of: <ul style="list-style-type: none"> (i) City Officials of each CC; (ii) Mayor and Councilors of each CC; (iii) GOB officials; and (iv) Contractors through: <ul style="list-style-type: none"> - Skill-up Training; - ICT enhancement; - Establishment of CRC; - Exchange visit and Best Practice Dissemination Program; - Waste Management Activities; and - Poverty Reduction Program (2) To be supported by JICA's Governance TCP with their pilot activities.

(c) Design, Supervision and Monitoring (DSM)

DSM sub-team works for the preparation and implementation of the infrastructure projects categorized as Batch 2, while it will support each CC for implementation of Batch 1 sub-projects when necessary. Table 1-1 summarizes sub-component of DSM:

Table 2.2: Summary of Infrastructure Subprojects by DSM (Original)

DSM Component	Contents	Description
Sub component 2-1	Urban roads (include bridges, flyovers and culverts)	Upgrading of at least 58 urban roads (Total 419.99 km) in 5 CCs to provide efficient road access between economically and socially important locations, such as Export Processing Zone (EPZ), markets, hospital, and schools.
Sub component 2-2	Drainage facilities	Improvement of drainage facilities (Total 196.47 km) in 5 CCs to reduce inundation and water logging of rainwater, sewage, and wastewater.
Sub component 2-3	Water supply system	Installation of 6 water supply systems to improve citizen's access to safe water by: (1) rehabilitation and expansion of piped water supply system, (2) construction of production tube wells with pump house.
Sub component 2-4	Bus & truck terminal	Improvement of 2 bus and truck terminals to improve efficiency of passenger and freight transport, enhance economic potential, and mitigate traffic congestion by reducing the number of stopping and parking of buses and trucks at roadside.
Sub component 2-5	Street lights	Installation of streetlights to enhance road safety and public security which includes; (1) installation of streetlights and poles, and (2) switching to energy saving light bulbs.
Sub component 2-6	School cum cyclone shelter	Construction of 8 school cum cyclone shelters in coastal area of Chittagong CC.

(d) Feasibility Study and Mater Plan Review (FSMP)

FSMP sub-team will review the existing master plan and/or relevant urban development plans of CCs, and conduct feasibility studies in the target 5 CCs. The FS covers transport, water supply, drainage, sanitation, solid waste management, land reclamation and municipal facilities etc. The output of FS (probable subprojects) will be link with other investment project in planned way such as for future infrastructure development projects.

Table 2.3: Summary of FSMP Activities Currently Underway by FSMP

FSMP Component	City Corporation	Description
Sub component 3-1: Feasibility Study	Narayanganj	(1) Fourth Shitalokha River Bridge Construction (2) Water supply, solid waste management projects
	Comilla	(3) Gomti River Embankment Road Construction (4) Surface Water Treatment Plant, Drainage, and Sewerage projects
	Rangpur	(5) Upgrading of Urban Roads (6) Water Supply, Solid Waste Management Projects
	Gazipur	(7) Turag River Bridge Construction (8) Rail Flyover Construction
	Chittagong	(9) Drainage System Improvement
Sub component 3-1: Master Plan Review	Narayanganj	- RAJUK preparing a new MP for 2015-2035 - LGED supporting the preparation of Action Area Plan - FS for the fourth bridge over Shitalakhya river - Review of Strategic Transport Plan (RSTP) for Greater Dhaka funded by JICA
	Comilla	A new MP has been prepared by LGED
	Rangpur	A new MP has been prepared by LGED
	Gazipur	- RAJUK is preparing a new MP for 2015-2035 - LGED is going to support NCC to elaborate Action Area Plan - Review of Strategic Transport Plan (RSTP) for Greater Dhaka funded by JICA
	Chittagong	- MP for 1995-2015 - WB has a plan to elaborate Strategic Transport Plan - ADB is planning to start MP

3. Progress of Consultancy Services During May, 2017

3.1 Progress of Governance Improvement and Capacity Development (GICD)

Summary

The GICD sub-team has supported the 5 CCs as per the ICGIAP work plan for FY 2016/17. A noteworthy achievement during the month was prepared a standard format for ICGIAP annual action plan for FY 2017/18 in consultation with PCO and facilitated the CCs to prepare the ICGIAP annual action plan for each CC. Area wise discussion were done with the relevant focal persons for ICGIAP implementation and other CC officials to prepare the action plan and will be sent it to PCO by 2nd week of June 2017.

In parallel, the team assisted the CCs to distribute loans among the beneficiaries and facilitated to start small infrastructure works within the selected community under PRAP activities.

In addition, the following were the highlights of the GICD actions during the month:

- Supported to the CCs to upload updated information on physical and financial progress of all ongoing Batch-1 and Batch-2 sub-projects on the CC websites in coordination with the DSM sub-team.
- Facilitated to organize Mass Public Meeting held on 17 May 2017 at RpCC.
- Supported the CCs (i) about tax assessment procedure relating to residential, commercial, government and semi-government holdings; (ii) about accounting procedure in case of the project relating to GoB and RPA; (iii) about tax and vat deduction procedure at the time of payment made to contractors; (iv) create link system in between 'holding tax ID number and construction registration; (v) continue using the MSU software on tax, accounts and trade license through providing on the job training for relevant officials in each CC.
- Supported the CCs to prepare Community Action Plans (CAPs), group savings, primary health care and pre-primary school education program in the PRAP target slum/poor communities.
- Supported to CCs to (i) update IDP for the FY 2017/18; (ii) identify illegal buildings/land use and illegal environmental situation; (iii) make budget provision in the FY 2017/18 for implementation of O&M plan and inventory survey; (iv) conduct CPU meeting for providing motivation to follow IDP.

Table 3.1.1: GICD Actions during the Month of May, 2017

GICD Specialists & Facilitators	Responsible ICGIAP Area & Activities	Actions undertaken by GICD Specialists & Facilitators
IT	Area 1 (IT, openness and communications)	<ul style="list-style-type: none"> ▪ Supported the CCs to (i) conduct MCC meeting and prepare annual plan for FY 2017/18 for information dissemination activities with budget; (ii) publish online tendering through e-GP ; (iii) make available on the CC website Physical and financial progress of all on going Batch 1 and Batch 2 sub-projects except CoCC and (iv) update the CC website.
Governance	Areas 2 (administrative/ organizational improvement)	<ul style="list-style-type: none"> ▪ Supported the CCs to (i) activate standing committees in each CC, (ii) continue implementing departmental KAIZEN as per their work plan. ▪ Facilitated to CoCC for re-construction of all Standing Committees by inclusion of newly elected Ward Councilors.
Finance	Areas 3 & 4 (tax and financial management)	<ul style="list-style-type: none"> ▪ Assisted to CCs Chief Accounts Officer and Accountants to take necessary action to include ICGIAP related cost in next year budget. ▪ Supported the 4 CCs to fully install and utilize the MSU software in collaboration with the IT Specialists. (Note: ChCC uses its own software.) ▪ Facilitated to (i) prepare asset inventory in each CC; (ii) conduct meeting for finance and establishment standing committee, and (iii) prepare group savings database for PRAP.
Participation	Area 5 (citizen participation and poverty reduction)	<ul style="list-style-type: none"> ▪ Assisted the CCs to facilitate PRAP activities (in 30 communities in each CC). ▪ Supported the CCs to (i) prepare 2nd community contract with each CDC for PRAP implementation, (ii) run the savings program among Primary Group (PG) members, (iii) ensure deposit the savings money in respective Bank account in time, (iv) run pre-primary school program for community children (10 schools in each CC), (v) run primary health care program, (vi) implement small infrastructure development (i.e. footpaths, drains, latrines, tube-wells and street lights) in each CC, (vii) distribute micro-credit among selected PG members as per guidelines; (viii) implement small infrastructure development work in each community.
Urban Planning	Area 6 (urban planning)	<ul style="list-style-type: none"> ▪ Provided hands-on support to the CC personnel involved in

GICD Specialists Facilitators	& Responsible ICGIAP Area & Activities	Actions undertaken by GICD Specialists & Facilitators
	+ Area 2.1 (CDCC) + Area 2. 7 (CPU) + Area 5.5 (PRAP: CAP)	<p>preparing PRAP Community Action Plan (CAP). A total of 20 (twenty) CAPs have already been prepared in the 5 Project CCs. Through the process community stakeholders raised their infrastructure demands and prioritized the needs.</p> <ul style="list-style-type: none"> ▪ All of the project CCs have been requested to keep necessary budget provision in the next FY budget for the infrastructure inventory. ▪ Assisted to CCs to prepare for CPU meeting. ▪ Facilitated the CCs to update IDP

Table 3.1.2: Summary of CC's Progress on Key Milestone Tasks

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
1.1 Initiate e-governance activities	The number of E-GP tendering increased. Information on on-going projects made available on the CC website.	(a) E-GP refreshing training conducted for CC officers and staff.	Training report	Y	Y	Y	Y	Y
		(b) At least 5 tendering are held through E-GP during the year.	Official letter and Tender Notice	Y	Y	Y	Y	Y
		(c) The E-GP tender notices are published on the CC website.	A screenshot of website tender notice	Y	Y	Y	Y	Y
		(d) Physical and financial progress of all ongoing Batch 1 and Batch 2 projects are available on the CC website.	A screenshot of website tender notice	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
1.2 Establish & operationaliz e Mass Communicati on Cell (MCC)	At least 7,500 citizens (5,000 plus additional 2,500) registered for the SMS dissemination system	(a) MCC identifies additional 2,500 citizens to be registered in the SMS dissemination system.	Database of the 2,500 registered citizens	Y	Y	Y	Y	Y
		(b) MCC identifies several topics and messages to disseminated through the SMS system.	Resolution of MCC meeting	Y	Y	Y	Y	Y
		(c) SMS disseminated to 7,500 citizens at least twice a year.	Print screen of SMS delivery report with list of mobile numbers	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month: All 5 CCs have prepared database of 7500 citizens in SMS dissemination system.								
1.3 Establish City Information Service Center (CISC)	CISC has started to provide services at least in 5 areas.	(a) All tender documents and forms are available in CISC.	Official letter	Y	Y	Y	Y	Y
		(b) At least 5 more service areas are identified.	MCC resolution	Y	Y	Y	Y	Y
		(c) CISC officers are trained to provide the services.	Training report	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
Noteworthy CC-level actions during the month:								
1.4 Organize mass public meetings	Mass public meeting held at least once a year with a report describing the meeting made available on the CC website.	(a) MCC selects issues to be discussed in mass public meetings.	Resolution of MCC meeting	Y	CC election	Y	Y	Will be held in June
		(b) Topics and dates of the mass public meetings defined/decided on with consent of the Mayor.	Official Letter	Y	CC election	Y	Y	Will be held in June
		(c) At least one mass public meeting held.	Report on the meeting	Y	CC election	Y	Y	Will be held in June
		(d) The meeting report is made available on the CC Website	Screen shot of CC website	Y	Not due	Y	Y	Not due
Noteworthy CC-level actions during the month:								
2.1 Establish & operationalize City Development Coordination Committee (CDCC)	1 st draft of revised CDCC composition and TOR discussed.	(a) 1 st meeting to discuss projects or specific issues (with selected members as appropriate).	Meeting minutes	Y	Y	Y	Y	Y
		(b) 2 nd meeting to review the IDP implementation (and project-specific issues as appropriate).	Meeting minutes	Not done due to election	Y	Y	Y	Y
		(c) 3 rd meeting to review draft updated IDP list of priority projects (and project-specific issues as appropriate.)	Meeting minutes	Y 2 nd meetings	Not done due to election	Y	Y	Y
		(d) 4 th meeting to review the original TOR & composition and discuss a revision.	Meeting minutes	Will be held in June	Will be held in June	Will be held in June	Will be held in June	Will be held in June
Noteworthy CC-level actions during the month: CCs are being supported to conduct 4 th CDCC meeting.								
2.2 Establish Administrative Reform Committee (ARC)	Function Analysis Sheet reviewed and items for an administrative reform plan proposed.	(a) Each department reviews relevant part of Function Analysis Sheet (TCP/GICD team prepare the sheet for review).	Revised Function Analysis Sheet	Y	Y	Y	Y	Under process
		(b) ARC holds review workshop to identify items for administrative reform.	Agenda & workshop report					

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		(c) ARC proposes items for administrative reform.	Report					
<u>Noteworthy CC-level actions during the month:</u> Function Analysis Sheet has been updated and CC functions, work processes and capacities are being reviewed by the TCP team in RpCC, CoCC, NCC and GCC. The GICD team will do the same for ChCC.								
2.3 Clarify vision and mission of each department	Vision & missions are reviewed.	(a) Vision & missions proposed by each department reviewed by ARC for revision and finalization.	Vision & mission final version	Y	Y	Y	Y	Y
		(b) Revised visions & missions are disseminated through different types of media such as CC website, local newspapers, radio, etc.	Record of dissemination	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u>								
2.4 Establish Capacity Development Unit (CDU), which will then formulate training program	Capacity development report produced by CDU for FY 2016/17.	(a) CDU facilitates and monitors Kaizen implementation activities by each department and keep records.	Report on Kaizen implementation	Y	Y	Y	Y	Y
		(b) CDU facilitates organizing trainings of relevant officials/staff in line with training priorities identified for FY2016/17 and keeps records.	Training report	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u>								
2.5 Revise job descriptions	Job descriptions reviewed on key posts based on Function Analysis Sheet.	(a) ARC coordinates departmental review of Function Analysis Sheet and job descriptions of key officials/staff to identify any gaps in the job descriptions.	Meeting minutes	Y	Y	Y	Y	Partially done
		(b) Each department compiles gaps between functions and job descriptions of key posts and submits to ARC for compilation.	Consolidated ARC report					

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
<u>Noteworthy CC-level actions during the month:</u> The gaps in between Function Analysis Sheet (FAS) and Job Description proposed in organogram of each CC are being reviewed. By end of May, it will be completed.								
2.6 Initiate kaizen activities	Report on Kaizen activity submitted by each department	(a) Each department implements one Kaizen as per work plan prepared in the March – April 2016 Kaizen refresher workshop.	Implementation report	Y	Y	Y	Y	Y
		(b) Each department presents output of Kaizen activity in a workshop held by CDU for review and planning for next FY.	Plan for FY2017/18	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> Each department is implementing Kaizen as per their work plan for FY 2016/17.								
2.7 Establish & operationalize Comprehensive Planning Unit (CPU)	CPU initiates and drives annual IDP updating.	(a) CPU coordinates updating IDP list of priority projects and O&M activities.	CPU Report	Y	Y	Y	Y	Y
		b) CPU presents draft updated IDP list of priority projects and O&M activities to the concerned standing committee(s).	Meeting minutes					
<u>Noteworthy CC-level actions during the month:</u> CPU meeting held in each CC but IDP and O&M project list has not been prepared as of now.								
2.8 Activate Standing Committees	All standing committees hold meetings	Standing committees hold meetings at least twice a year.	Meeting minutes	Y (Partially)	Y (Partially)	Y (Partially)	Y (Partially)	Y (Partially)
		At least one standing committee meeting is broadcasted in electronic media during the year.	Meeting Record					
<u>Noteworthy CC-level actions during the month:</u>								
2.9 Prepare and publish Annual Administrative Report	Annual Administrative Report prepared and approved by City Council (As per CC Act)	(a) Officer in charge prepares AAR contents and request department heads to prepare departmental reports.	Request Letter	Y	Y	Y	Y	Y
		(b) Officer in charge consolidates departmental inputs and	Draft AAR	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		prepares a draft AAR.						
		(c) Officer in charge submits the draft AAR to a CC meeting for discussion & approval.	Meeting minutes	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
3.1 Improve capacity/efficiency of tax assessment	System linking holding tax ID and construction registration initiated.	(a) Construction register to be open with ID number after construction permit issuance (RpCC and CoCC).	Photocopy of register	N/A	Y	Y	N/A	N/A
		(b) All new construction permits recorded in the construction register (RpCC and CoCC).	Photocopy of register and sample check	N/A	Y	Y	N/A	N/A
		(c) NCC, GCC and ChCC continue raising the issue (on the information sharing by RAJUK & CDA) to the national government.	Letters / meeting minutes	The issue is raising unofficially	N/A	N/A	The issue is raising unofficially	The issue is raising unofficially
Noteworthy CC-level actions during the month: RpCC and CoCC are maintaining construction registration with the necessary information. All new construction permits are recorded in the construction register in CoCC & RpCC.								
3.2 Carry out interim tax assessment and increase collection	Interim tax assessment carried out regularly.	(a) 1 st progress report on interim tax assessment prepared.	Progress report	Y	Y	Y	Y	General assessment running
		(b) 2 nd progress report on interim tax assessment prepared.	Progress report	Y	(General assessment running)	Y	Y	(General assessment running)
		(c) 3 rd progress report on interim tax assessment prepared.	Progress report	Y	(General assessment running)	Y	Y	(General assessment running)
		(d) 4 th progress report on interim tax assessment prepared.	Progress report					
Noteworthy CC-level actions during the month: Interim tax assessment is regular task of GCC and RpCC for new holding and extension building. ChCC & CoCC are conducting re-tax assessment which takes place every five years. The NCC interim tax assessment not done during the month due to CC election.								

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
3.3 Identify other sources of CC taxes	Finance and Establishment Standing Committee held at least 4 times annually. → <i>Combined with 4.2</i>	(a) Tax collection situation assessment report (incl. issues and challenges) prepared and presented to the Finance and Establishment Standing Committee.	Situation assessment report & Standing Committee meeting minutes	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> CCs are collecting taxes and fees as per Model Tax Schedule 2015. RpCC collects tax from battery-run auto bikes								
4.1 Introduce independent account system in water supply and waste management (CoCC, RpCC)	O&M expenditures to be recorded accurately and water & waste management tariff to be examined.	(a) Bank account to be maintained properly.	Bank Statement copy	Y	Y	Y	Y	Y
		(b) O&M expenditure for water supply prepared separately with breakdown. (GCC, CoCC and RpCC)	MSU generated quarterly account statements	N/A	Y	Y	Y	N/A
		(c) O&M expenditure for waste management prepared separately with breakdown. (all CCs)	Quarterly account statements	Y	Y	Y	Y	Y
		(d) Water tariff to be examined	Tariff simulation report	N/A	Y	Y	Y	N/A
		(e) Waste management fee/rate to be examined.	Fee/rate simulation report	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> CCs have started to use the MSU accounting software. Tariff simulation report is under preparation. CCs open separate Bank Account for O&M expenditure of water and waste management and they are prepare periodic statement.								
4.2 Diversify earnings from CC services (e.g. markets, bus/truck terminals)	Finance and Establishment Standing Committee held at least 4 times annually.	(a) Situation assessment report on fees/rates prepared and presented to the Finance and Establishment Standing Committee.	Situation assessment report	Y	Y	Y	Y	Y
		(b) 1 st Finance and Establishment Standing Committee for the FY held	Meeting minutes	Y	Y	Y	Y	Y
		(c) 2 nd Finance and Establishment Standing Committee meeting for the FY held.	Meeting minutes	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		(d) 3 rd Finance and Establishment Standing Committee meeting for the FY held.	Meeting minutes	Y	Not done due to election	Y	Y	Y
		(e) 4 th Finance and Establishment Standing Committee meeting for the FY held.	Meeting minutes					
Noteworthy CC-level actions during the month: CCs collect taxes and fees from markets, transport (buses, trucks, auto-rickshaws and rickshaws) and other sources regularly.								
4.3 Establish integrated computer-based financial management system (IFMS)	Fixed asset register system initiated.	(a) System of preparing and updated fixed asset register established.	Photo copy of register.	Y	Y	Partially completed without value	Partially completed without value	Y
		(b) Fixed asset register prepared at least partially.	Photo copy of register.	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month: CCs are preparing fixed assets register.								
4.4 Prepare financial statements and conduct internal audit	Internal audit conducted for FY 2015/16	(a) Internal Audit Department established.	Official letter with the name/ designation of the assigned staff	Y	Y	Y	Y	Y
		(b) Internal audit conducted for FY 2016/17.	Internal audit report	N	N	N	N	N
Noteworthy CC-level actions during the month: CCs have formed Internal Audit Committee, which will be oriented on internal audit by the GICD team, while the CC organogram have no provision of Internal Audit Department. (Government audit by AG Office only looks at compliance issues and financial audit of CCs is yet to take place. In the meantime, the CCs are expected to introduce internal audit.)								
4.5 Increase non-tax revenues at least by the inflation rate in each year	Non-tax own source revenue increased at least by annual inflation rate.	(a) Collection target for each of non-tax revenue sources for FY 2016/17 established.	FY 2016/17 collection targets	Y	Y	Y	Y	Y
		(b) Progress of collecting non-tax revenues reviewed in a CC meeting at least once by the end of the 3 rd Quarter.	Progress report & meeting minutes	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month: Non-tax revenues have been increasing every year. Collection targets for FY 2016/17 are under consideration.								

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
4.6 All debts due to GOB and other entities paid as per the schedule	As per the Activity (and inform the PCO on the debt repayment on a quarterly basis.	(a) Debt payment status report to be submit to the PCO with proper supporting documents every quarter.	Quarterly debt payment report	Y	N/A	(RpCC has outstanding BMDF Loan)	Y	Y
Noteworthy CC-level actions during the month: GCC pays all their debts (BMDF loans) regularly.								
4.7 Outstanding bills (incl. electricity and telephone) older than 3 months paid	Settle electricity and telephone arrears and ensure regular payments.	(a) Electricity and telephone bill arrears and settlement measures discussed in a CC meeting at least once every quarter	Payment documents and meeting minutes	Y	Y	(RpCC has outstanding electricity bills)	Y	P (ChCC has outstanding electricity bills)
Noteworthy CC-level actions during the month: All CCs are paying their electricity and telephone bills regularly except for ChCC, which has outstanding electricity bills from the period of the previous Mayor.								
4.8 Budget compared with the actual expenditure →the role of Finance and Establishment Committee strengthened → the information displayed at the CC office	As per the Activity	(a) The FY 2016/17 budget made available to the public and on the website.	Photo	Y	Y	Y	Y	Y
		(b) A draft budget for FY 2017/18 prepared, reflecting ICGIAP-related costs.	Draft budget	Y	Y	Y	Y	Y
		(c) The draft budget for FY 2017/18 discussed in a CSCC meeting.	Meeting minutes					
Noteworthy CC-level actions during the month:								
5.1 Establish & operationalize Civil Society Coordination Committee (CSCC)	4 CSCC meeting to be held once every quarter and minutes prepared	a) 1st CSCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		b) 2nd CSCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		c) 3rd CSCC meeting	Meeting minutes	Y	Not done due to election	Y	Y	Y
		d) 4th CSCC meeting	Meeting minutes					

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
<u>Noteworthy CC-level actions during the month:</u> NCC didn't conduct 2 nd CSCC meeting due to CC election.								
5.2 Establish & operationalize Ward Level Coordination Committee (WLCC)	WLCC meetings to be held once very quarter and minutes prepared.	a) 1st WLCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		b) 2nd WLCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		c) 3rd WLCC meeting	Meeting minutes	Y	Y	Y	Y	Y
		d) 4th WLCC meeting	Meeting minutes					
<u>Noteworthy CC-level actions during the month:</u>								
5.3 Community integration and formation of Community Group (CG)	CG has initiated waste collection.	(a) Target wards selected for piloting community waste collection.	Report	Y	Y	Y	Y	Y
		(b) CGs formed in the target wards.	Report	Y	Y	Y	Y	Y
		(c) CG members trained in waste collection (and other community service activities).	Report					
		(d) CGs have initiated waste collection.	Report with photo					
<u>Noteworthy CC-level actions during the month:</u>								
5.4 Prepare Gender Action Plan (GAP) – funded by the CC	GAP prepared and implementation started.	a) Workshop on Gender Action Plan and orientation	Orientation Report	Will be held in August '17	Y	Y	Y	Will be held in August '17
		(b) GAP prepared with budget proposal.	Report	Not due	Y	Y	Y	Not due
		(c) GAP implementation started.	Report					
<u>Noteworthy CC-level actions during the month:</u> Workshop on GAP in NCC & ChCC will be held in next FY 2017/18 due to fund unviability.								
5.5 Prepare Poverty Reduction Action Plan (PRAP) – funded by CGP	PRAP implemented and annual report produced.	a) PRAP implementation	Report	Y	Y	Y	Y	Y
		b) Skills build-up training	Report	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u>								

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
5.6 Revise Citizen Charter	The revised Citizen Charter displayed in public.	(a) Revised draft Citizen Charter discussed in a CCCC meeting.	Report	Y	Y	Y	Y	Y
		(b) The revised Citizen Charter displayed in public and on the website.	Meeting Resolution	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> The Citizen Charter has been updated in each CC with guidance from the Prime Minister’s Office.								
5.7 Implement Citizen Report Card system (Note: IT Facilitator is to support the data entry after the survey.)	CRC format prepared and survey initiated.	(a) A format prepared and enumerators identified.	Report	Y	Y	Y	Y	Y
		(b) CRC survey conducted with at least 100 citizens and organizations.	Report	Y	Y	Y	Y	Y
		(c) CRC survey results consolidated and a report prepared.	Report	Y	Report will be prepared by June	Y	Report will be prepared by June	Report will be prepared by June
		d) CRC report discussed in a CCCC meeting	Meeting minutes					
<u>Noteworthy CC-level actions during the month:</u> The CRC survey have been completed in each CC. (Survey results are now being consolidated and analyzed by TCP Team.)								
5.8 Establish & operationalize Grievance Redress Cell (GRC) with revised terms of reference	GRC established with procedures and formats.	(a) GR procedures and format discussed and adopted by GRC	Meeting minutes and Report	Y	Y	Y	Y	Y
		(b) A workshop on GR procedures for orientation of CC Officials/Staff	Workshop Report					
		(c) Launching the GR system	Report					
<u>Noteworthy CC-level actions during the month:</u>								
6.1 Initiate/update Master Plan – in coordination with relevant authorities & agencies	Increasing accessibility of the plan through different mechanisms	(a) Information on planned & ongoing projects is available at CISC. The information may include the lists of: i) CGP Batch-1 projects ii) CGP Batch-2 projects lists iii) Sub-project lists of MGSP	Lists of projects	Y	Y	Y	Y	Y

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
		(b) The above information is uploaded on the CC website and the key information communicated through mass public meetings or SMS.	Website screenshot/ meeting minutes/SMS screenshot	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> CCs are being supported to prepare project lists to made available at CISC.								
6.2 Implement development control	Information collection on major Illegal land use areas & improve mapping skills of the relevant CC staffs	(a) A report on illegal land use area prepared.	Report	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing	List of illegal land and buildings is ongoing
		(b) Gain understanding the 'Building Construction Rules 1996' and 'Dhaka Mohanagar Imarat Nirman Bidhimala 2008' (A workshop will be organized)	Workshop Report					
		(c) Relevant staff are trained on basics of GIS mapping. (A workshop will be organized.)	Workshop Report					
<u>Noteworthy CC-level actions during the month:</u> CCs are formed a committee which will work on identifying the illegal land use. A format has been prepared and send to CCs to make a list of illegal land.								
6.3 Infrastructure Development Plan (IDP) reviewed & revised through inter-governmental coordination and citizen participation	Ensuring CC budget provision for CC own sourced IDP projects	(a) CPU reviews consistency between the updated IDP and allocation in the CC budget for FY 2016/17 (incl. ADP allocations)	Meeting minutes	Updating IDP is ongoing	Updating IDP is ongoing	Updating IDP is ongoing	Updating IDP is ongoing	Updating IDP is ongoing
		(b) IDP priority projects for the next cycle are discussed in CSCC and CDCC meetings (before presentation to the relevant Standing Committees)	Meeting minutes					
		(c) Priority projects for FY 2017/18 are discussed in connection with the budget in a CC meeting.	Meeting minutes					
<u>Noteworthy CC-level actions during the month:</u> After the CPU meeting, CCs have collected all the tender notice from each zone. Junior Urban Planning Facilitator in association with Senior Urban Planning Specialist have started to analyze whether the CC'S infrastructure improvement works are consistent with the CCIDP.								

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
6.4 Prepare O&M Action Plan	Inventory Database preparation of all CC infrastructures	(a) Field survey team formed and mobilized.	Infrastructure inventory database (at least partially completed)	Y	Y	Y	Y	Y
		(b)Conduct field survey.						
		(c) Prepare inventory database at least partially.						
<u>Noteworthy CC-level actions during the month:</u> Survey teams have been formed in each CC for conducting inventory survey, awaiting equipment provision and guidance from CGP (PCO & GICD).								
6.5 Implement environmental laws & regulations ← assisted by DSM/CGP	Identification of illegal actions and measures to be taken against those actions	(a) CC identify environmentally illegal situations.	Report	Identification is ongoing	Identification is ongoing	Identification is ongoing	Identification is ongoing	Identification is ongoing
		(b) CC identify measures as per the prevailing laws related to environmental issues.	Report					
<u>Noteworthy CC-level actions during the month:</u> Like activity 6.2, GCC is going to form a committee which will work on identifying environmentally illegal areas.								
6.6 Improve sanitary situations - public toilets & drainage	No. of public toilets and community latrines and waste water drainage connections are increasing.	(a) CPU reviews whether no. of public toilets, community latrines and drainage connections have increased under different interventions.	Progress report					
<u>Noteworthy CC-level actions during the month:</u> Under PRAP, GCC & RpCC are going to provide a sufficient number of sanitary latrines to the poor settlements, supplementing PRAP-funded latrines. The Slum Development Officer of each of those CCs is keeping records of the number of sanitary latrines to be constructed under PRAP and with CC's own funding.								
6.7 Solid waste management – awareness raising & improving practices ← jointly with Activity 5.3 (Community Groups)	Solid waste collection coverage and frequency improved.	(a) CC assesses the current coverage and frequency of the collection of solid waste.	Report	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing	Data collection is ongoing
		(b) Training of the Community Groups (CGs) (in support of Activity 5.3)	Training report					
		(c) Community awareness campaign organized including awareness raising in school (targeting children).	Report	Y	Y	Y	Y	Y
<u>Noteworthy CC-level actions during the month:</u> During CPU meeting of October 2016 in GCC, it has been decided to conduct an awareness campaign on Solid Waste Management in the GCC auditorium. The Urban Planning team of GICD will provide technical assistance to conduct the campaign.								

Area/Activity	Target for FY 2016/17 (June '17)	Key Milestone Tasks FY 2016/17	Verification Means	Cumulative progress (Y =completed, P= in progress, Blank= Not started/done) Add brief description on actions/progress in each CC				
				NCC	CoCC	RpCC	GCC	ChCC
7.1 Awareness raising campaigns on specific law enforcement issues	At least one campaign to raise citizen awareness for law observation implemented.	(a) Law Officer (or officer in charge) prepares an awareness campaign plan based on issues raised by departments.	Campaign plan	Y	Y	Y	Y	Y
		(b)The awareness campaign plan endorsed by Mayor	Official Letter	Y	Y	Y	Y	Y
		©Awareness raising campaign implemented.	Report	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
7.2 Establish and operationalize Law Enforcement Unit (LEU)	A workshop for the Law & Discipline Standing Committee conducted.	(a) A workshop to train Law and Discipline Standing Committee members and relevant CC officials.	Agenda & report	Y	Y	Y	Y	Y
Noteworthy CC-level actions during the month:								
7.3 Capacity development of Law Enforcement & Discipline Standing Committee	Proposed legal actions implemented and produce report	(a) SC ensures a plan for law enforcement.	SC meeting minutes	Y	Y	Y	Y	Y
		(b) SC ensure the implementation of the law enforcement plan by relevant departments & officials.	SC meeting minutes					
Noteworthy CC-level actions during the month:								

Table 3.1.2: Problems/Issues and Resolutions to be Undertaken or Already Undertaken/Achieved

Problems/Issue	Resolutions to be undertaken	Undertaken/Achieved
Establishment of City Information Service Center (CISC) in GCC and ChCC: In June 2016, PCO supplied one Computer, one Printer and one Photocopier for establishing the CISC in each CC. But GCC and ChCC didn't place them in the CISC. Moreover, the space that has been allocated for CISC is not sufficient for providing the service. No specific staff has been assigned for the CISC. In NCC, RpCC and CoCC, internet connection remains an issue. For full functioning of the CISC, necessary equipment and internet connections are essential.	The GICD IT Junior Facilitators and IT Senior Specialist several times requested the CC officials and have tried to solve this issue but they failed. DTL has raised the issue to the Chief Engineer, CEO and Mayor of ChCC and DPD-1 along with DTL have met with GCC personnel concerned to solve the problem. But the two CCs are yet to take action. It is recommended that PD directly raise the issue to the leadership of the two CCs.	The GICD team and DPD-1 have continuously raised the issues and made a request to GCC and ChCC as mentioned in the left column.
Infrastructure Inventory The preparation of infrastructure inventory will rely on CC engineering support staff but in GCC and RpCC it has been found that the staff have been fully engaged with the Batch-1 project implementation and will be fully occupied with the Batch 2 implementation from now on. Since infrastructure development is the CCs' top most priority, the Mayor may not permit the engineering support staff to be assigned for infrastructure inventory.	The GICD sub-team prepared an estimate of equipment & personnel requirements and associated costs in November 2016, requesting PCO's decision on budget allocation and equipment procurement.	PCO has decided not to support this activity for the current FY. The GICD team will make the same request for the next FY.
Outstanding Electricity Bills of ChCC:		

Problems/Issue	Resolutions to be undertaken	Undertaken/Achieved
ChCC has not paid outstanding electricity bills from the period of the previous Mayor and the current Mayor is not interested. (ICGIAIP Activity – 4.7)	The PD may be requested to raise the issue directly with the CC leadership or discuss with the concerned authority.	N.A.
Equipment for Senior Specialists and JFs The following are required for facilitating the GICD team's desk & field work: At CC Level 1. High resolution of 5 DHL Camera (1 for each CC) 2. Five number of scientific calculators (one for each CC), as there are only 3 computers for 5 JFs and the Finance JF in each CC is in need of having constant access to a calculator 3. Five number of internet modems including usage cost (one for each CC). The JFs have to visit zonal offices in each CC and internet connectivity while they're in the field will help improving intra-GICD team communications. Also, Finance and IT JFs provide hands-on support to the zonal offices on the MSU software and document generation. Their having a modem will help the zonal offices sending documents online and the zone staff learning the skills and internet connectivity potential. (The CCs are expected to introduce networks in the zonal offices in the future, but the GICD providing support in this area is very much needed as an interim measure.) At Dhaka Office 1. Two DHL Camera for Specialists 2. Six internet modem including minimum cost (5 for 5 area of Specialists and one for DTL). The modems are needed for maintaining on-line communications during field visits.	The requirements have been already sent to the management.	Yet to be supplied.
Standing Committees' Meeting As per ICGIAP, each Standing Committee has to conduct two meeting in a year. However, only Finance and Establishment Standing Committee held meeting regularly. Other Standing Committee are not having any meeting regularly and are not performing their roles. To overcome this situation, discussion was done to the councilors of RpCC and GCC, they explained that they don't have any authority to take any decision without the concern of the Mayor, who holds all the authority in doing so. That is the reason, meeting are not held regularly and standing committees are not functioning.	<p>Discussed with the CEO of GCC and RpCC about the irregular meeting of Standing Committee and how to overcome the situation. He assured us to take a speedy steps to solve the problem and encourage the councilor to hold the meeting regularly and making the Standing Committees functional.</p> <p>We are trying our level best to improve the situation through regular discussion with the CEO, Secretary, Mayors and Councilors and way forward.</p>	

3.2 Progress of Design, Supervision, and Monitoring

3.2.1 Site Visits

The DSM Sub-team has conducted the following site visits in the month of May, 2017 in order for supervising the Batch 1 subprojects as well as the preparation of Batch 2 subprojects.

Table 3.2.1: Site Visits by DSM Sub-team during the Month of May, 2017				
Month	Date	Destination	Activity	Attendance
May, 2017	16-05-2017 to 18-05-2017, 29-05-2017	ChCC, GCC	Supervision of Batch 1 and Preparation of Batch-2 Subprojects	DTL
	22/05-23/05, 25-/05/2017	CoCC, GCC	Supervision of Batch 1 and Supervision of Batch-2 Subprojects	Q. C. Specialist
	16/05 - 18/05/2017, 22/05/2017	RpCC	Preparation of Batch-2 Subprojects	Water Specialist Engineer
	16/05 - 18/05/2017	RpCC	Resettlement issues of Batch-2 Subprojects	Resettlement Specialist
	28-05-2017	CoCC	Preparation of Batch-2 Subprojects	Cost Estimation Specialist

3.2.2 Progress Summary of Batch 1 Subprojects

The financial progress of Batch 1 subprojects as of the end of May, 2017 is summarized below. The total amount that 5 CCs paid to their contractors was 255.14 Crore BDT which is 4.02 Crore BDT increase from the last month.

NCC shows good progress both physically and financially. CoCC shows good physical progress, and financial progress go up in this months. RpCC shows moderate progress. GCC show less progress. The progress of this CC is closely monitored. ChCC was much behind the schedule but the work has commenced for 16 subprojects. From coming months, good progress can be expected.

Table 3.2.2: Financial Achievement by Subproject Implementation

Description	Amount (Crore BDT)	Remark
JICA's upto total disbursement to LGED	384.73	31-May-17
Achievement as on the end of May 2017	382.73	99.48%

Table 3.2.3: Financial Progress by CCs

Name of City Corporation	Subproject No		Contract Awarded		Disbursement	
	Original	Revised	No of Packages	Amount (Tk)	Amount (Tk)	%
NCC	3	3	3	274,433,373.00	238,929,142.00	87.06
CoCC	9	8	8	689,243,242.04	567,139,803.00	82.28
RpCC	18	18	18	869,977,772.85	682,230,471.00	77.77
GCC	9	9	9	899,687,793.12	393,780,887.00	43.77
ChCC	18	17	16	1,222,751,075.28	669,411,902.00	56.52
Total	57	55	54	3,925,012,347.25	2,551,492,205.00	65.01

Note: The number of contract completion is counted when NOA is issued, while the amount of contract completion is counted only after the contract has been signed.

3.2.3 Progress Summary of Batch 2 Subproject

DSM team have completed draft preparation (DD) of 70 Sub-projects and submitted for review. The following Sub-projects have yet to be submitted:

NCC2-7, & NCC2-10, CoCC2-1, CoCC2-5,

Note: 3 additional Sub-project designs have not progressed for the following reasons

- RpCC2-13 - CC failed to provide adequate location/land for truck terminal
- ChCC2-6 - SP determined not feasible by FSMP review requiring land acquisition, funding reallocated for extension of ChCC2-5
- NCC2-8 – Khal rehabilitation/reconstruction included in works planned by others

Draft Preparation of DD submissions 70/74 sub-projects (95%) completed

Summarily 50 nos. Sub-Projects DD have been approved and are being or have been processed for e-tendering by the PCO as of May 2017.

- NCC2-1, NCC2-3, NCC2-4, NCC2-5, NCC2-6 & NCC2-09, NCC2-11, NCC2-12= Total 8 out of 12.
- GCC2-1, GCC2-2, GCC2-3, GCC2-4, GCC2-6, GCC2-7, GCC2-9, GCC2-10, GCC2-11, GCC2-12 & GCC2-13= Total 11 out of 14.
- RpCC2-1, RpCC2-3, RpCC2-5, RpCC2-6, RpCC2-7, RpCC2-8, RpCC2-9, RpCC2-10, RpCC2-12, RpCC2-14, RpCC2-15, RpCC2-16, RpCC2-17, RpCC2-18, RpCC2-19, RpCC2-20, RpCC2-21, RpCC2-22 & RpCC2-23 = Total 19 out of 25.
- ChCC2-2, ChCC2-3, ChCC2-4, ChCC2-7, ChCC2-09, ChCC2-10, ChCC2-12, ChCC2-13, ChCC2-14, ChCC2-15, ChCC2-16 & ChCC2-17= Total 12 out of 17.

Total 50/74 Subprojects or 68% approved.

10 Sub-projects notified that corrections/adjustments are required.

- NCC2-12, GCC2-8, RpCC2-4, RpCC2-24, CoCC2-2, CoCC2-3, CoCC2-4, CoCC2-7, ChCC2-1 & ChCC2-11.

5 Sub-projects currently under review

- RpCC2-2, RpCC2-11, GCC2-14, ChCC2-05 CoCC2-6,

Table 3.2.4: List of Batch2 Subprojects

As of May, 2017

CC	Revised		No of Subprojects				Remarks
	No of Subprojects	Project Cost (Crore BDT)	Draft Preparation DD	Approved	NOA	Work Commenced	
NCC	12	269.15	10	8	5	4	-
GCC	14	236.60	13	11	8	8	-
CoCC	9	249.53	5	0	-	-	-
RpCC	25	217.23	25	19	9	7	-
ChCC	17	444.08	16	12	2	2	-
Total	77	1416.59	69	50	24	21	-

3.2.4 Environmental Clearance

The kick-off Meeting for environmental considerations was held on 8th Nov, 2015. The Environmental and Social Officer (ESO) of related five (5) City Corporations were invited to the meeting. Although the ESO of Comilla was absent, all meeting information sent to ESO later. In the meeting the international environment expert explained the expected tasks of ESO of CC including organization chart for environmental considerations of DSM.

Out of total subprojects of batch-2, it was recommended by the DoE to conduct IEE for 71 subprojects and EIA for the remaining 6 subprojects. DSM sub-team proceeded with preparation of IEE report including data collection and field survey accordingly. Submission of final IEE report was scheduled to be in two steps and the first cluster of 10 subprojects was ready and submitted at the end of June 2016. The site clearance for the 10 sub projects in the cluster 1 was obtained on 8 September 2016. The IEE for cluster 2 for 61 sub projects was submitted to DoE for clearance on 5 September 2016. The PowerPoint presentation for IEE cluster 2 in Department of Environment has been done successfully and the site clearance for this 61 subprojects was issued on 3 November 2016. TOR for EIA for 3 overpasses and 3 water supply systems subprojects has been approved by DoE and the sub-consultant for conducting EIA has been engaged. The EIA sub-consultants completed data collection in all 5 city corporations and preparation of EIA reports have been completed. The EIA reports have been submitted to DoE for obtaining environmental clearance. The Power Point presentation for 6 EIA reports in DoE has been done successfully and DoE authority gave some comments for inclusion. The EIA reports have been revised accordingly and submitted to DoE again on 24 January 2017 for obtaining clearance. Then the Site Clearance for 3 Water Supply projects (2 for Rangpur CC and 1 for Gazipur CC) was issued by DoE on 22 February 2017, and the Site Clearance for 3 Overpasses in Chittagong CC was issued on 2 March 2017.

Table 3.2.5: Progress of Batch 2 Survey Work

As of 31 May, 2017

CC	Topographic Survey																	
	Road cum Road+Drain (km)			Drain (km)			Overpass (no)			Bridge (no)			Khal (km)			School cum Cyclone Shelter/Center		
	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining	Plan	Actual	Remaining
Chittagong	10.2	10.2	0				3	3	0	1	1	0				8	8	0
Comilla	75.3	75.3	0	40.5	40.5	0				9	9	0	33.8	33.8	0			
Narayanganj	23.44	23.44	0	36.27	36.27	0				16	16	0	34.94	20	14.94			
Gazipur	54.8	54.8	0	35.3	35.3	0				1	1	0						
Rangpur	76.3	76.3	0	54.1	54.4	0				1	1	0						
Grand Total	240.04	240.04	0	166.17	166.17	0	3	3	0	28	28	0	68.74	53.8	14.94	8	8	0
% Progress		100.00			100.00			100.00			100.00			78.26			100.00	
% Remaining			0.00			0.00			0.00			0.00			21.74			0.00

Financial Status of Batch 1 by CCs

As of 31 May 2017

Name of City Corporation	Subproject No		Contract Awarded		Disbursement	
	Original	Revised	No of Packages	Amount (BDT)	Amount (BDT)	%
NCC	3	3	3	274,433,373.00	238,929,142.00	87.06
CoCC	9	8	8	689,243,242.04	567,139,803.00	82.28
RpCC	18	18	18	877,220,221.54	682,230,471.00	77.77
GCC	9	9	9	899,687,793.12	393,780,887.00	43.77
ChCC	18	17	16	1,184,427,717.55	669,411,902.00	56.52
Total	57	55	54	3,925,012,347.25	2,551,492,205.00	65.01

Financial Status of Batch 2 by CCs

As of 31 May 2017

Name of City Corporation	Subproject No		Contract Awarded		Disbursement	
	Original	Revised	No of Packages	Amount (BDT)	Amount (BDT)	%
NCC	12	12	4	580,779,180.88	0.00	0.00
CoCC	7	9	0	0.00	0.00	0.00
RpCC	29	25	7	497,656,620.89	0.00	0.00
GCC	14	14	9	967,779,332.32	0.00	0.00
ChCC	15	17	2	90,891,608.24	0.00	0.00
Total	77	77	22	2,137,106,742.33	0.00	0.00

Progress Summary of Batch 1 Subproject by CCs

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT) (Rev.)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Chittagong City Corporation (ChCC)													
ChCC-1	Complete	41,649,479.00	07.12.2015	20.02.2017	100.00	0.00	100.00	30,631,074.00	0.00	30,631,074.00	73.54	0.00	73.54
ChCC-2	Complete	143,124,162.10	07.12.2015	19.02.2017	100.00	0.00	100.00	85,363,556.00	0.00	85,363,556.00	59.64	0.00	59.64
ChCC-3	Complete	186,915,402.00	07.12.2015	15.02.2017	95.00	0.00	95.00	152,240,901.00	0.00	152,240,901.00	81.45	0.00	81.45
ChCC-4	Complete	88,186,403.00	08.11.2015	07.11.2016	100.00	0.00	100.00	81,050,607.00	0.00	81,050,607.00	91.91	0.00	91.91
ChCC-5	Developed by CC & Dropped												
ChCC-6	Complete	69,995,195.36	14.12.2015	28.02.2017	75.00	0.00	75.00	34,756,100.00	0.00	34,756,100.00	49.65	0.00	49.65
ChCC-7	Complete	17,504,858.16	14.10.2015	12.08.2017	70.00	20.00	90.00	8,736,128.00	0.00	8,736,128.00	49.91	0.00	49.91
ChCC-8	Complete	18,497,076.31	14.10.2015	12.08.2017	75.00	15.00	90.00	9,036,260.00	0.00	9,036,260.00	48.85	0.00	48.85
ChCC-9	Complete	56,179,460.95	14.12.2015	12.08.2017	65.00	15.00	80.00	25,552,822.00	0.00	25,552,822.00	45.48	0.00	45.48
ChCC-10	Complete	40,863,270.94	14.12.2015	25.02.2017	65.00	5.00	70.00	25,204,990.00	0.00	25,204,990.00	61.68	0.00	61.68
ChCC-11	Complete	18,089,499.64	14.10.2015	07.01.2017	100.00	0.00	100.00	14,295,997.87	-7,937.87	14,288,060.00	79.03	-0.04	78.99
ChCC-12	Complete	16,343,013.63	14.10.2015	07.01.2017	95.00	0.00	95.00	13,909,622.52	-60,902.52	13,848,720.00	85.11	-0.37	84.74
ChCC-13	Complete	15,944,085.56	14.10.2015	07.01.207	100.00	0.00	100.00	13,448,568.40	-45.40	13,448,523.00	84.35	0.00	84.35
ChCC-14	Contract not yet completed												
ChCC-15	Complete	117,899,871.68	26.04.2016	25.04.2017	65.00	10.00	75.00	58596395.00	0.00	58596395.00	49.70	0.00	49.70
ChCC-16	Complete	234,173,010.00	07.12.2015	30.07.2017	30.00	10.00	40.00	13,962,912.13	38,319,120.87	52,282,033.00	5.96	16.36	22.33
ChCC-17	Complete	49,227,694.09	05.01.2016	04.01.2017	80.00	0.00	80.00	34,891,741.00	0.00	34,891,741.00	70.88	0.00	70.88
ChCC-18	Complete	69,835,235.13	11.01.2016	10.01.2017	55.00	15.00	70.00	29,483,992.00	0.00	29,483,992.00	42.22	0.00	42.22
Total	1,184,427,717.55							631,161,666.92	38,250,235.08	669,411,902.00	53.29	3.23	56.52

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Gazipur City Corporation (GCC)													
GCC-1	Complete	151,050,264.70	01.02.2016	31.01.2017	41.00	9.00	50.00	55,650,947.00	0.00	55,650,947.00	36.84	0.00	36.84
GCC-2	Complete	49,071,701.17	08.09.2015	20.11.2016	100.00	0.00	100.00	26,925,912.00	0.00	26,925,912.00	54.87	0.00	54.87
GCC-3	Complete	100,324,529.19	10.03.2016	21.05.2017	40.00	3.00	43.00	29,190,838.00	0.00	29,190,838.00	29.10	0.00	29.10
GCC-4	Complete	107,266,391.89	24.03.2016	03.06.2017	60.00	1.00	61.00	23,930,334.00	0.00	23,930,334.00	22.31	0.00	22.31
GCC-5	Complete	221,095,762.68	25.02.2016	08.05.2017	52.00	6.00	58.00	67,037,032.00	0.00	67,037,032.00	30.32	0.00	30.32
GCC-6	Complete	60,793,888.83	01.02.2016	14.04.2017	100.00	0.00	100.00	48,862,943.00	0.00	48,862,943.00	80.37	0.00	80.37
GCC-7	Complete	108,779,188.60	16.08.2015	15.08.2016	85.00	2.00	87.00	75,374,302.00	0.00	75,374,302.00	69.29	0.00	69.29
GCC-8	Complete	44,300,448.28	02.11.2015	13.01.2017	75.00	2.00	77.00	18,936,098.00	0.00	18,936,098.00	42.74	0.00	42.74
GCC-9	Complete	57,005,617.78	18.08.2015	24.03.2017	100.00	0.00	100.00	47,872,481.00	0.00	47,872,481.00	83.98	0.00	83.98
Total		899,687,793.12						393,780,887.00	0.00	393,780,887.00	43.77	0.00	43.77

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT) (Rev.)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Rangpur City Corporation (RpCC)													
RpCC 1-1	Complete	23,753,256.00	05.05.2015	13.05.2016	100.00	0.00	100.00	23,664,034.00	0.00	23,664,034.00	99.62	0.00	99.62
RpCC 1-2	Complete	41,814,679.62	17.05.2015	17.05.2016	87.00	0.00	87.00	34,976,619.00	0.00	34,976,619.00	83.65	0.00	83.65
RpCC 1-3	Complete	47,976,090.49	08.10.2015	17.10.2016	100.00	0.00	100.00	46,916,702.00	0.00	46,916,702.00	97.79	0.00	97.79
RpCC 1-4	Complete	61,374,086.53	03.03.2016	12.03.2017	60.00	0.00	60.00	32,877,341.00	0.00	32,877,341.00	53.57	0.00	53.57
RpCC 1-5	Complete	26,082,771.25	07.10.2015	16.10.2016	100.00	0.00	100.00	24,392,957.00	0.00	24,392,957.00	93.52	0.00	93.52
RpCC 1-6	Complete	41,454,632.90	03.10.2015	12.10.2016	75.00	2.00	77.00	25,948,434.00	0.00	25,948,434.00	62.59	0.00	62.59
RpCC 1-7	Complete	14,249,501.25	17.09.2015	26.09.2016	95.00	0.00	95.00	12,380,035.00	0.00	12,380,035.00	86.88	0.00	86.88
RpCC 1-8	Complete	46,752,202.25	21.12.2015	30.12.2016	96.00	0.00	96.00	33,687,076.00	0.00	33,687,076.00	72.05	0.00	72.05
RpCC 1-9	Complete	62,011,220.87	21.12.2015	30.12.2016	98.00	0.00	98.00	53,515,795.00	0.00	53,515,795.00	86.30	0.00	86.30
RpCC 1-10	Complete	60,029,994.37	06.01.2016	15.01.2017	96.00	0.00	96.00	50,999,998.00	0.00	50,999,998.00	84.96	0.00	84.96
RpCC 1-11	Complete	52,481,296.81	29.12.2015	07.01.2017	83.00	7.00	90.00	28,520,632.00	0.00	28,520,632.00	54.34	0.00	54.34
RpCC 1-12	Complete	90,859,286.17	29.12.2015	07.01.2017	87.00	3.00	90.00	74,473,298.00	0.00	74,473,298.00	81.97	0.00	81.97
RpCC 1-13	Complete	45,189,751.71	06.01.2016	15.01.2017	98.00	0.00	98.00	30,613,617.00	0.00	30,613,617.00	67.74	0.00	67.74
RpCC 1-14	Complete	24,735,373.46	09.11.2015	18.11.2016	95.00	0.00	95.00	19,862,811.00	0.00	19,862,811.00	80.30	0.00	80.30
RpCC 1-15	Complete	70,794,880.19	09.11.2015	18.11.2016	87.00	0.00	87.00	55,842,400.00	0.00	55,842,400.00	78.88	0.00	78.88
RpCC 1-16	Complete	48,542,302.79	10.12.2015	19.12.2016	85.00	0.00	85.00	35,134,271.00	0.00	35,134,271.00	72.38	0.00	72.38
RpCC 1-17	Complete	39,267,304.88	09.11.2015	18.11.2016	100.00	0.00	100.00	33,201,249.00	0.00	33,201,249.00	84.55	0.00	84.55
RpCC 1-18	Complete	79,851,590.00	30.09.2015	9.10.2016	93.00	0.00	93.00	65,223,202.00	0.00	65,223,202.00	81.68	0.00	81.68
Total		877,220,221.54						682,230,471.00	0.00	682,230,471.00	77.77	0.00	77.77

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Comilla City Corporation (CoCC)													
CoCC1-1	Complete	118,259,892.06	16.09.2015	15.09.2016	100.00	0.00	100.00	98,834,830.00	0.00	98,834,830.00	83.57	0.00	83.57
CoCC1-2	Complete	71,963,986.00	30.08.2015	29.08.2016	100.00	0.00	100.00	57,191,467.00	0.00	57,191,467.00	79.47	0.00	79.47
CoCC1-3	Complete	100,935,057.19	25.06.2015	24.06.2016	100.00	0.00	100.00	85,790,570.00	0.00	85,790,570.00	85.00	0.00	85.00
CoCC1-4	Complete	57,202,696.54	30.04.2015	29.04.2016	100.00	0.00	100.00	45,521,255.00	0.00	45,521,255.00	79.58	0.00	79.58
CoCC1-5	Complete	81,498,169.10	13.09.2015	12.09.2016	100.00	0.00	100.00	65,308,936.00	0.00	65,308,936.00	80.14	0.00	80.14
CoCC1-6	Complete	142,743,680.71	01.09.2015	31.08.2016	100.00	0.00	100.00	111,849,861.00	0.00	111,849,861.00	78.36	0.00	78.36
CoCC1-7	Complete	90,804,040.00	31.03.2015	30.03.2016	100.00	0.00	100.00	76,807,164.00	0.00	76,807,164.00	84.59	0.00	84.59
CoCC1-8	Developed by LGED,Comilla & Dropped												
CoCC1-9	Complete	25,835,720.44	19.04.2015	18.04.2016	100.00	0.00	100.00	25,835,720.00	0.00	25,835,720.00	100.00	0.00	100.00
Total		689,243,242.04						567,139,803.00	0.00	567,139,803.00	82.28	0.00	82.28

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Narayanganj City Corporation (NCC)													
NCC 1-1	Complete	96,794,720.00	08.10.2015	10.07.2016	93.15	0.60	93.75	80,536,005.00	2,067,358.00	82,603,363.00	83.20	2.14	85.34
NCC 1-2	Complete	88,781,280.00	19.04.2015	30.10.2016	100.00	0.00	100.00	77,990,846.00	0.00	77,990,846.00	87.85	0.00	87.85
NCC 1-3	Complete	88,857,373.00	19.04.2015	30.09.2016	100.00	0.00	100.00	78,334,933.00	0.00	78,334,933.00	88.16	0.00	88.16
Total		274,433,373.00						236,861,784.00	2,067,358.00	238,929,142.00	86.31	0.75	87.06

Progress Summary of Batch 2 Subproject by CCs

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Chittagong City Corporation (ChCC)													
ChCC2-1						0.00		0.00					
ChCC2-2						0.00		0.00					
ChCC2-3						0.00		0.00					
ChCC2-4						0.00		0.00					
ChCC2-5						0.00		0.00					
ChCC2-6						0.00		0.00					
ChCC2-7						0.00		0.00					
ChCC2-8						0.00		0.00					
ChCC2-9						0.00		0.00					
ChCC2-10						0.00		0.00					
ChCC2-11						0.00		0.00					
ChCC2-12	Complete	36,672,826.48	11.05.17			0.00		0.00					
ChCC2-13	Complete	54,218,781.76	03.04.17			0.00		0.00					
ChCC2-14													
ChCC2-15						0.00		0.00					
ChCC2-16						0.00		0.00					
ChCC2-17						0.00		0.00					
Total		90,891,608.24						0.00	0.00	0.00			

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Gazipur City Corporation (GCC)													
GCC2-1		0.00				0.00		0.00					
GCC2-2		0.00				0.00		0.00					
GCC2-3	Complete	95,385,769.43	17.04.2017	11.04.2018	0.00	1.00	1.00	0.00					
GCC2-4	Complete	74,058,011.56	26.02.17	21.04.2018	0.00	1.00	1.00	0.00					
GCC2-5		0.00				0.00		0.00					
GCC2-6		134,978,409.04				0.00		0.00					
GCC2-7	Complete	0.00	27.03.17	25.06.18	0.00	3.00	3.00	0.00					
GCC2-8		137,372,974.58				0.00		0.00					
GCC2-9	Complete	88,283,232.46	30.03.2017	30.03.18		2.00	2.00	0.00					
GCC2-10	Complete	116,730,246.70	17.04.17	21.04.18	0.00	1.00	1.00						
GCC2-11	Complete	57,500,331.18	26.02.17	21.04.18	0.00	1.00	1.00						
GCC2-12	Complete	106,232,638.23	14.05.17	8.05.18	0.00	1.00	1.00						
GCC2-13	Complete	157,237,719.14	26.02.17	20.06.18	0.00	3.00	3.00						
GCC2-14		0.00											
Total		967,779,332.32						0.00	0.00	0.00			

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Rangpur City Corporation (RpCC)													
RpCC2-1	Tender invitation under process					0.00							
RpCC2-2						0.00							
RpCC2-3	Tender invitation under process					0.00							
RpCC2-4						0.00							
RpCC2-5	Tender invitation under process					0.00							
RpCC2-6	Evaluation send to FMO					0.00							
RpCC2-7	Tender invitation under process					0.00							
RpCC2-8	Tender invitation under process					0.00							
RpCC2-9	Tender invitation under process					0.00							
RpCC2-10	Tender invitation under process					0.00							
RpCC2-11						0.00							
RpCC2-12	Tender invitation under process					0.00							
RpCC2-13	Truck Terminal Deleted the Contract					0.00							
RpCC2-14	Complete	23,257,223.62	30.03.2017	04.04.2018		0.00							
RpCC2-15	Complete	70,135,086.51	03.04.2017	07.06.2018		0.00							
RpCC2-16	Complete	50,328,330.01	30.03.2017	03.06.2018	0.00	3.00	3.00						
RpCC2-17	Complete	79,005,731.16	30.03.2017	03.06.2018		0.00							
RpCC2-18	Complete	116,363,950.33	11.04.2017	15.06.2018	0.00	2.00	2.00						
RpCC2-19	Complete	48,501,500.45	11.04.2017	15.06.2018	0.00	1.00	1.00						
RpCC2-20	Complete	110,064,798.81	11.04.2017	15.06.2018		0.00							
RpCC2-21						0.00							
RpCC2-22						0.00							
RpCC2-23	Complete					0.00							
RpCC2-24						0.00							
RpCC2-25						0.00							
Total	497,656,620.89							0.00	0.00	0.00	0.00	0.00	0.00

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Comilla City Corporation (CoCC)													
CoCC2 -1						0.00		0.00					
CoCC2 -2						0.00		0.00					
CoCC2 -3						0.00		0.00					
CoCC2 -4						0.00		0.00					
CoCC2 -5						0.00		0.00					
CoCC2 -6						0.00		0.00					
CoCC2 -7						0.00		0.00					
CoCC2 -8													
CoCC2 -9						0.00		0.00					
Total		0.00						0.00	0.00	0.00			

As of May 31, 2017

Physical Progress (%)								Financial Progress					
Package No	Tender Status	Contract Amount (BDT)	Signing date	Completion Date	Up to previous month	Reporting month	Cumulative	Payment Bill Amount (BDT)			% Progress		
								Up to previous month	Reporting month	Cumulative	Up to previous	Reporting month	Cumulative
Narayanganj City Corporation (NCC)													
NCC2 -3	Complete	270,033,036.70	23.05.17	18.05.18	0.00	0.00	0.00	0.00					
NCC2 -4	Complete	77,915,435.74	5.03.17	01.03.18	1.75	3.00	4.75	0.00					
NCC2 -5	Complete	184,594,977.81	5.03.17	01.03.18	0.15	1.45	1.60	0.00					
NCC2 -6	Complete	48,235,730.63	5.03.17	01.03.18	1.25	0.75	2.00	0.00					
Total		580,779,180.88						0.00	0.00	0.00	0.00	0.00	0.00

3.3 Progress of Feasibility Study and Master Plan Review

The FSMP team undertook mainly the following tasks in May 2017 as summarized as follows:

Preparation of list of priority projects by sector (i.e., transport, water supply, drainage, sewerage and solid waste management, and municipal facilities)

Urban planners and transport planners as well as sector specialists almost completed their sector reviews, continued with site visits in some sectors, discussions with CC officials, analyses on the information collected, and updated the sector reports including long list and Priority Project List. Project Profiles have been being prepared and partially circulated among the team members. Priority Project List has been finalized and relevant city reports are under preparation.

Feasibility Studies

The FSMP sector specialists worked on eleven feasibility studies as shown in the table below, which describes the current status of each project.

Table 3.3.1: Summary of Status for Feasibility Studies

As of 31 May 2017

City	Project	Status
Narayanganj	Construction of Kadam Rasul Bridge over Shitalakhya River (FS01)	<ul style="list-style-type: none"> Topographical and river surveys completed. Traffic surveys completed. Traffic survey data analyses completed Base year (2016) transport model calibration completed Alignment finalised and preliminary design is completed. Roundabout junction added to eastern side and vertical alignment of main bridge raised to provide increased deck depth. Small change made to approach to roundabout on west side resulting in longer reinforced earth retaining walls. Small revision to ROW drawing in this area issued. All Field work for Geotechnical Investigations completed. The Final Geotechnical Investigation Report received. Pile loadings calculated from Bridge Analysis. Pile carrying capacities have been finalised. Geotechnical Report have been finalised. Preliminary Bridge GA drawings completed. Note that the approach structures have been changed from beam and slab to box girder construction to accommodate the curvature of the horizontal alignment. Ship impact protection measures included for the Shitalokhya bridge piers situated in the main river navigation channel. Bridge Presentation given to Stakeholders in Narayanganj 3D model produced for Stakeholder presentation. Fly-through movie produced for Stakeholder presentation. Preliminary Bridge Design Report first draft complete. Preliminary Bill of Quantities produced. GIS analysis of affected structures and properties is ongoing. Initial cost estimation was made Draft construction planning is complete. Draft environmental screening was done: Category-A (JICA Guidelines), Category-Red (Bangladesh regulations) Preliminary Cost Estimate produced. Implementation, operation and maintenance plan 80% complete ToR for EIA was approved by DoE on 15 May. The stakeholders meeting was held on 9 Mar. The subcontractor (EQMS) submitted 1st draft EIA report on 23 Mar. and 2nd draft on 18 May. Draft of environmental chapter of the feasibility study report is prepared. Social Census and Inventory of Losses completed and RAP document preparation under way RAP document completed and ready for review Social Chapter for final feasibility study completed and submitted for inclusion in FS report
Comilla	Construction of Comilla Embankment Road (FS02)	<ul style="list-style-type: none"> Topographical survey completed. Traffic surveys completed.

	<ul style="list-style-type: none"> • Traffic survey data analyses completed • Base year (2016) transport model calibration completed • Soil Investigation Report of Roadway alignment soil for embankment and pavement design, has been completed and received. • Details of MGSP and its implication to the FSMP projects investigated, and it was found that the MGSP project comprises a relatively minor improvement. The FSMP proposal involves a widened highway to higher standards. • Preliminary horizontal and vertical alignment design • Minor revisions to ROW drawings issued. • completed. Parking and leisure facilities added to project. • Preliminary Cost Estimate - First draft completed. • Implementation, operation and maintenance plan 80% complete • GIS analysis of affected structures and properties was completed. • Cost estimates has been done. First draft is completed. • Construction planning has been done. First draft is completed.. • Draft environmental screening was done.: Category-A (JICA Guidelines), Category-Orange-B (Bangladesh regulations) • TOR for EIA was approved by DoE on 15 May. • The stakeholders meeting held in the site on 4 May. • On 27 May, the subcontractor (BBCS) submitted draft EIA report. • RAP document completed and ready for review • RoW adjusted to reduce numbers of affected people, requiring resurvey and RAP revision, now underway- • Social Chapter for final feasibility study completed, to be revised with new numbers now under way.
Development of Surface Water Supply System in Comilla (FS03)	<ul style="list-style-type: none"> • BWDB approval for Gomuti rubber dam is yet to be received. • Preparation of Comilla WTP & Intake drawings is completed. • Comilla WTP GT investigation is completed and waiting for the report • Conceptual drawings are almost completed. • The financial and economic analysis for WS projects are in progress • Pump calculations are in progress • Cost estimation is complete • Construction planning is complete • Implementation, operation and maintenance plan 80% complete • TOR for EIA was approved by DoE on 15 May. • The stakeholders meeting was held in the site on 4 May. • On 23 May, the subcontractor (ENRAC) submitted draft EIA report, which the FSMP consultants are reviewing. • Preparation of FS report is in progress. • RAP draft completed and being reviewed by consultant • ToR for willingness-to-pay survey has been prepared. • Social Chapter for final feasibility study completed and submitted for inclusion in FS report
Rehabilitation of Racecourse Khal, Agriculture Institute Khal and Chhyabitan Drain in Comilla (FS04)	<ul style="list-style-type: none"> • Design section for Racecourse khal, Agriculture Institute khal, Chayabitan Drain, Gongajuri khal complete • Draft cost estimation complete • Construction planning has been done. First draft is completed. • Draft Drainage System Maintenance Plan completed (and implementation plan being prepared) • Preliminary review of environmental impact is done. • Draft environmental screening was done: Category A (JICA Guidelines, as the social team found on 6 Apr. that number of PAPS would be more than 200), Category Orange-A (Bangladesh regulations) • TOR for EIA was approved by DoE on 15 May.

		<ul style="list-style-type: none"> • Call for tender was sent to three subcontractors on 16 Apr. and they submitted quotations with technical proposals on 19 Apr. The quotation from ENRAC was approved by PD on 30 May. • Bids for RAP now being reviewed • Documentation for RAP bids updated • All appendices for FS report complete • RAP under preparation by contractor (50% complete) • RAP completed and submitted for Review • Social Chapter for final feasibility study completed and to be submitted for inclusion in FS report by end of 1st week of June
Rangpur	Construction of Rangpur Inner Ring Road (North-Eastern Section) (FS05)	<ul style="list-style-type: none"> • Background and rationale are being reviewed • Site visit is made to investigate alignment options • Topo surveys have been completed. • Horizontal, vertical highway alignments together with sections have been completed. • 15m span new bridge over canal identified. • A number of drainage culverts along the route have also been proposed. • Improvements to junctions have been proposed. • Traffic surveys completed and being analysed • Cost estimation made progress up to 70%. • Construction planning made progress up to 10%. • Implementation, operation and maintenance plan 80% complete • Preliminary review of environmental impact is done. • Draft environmental screening was done: Category A (JICA Guidelines), Category Orange-B (Bangladesh regulations) • TOR for EIA was approved by DoE on 15 May. • The subcontractor (BBCS) started conducting EIA study in early Apr. and FSMP consultants are supervising and monitoring the EIA study. • RAP under preparation by contractor (60% complete) • RAP under preparation 80% complete
	Construction of New Drain, and Rehabilitation of Shyamasundari- Khoksha-Ghagot Canal System in Rangpur (FS06)	<ul style="list-style-type: none"> • Design for Shyamasundari canal, Khoksha-Ghagot river & New Drain complete • Construction planning has been done. First draft is completed. • Cost estimation is finished and revised according to reconsidering of cross section of Box Drain. • Draft Drainage System Maintenance Plan completed (and implementation plan being prepared) • All appendices for FS report complete • Preliminary review of environmental impact is done. • Draft environmental screening was done: Category B (JICA Guidelines), Category Orange-A (Bangladesh regulations) • On 8 May, the social team concluded that the Project Affected Persons (PAPs) are more than 200 and the project needs RAP. Then the project is now considered as Category A (JICA Guidelines) and EIA study is required. • ToR for EIA was prepared 18 May, and a part of water quality analysis in the ToR is planned to be subcontracted. Call for bidding of the analysis was sent to 3 firms on 31 May. • Request for RAP bids made to 3 firms • RAP draft under preparation (60% complete) • RAP under preparation 90% complete
	Construction of Naojor-Kashimpur Bridges over Turag River (FS08)	<ul style="list-style-type: none"> • Topographical survey and river survey completed. • Traffic surveys completed. • Traffic survey data analyses completed • Base year (2016) transport model calibration completed • Design water levels revised. • Alignment finalized and preliminary design complete.

		<ul style="list-style-type: none"> • Alignment raised at Flood Plain Bridge location to accommodate change in bridge form to match River Bridge. • Bridge and approach road alignment revised due to updated information on flood levels. • All Field work for Geotechnical Investigations completed. • All laboratory testing completed. • The Final Geotechnical Investigation Report received. • Preliminary pile sizes and capacities determined. • Pile loadings calculated from Bridge Analysis. • Pile capacities finalised. • Geotechnical Report finalised. • Preliminary calculations suggest that precast piles proposed for the Flood Plain Bridge would need to be excessively long. This has led to a change in bridge form at this location to match the adjacent River Bridge. • The River Protection and Training Works completed for the Turag River. • Preliminary GA's for Turag River and Flood Plain Bridges completed. • Preliminary Bridge Design Report for Turag River Bridge completed. • Preliminary Bridge Design Report for Turag Flood Plain Bridge completed. • GIS analysis of affected structures and properties is completed. • Draft cost estimation is complete. • Draft construction planning is complete. • Draft environmental screening was done.: Category A (JICA Guidelines), Category Red (Bangladesh regulations) • ToR for EIA was approved by DoE on 15 May. • The subcontractor (EQMS) submitted 1st draft of EIA report on 28 Mar. and 2nd draft on 16 May. • Draft of environmental chapter of the feasibility study report is prepared. • Cost estimation made progress up to 90%. • Construction planning made progress up to 70%. • ToR for social surveys are prepared. • New site visit completed and team confirmed that an ARAP would be needed for this alignment, including the two bridges. • New site visit completed and team confirmed that an ARAP would be needed for this alignment, including the two bridges. • Social Survey ToR revised and contractor selection process (requiring LGED-PD approval) completed. • Indicative survey start date set as Dec. 11 and draft RAP/ARAP completion by Jan 12-16th, 2017 • 1st Stakeholders meetings in the affected wards were on 2 Nov. • RAP complete and ready for review • Social Chapter for final feasibility study completed, but need updating with added tables and figures—to be submitted by end of 1st week of June
Gazipur	Construction of Joydevpur Railway Flyover (FS07)	<ul style="list-style-type: none"> • Topographical survey and river survey completed. • Traffic surveys completed. • Traffic survey data analyses completed • Base year (2016) transport model calibration completed • Space availability and layout of BRT terminal reviewed. • Rail crossing point agreed. • Alignment finalized and preliminary design completed. • CAD drawings of BRT route and bus terminus received. This has resulted in amendments to viaducts to take into account BRT proposals. • Following a meeting with BRT the roundabout previously added to west side to enable a U-turn facility has now been removed together with slight revisions to viaducts to minimize conflict with the BRT proposals.

	<ul style="list-style-type: none"> • All Field work for Geotechnical Investigations completed. • All laboratory testing completed. • The Final Geotechnical Investigation Report received. • Preliminary pile sizes and capacities determined. • Pile loadings determined from bridge analysis. • Pile capacities to be finalised. • Geotechnical Report currently being finalised. • Preliminary Bridge GA drawings completed. Note that the approach structures have been changed from beam and slab to box girder construction to accommodate the curvature of the horizontal alignment. • Preliminary Bridge Design Report for Gazipur Flyover, first draft complete. • Work on implementation, operation and maintenance plan 50% complete • GIS analysis of affected structures and properties is ongoing. • Preliminary Bill of Quantities produced. • Draft cost estimation is complete • Draft construction planning is complete • Draft environmental screening was done.: Category A (JICA Guidelines), Category Red (Bangladesh regulations) • ToR for EIA was approved by DoE on 15 May. • The subcontractor (EQMS) submitted 1st draft EIA report on 27 Mar. • Draft of environmental chapter of the feasibility study report is prepared. • RAP complete and ready for review • Social Chapter for final feasibility study completed but being updated for additional tables and text. Ready by end of 1st week of June, 2017.
Development of Surface Water Supply System in Gazipur (FS09)	<ul style="list-style-type: none"> • Preliminary drawings for WTP are completed. • Gazipur CC is going to handle the land acquisition after project approval • All the sites for GCC WS have been identified and agreed with CC. • Project boundary and affected area maps for all the sites have been prepared. • BWDB approval is still pending. • GT investigation is completed for WTP site. Intake & raw water main GT investigation works had to be postponed due to public protest. • Cost estimation started. • Draft environmental screening was done.: Category A (JICA Guidelines), Category Red (Bangladesh regulations) • ToR for EIA was approved by DoE on 15 May. • The subcontractor (EQMS) submitted 1st draft of EIA report on 31 May. • BWDB approval has been granted for extraction of water from Shitalakshya river. • Implementation, operation and maintenance plan 80% complete • GT investigation was in progress for WTP site. Intake & raw water main GT investigation works had to be postponed due to public protest. • Preparation of FS report is in progress. • Draft cost estimation is complete • Draft construction planning is complete • Conceptual drawings for Comilla WS project are in progress. • The financial and economic analysis for WS projects are in progress • Pump calculations are in progress • Preparation of final FS report of WS sector is in progress • RAP under preparation (50% complete) • ToR for willingness-to-pay survey has been prepared • RAP under preparation-75% complete due to need for resurvey,due to design changes

Chittagong	Development of Central Biogasification/Composting Facilities in Chittagong (FS10)	<ul style="list-style-type: none"> Preliminary design drawings for civil work, building work, mechanical work and electrical work have completed, Quantity take-off and Bill of Quantity of each work have completed, Cost estimates of civil work, building work, mechanical work and electrical work is in progress, Chapter 1 to Chapter 11 of draft feasibility study report have completed, Chapter 12 for "Capital and Operational Expenditure, and Revenues" is in progress, Chapter 12 and Chapter 13 for financial & economic evaluation and environmental and social considerations are in progress, Draft cost estimation is complete. Construction planning made progress up to 70%. Implementation, operation and maintenance plan work substantially completed, with NJS input Public hearing for EIA was conducted at the venue near-by the construction site, Halishahar, Chittagong Preliminary review of environmental impact is done. Draft environmental screening was done: Category A (JICA Guidelines), Category Red (Bangladesh regulations) TOR for EIA was submitted from PD to DOE for approval on 26 Apr. DoE issued a letter to approved it on 15 May. The subcontractor (EQMS) submitted 1st draft of EIA report on 30 May. The stakeholders meeting was held in the site on 5 May. Rap screening report reviewed, revised-completed and submitted Social Chapter for final feasibility study completed and submitted for inclusion in FS report
Five Cities	Rehabilitation, Expansion and Redevelopment of Existing Public Toilets in Five Study Cities (FS11)	<ul style="list-style-type: none"> Preparation of Draft FS Report is ongoing Final layout drawings being completed Financial forecast and model being prepared Implementation, operation and maintenance plan work 90% complete Preparation of IEE report is going on. No resettlement plan needed-no reporting requirement REA under preparation

3.3.1 Summary of Activities by Sector in May 2017

The Table 3.3.2 summarizes sector activities during this period:

Table 3.3.2: Sector Activities by FSMP Team - May 2017

Sector	Monthly Activity Summary
Urban Planning / Municipal Infrastructure	<ul style="list-style-type: none"> Completing Draft Final Report on the Feasibility study of Rehabilitation, Expansion and redevelopment of Existing Public Toilets. Main report 90% complete, financial estimates being completed Concept plans for Priority project in NCC completed Concept plans for Priority project in RCC completed Concept plans for Priority project in GCC being prepared Concept Plan for Masterplan and Low Cost Housing in ChCC ongoing
Industrial Development	(No assignment during this period)
Transport Planning	<ul style="list-style-type: none"> Collection of remaining data for transport priority subprojects in each CC including field visit to Narayanganj to visit proposed project roads across the city. Review, evaluation and incorporation of the NCC and GCC Area Action Plan (AAP) transport strategy, proposals and proposed projects. Updated multi-criteria evaluation of sub-projects and revised prioritization lists in each CC to reflect team updates and new/replacement projects. Preparation of transport project profiles in each CC with 35 transport project profiles now completed, with a further 10 transport project profiles new/ongoing. Preparation of project location maps for priority transport subprojects. Preparation and completion of five transport sector chapters for the DFR Project Identification, Selection and Infrastructure Investment Strategy Reports.

	<ul style="list-style-type: none"> Preparation of four Background and Rationale Chapters (including alternatives review) for FS-01, FS-02, FS-07 and FS-08 DFR Feasibility Study Reports.
Road and Bridge Engineering	<ul style="list-style-type: none"> Topographical and river surveys completed. Traffic surveys completed. Highway alignments finalised and preliminary designs completed. Shitalakhyha Bridge - small change made to approach to roundabout on west side resulting in longer reinforced earth retaining walls. Small revision to ROW drawing in this area issued. The preliminary pile sizing has been determined from calculated pile loads of Turag River, Turag Flood Plain Bridges, Shitalakhyha Bridge and Gazipur Flyover. The pile sizing for Gazipur flyover currently being determined. Preliminary General Arrangement (GA) drawings have been completed for all FSMP Bridges except for Gazipur Flyover – see below. The River Protection and Training Works have been finalised for the Turag River. Ship impact protection measures have been added for Shitalokhyha River bridge. The highway vertical and horizontal alignment for Gazipur Flyover has been completed. Gazipur Flyover alignment finalised. Roundabout junctions added to west and east sides. Gazipur Flyover changed to accommodate proposed BRT layout after BRT Cad data received. Gazipur Flyover following a meeting with BRT the roundabout previously added to west side to enable a U-turn facility has now been removed together with slight revisions to viaducts to minimize conflict with the BRT proposals. Feasibility study reports (first draft) are being developed for all five projects. Geotechnical Report for Comilla Embankment Road have been completed. Comilla Embankment Road preliminary design complete. Parking and leisure facilities being investigated. Parking facilities added to drawings. Rangpur inner ring road. Site visit took place early December 2016. Basic route alignment investigated and agreed. Topo survey for route corridor completed. Horizontal, vertical highway alignment and sections have been completed. One new bridge and 9 no. drainage culverts identified for Rangpur inner ring road, A Preliminary Bill of Quantities has been calculated for all FSMP Bridges. A Preliminary Cost Estimate has been completed for all FSMP Bridges.
Traffic Management	(No assignment during this period)
River Engineering	(No assignment during this period)
Geotechnical Engineering	(No assignment during this period)
Water Supply	<ul style="list-style-type: none"> DPD is still following up the BWDB approval for Gomuti rubber dam GCC WTP design is completed. Comilla WTP design is complete All the required sites for GCC WS have been identified and agreed with CC. For all the sites in GCC WS, project boundary & affected area maps have been prepared. Draft O&M Plan for the WTP has completed and yet to review by the expert. The approval has been given from BWDB for extract water from Shitalakshya River. Preparation of conceptual drawings for Comilla and Gazipur WS scheme are in progress. FS report of WS sector is being prepared The financial and economic analysis for WS projects are in progress Pump calculations are in progress ToR for willingness-to-pay survey has been prepared
Drainage System	<ul style="list-style-type: none"> Comilla Embankment Road model (2016) calibrated Turag River Crossing model (2016) calibrated Narayanganj model (2016) calibrated Joydebpur model (2016) calibrated Review of economic parameters ongoing Travel demand forecasting parameters & rates under preparation
Sewerage System	(No assignment during this period)

Solid Waste Management	<ul style="list-style-type: none"> Long List and Short List of priority project for 5 CCs have completed and 11 priority project sheets have completed, Writing of report of SWM Basic Plan for 5CCs is on going, Description for planning guidelines for major planning items have started,
Demand Forecasting / Economic Analysis	<ul style="list-style-type: none"> Comilla Embankment Road model (2016) calibrated Turag River Crossing model (2016) calibrated Narayanganj model (2016) calibrated Joydebpur model (2016) calibrated Review of economic parameters ongoing Travel demand forecasting parameters & rates under preparation
Costing and Implementation Planning	<ul style="list-style-type: none"> Completed first draft of estimation of Narayanganji Shitalokhya Bridge. Completed first draft of construction planning of Narayanganji Shitalokhya Bridge . Completed first draft of estimation of Comilla River Embankment Completed First draft of Construction planning of Comilla Embankment. Completed first draft and revised of cost estimation of Comilla W.S. Completed first draft of construction planning of Comilla W.S Completed first draft of estimation of Comilla Drainage System Completed first draft of construction planning of Comilla Drainage System. Estimation of Rangpur Inner Ring Road made progress up to 70%. Construction planning of Rangpur Inner Ring Road made progress up to 10%. Completed and revised estimation of Rangpur Drainage System Completed first draft of construction planning of Rangpur Drainage System Completed first draft of estimation of Gazipur Flyover. Completed first draft of construction planning of Gazipur Flyover. Completed first draft of estimation of Turag river bridge. Completed first draft of Construction planning of Turag river bridge. Completed first draft of estimation of Gazipur W.S. Completed first draft of construction planning of Gazipur W.S. Completed first draft of estimation of Chittagong Biogasification/Composting System. Construction planning of Chittagong Biogasification/Composting System made progress up to 70%. Construction Planning Report will be included in respective SF working papers. Implementing schedule of all projects are studied and revised price contingency of all projects.
Environment Sector	<ul style="list-style-type: none"> Reviewing of draft EIA reports submitted by subcontractors for the 7 projects (FS01, 02, 03, 07, 08, 09 and 10). Conducting EIA level surveys of 8 projects (FS01, 02, 03, 05, 07, 08, 09 and 10) Subcontract EIA of FS04 to ENRAC was approved. Having approval from DoE for the ToR of EIA of the 9 projects Preparation of IEE for FS11 Describing summary of environmental impacts in project profiles of 22 priority projects among the 100 shortlisted.
Social Sector	<ul style="list-style-type: none"> Replacement social sector expert started work Nov. 1, 2016 Draft social survey ToR for FS 1,2,7 and 8 reviewed, revised and internally approved Three contractor submissions for four subproject surveys assessed and preferred contractor selected. (pending PCO approval) Documentation for FS 1,2,7 and 8 submitted to PCO for signature in order to prepare survey contracts Field visits and meeting with CC to FS 1,2, 3, 7 and 8 completed New ToR for FS 3, 4, 6, and 9 have been drafted and are now being reviewed internally. Resettlement plans for FS 1,2,7 and 8 are nearing completion and review of draft documents to begin January 21st, 2017-01-15 ToR for RAPs for FS 3,4,6 and 9 are finalized and ready for contractors. Contracts for completion of RAPs for FS 3,4.6 and 9 to be assigned during last week of January with work starting 1st week of February. RAPs submitted for FS 2,7 and 8 and for 1 is being completed. RAPs to be completed by mid February 2017. ToR and proposal call for for SP 3,4 and 9 under way. Request for proposal for FS 3,4 and 9 made to three firms RAPs for FS-01, 02, 07 and 08 completed and submitted to PADEDCO for Review

- Contractors selected for RAPs involving FS-03,04, 05 06 and 09 and 3 of 5 contracts yet to be signed
- Social Screening Report for FS-10 completed and to be submitted to PADECO HQ in April.
- RAPs for FS 01,02,07 and 08 completed
- RAPs for FS-03 draft being reviewed
- RAPs for FS-04,05,06 and 09 under preparation and will be completed in May 2017
- RAPs for FS 01,02,03,04,07,08,10 completed and submitted. FS-02 is being revised to account for new data
- RAPs for FS05-80% complete, FS06-90%, FS09-75% complete, FS-11 REA under preparation
- Social chapters for FS-01,02,03,04,10 completed, Others waiting for completion of RAPs
- 56 project profiles completed and submitted

3.3.2 Field Visits

During this period, the following site visit to the study cities have been taken place.

Table 3.3.3: Site Visit by FSMP Team - May 2017

Date	CC	Agenda	Mission Member
4	Comilla CC	- Attended Public consultation meeting related the environmental impacts of Development of Surface Water Supply System in Comilla (FS03) & Construction of Comilla Embankment Road (FS02).	International Expert 1. Jiro Iguchi (Environment Expert) National Experts 2.Dr. Nahid Amin (Environmental Specialist) 3. A.S.M. Shamsur Rahman (Environmental Specialist)
5-6	Chittagong CC	- Attended Public consultation meeting related the environmental impacts of Development of Central Biogasification/Composting Facilities in Chittagong (FS10)	International Expert: 1. Jiro Iguchi (Environment Expert) National Expert: 2.Dr. Nahid Amin (Environmental Specialist)
7-9	Rangpur CC	- Attended Stakeholder meeting regarding resettlement issues of the two projects of (1) Inner ring road and (2) Shymasundori Khal and new drain of RpCC.	International Expert: 1.Geza Teleki-Social Consideration Expert National Experts: 2.Hasina Khatun-Social Consideration Specialist 3.Ayesha Akhter Jahan-Social Consideration Specialist
8	Narayanganj CC	- Collected description and photo of the selected ten(10)roads and discussion with the city planners and engineers about them.	National Expert: 1.Ahsanul Kabir-Transport Planning Specialist
8	Rangpur CC	- Attended Public consultation meeting related the environmental impacts of Development of Construction of Rangpur Inner Ring Road (North-Eastern Section) (FS05).	International Expert: 1. Jiro Iguchi (Environment Expert) National Expert: 2. A.S.M. Shamsur Rahman (Environmental Specialist)
15	Comilla CC	- Attended meeting with CoCC officials and got the information of operation and Maintenance status current and planned under the proposed projects.	International Experts: 1. Bruce Winston-Regulation/Institution Expert 2. Wahiduzzaman-Drainage Engineer National Experts: 3. Md. Emdadul Hoque-Road Engineer 4. Md. Saiful Islam-Water Supply Engineer 5. Mohammad Mofazzal Hoque
17-19	Rangpur CC	- Attended meeting with RpCC officials and got the information of operation and	International Expert: 1. Bruce Winston-Regulation/Institution Expert National Experts:

			Maintenance status current and planned under the proposed projects.	2. Md. Emdadul Hoque-Road Engineer 3. Md. Mahbubor Rahman-Drainage/Sewerage Engineer 4. Mohammad Mofazzal Hoque
22-23	Chittagong CC	–	Visited identified Biogasification sites in Chittagong for Cost Estimation and Construction Planning purpose.	International Experts: 1. Hidemasa Nobutani - Construction Planning/Cost Estimate Expert 2. Masaharu Takasugi - Solid Waste Management Expert National Expert: 3. Gouranga Prosad Roy - Construction Planning/Cost Estimate Specialist
25	Gazipur CC	–	Selected location for civic centre(s) – Gathered information for land use zoning considering BRT and MRT.	National Experts: 1. Arifur Rahman-Architect 2. Moniza Biswas-Urban Development Planner
25	Gazipur CC	–	Joined the SHM (Stake holder meeting) in GCC.	National Experts: 1. Hasina Khatun-Social Consideration Specialist 2. Ayesha Akhter Jahan-Social Consideration Specialist

3.3.3 FSMP Working Papers

Sector activities and findings are summarized in FSMP Working Paper(s) for internal use. These papers are to help coordinating activities being undertaken by various experts, and to inform progress made in each sector to PCO, and JICA.

By the end of May 2017, the following working paper(s) have been circulated:

Table 3.3.4: List of Working Papers Completed up to May, 2017

WP01	Environmental Considerations for Infrastructure Projects in the FSMP Study Cities, Jiro Iguchi	October 2015
WP02	Initial Observation of Potential Road and Bridge Projects for Feasibility Studies, Michael Jan King and Trevor Godwin	November 2015
WP02 (Revised)	Update of Potential Road and Bridge Projects for Feasibility Studies, Trevor Godwin and Michael Jan King	February 2016
WP02 (Revision 2)	Update of Potential Road and Bridge Projects for Feasibility Studies, Trevor Godwin, Michael Jan King and Gholam Ahmed	March 2016
WP03	Solid Waste Management: Existing Conditions, Issues, and Strategies for Improvement, Sampei Nakanishi	December 2015
WP03 (Revised)	Solid Waste Management: Existing Conditions, and Options for Improvement, Sampei Nakanishi	March 2016
WP03 (Revised)	Attachment: Solid Waste Management in Asian Cities, Sampei Nakanishi	March 2016
WP04	Status Updates of Ongoing and Proposed Plans, Hideo Sakamoto	December 2015
WP05	Sewerage Systems in the FSMP Study Cities: Initial Observations, Rocco M. Palazzolo	December 2015
WP06	Water Supply Systems in FSMP Study Cities: Existing Conditions, Issues, and Strategies for Improvement, Keerthi Athukorala	December 2015
WP07	Initial Observations of Drainage Systems in the FSMP Cities, Richard Valenta, Mohammad Salahuddin Khan and Liton Barua	April 2016
WP08	Urban Planning Review in FSMP Cities, Stephen Crawhurst, Joe Wood, and Golam Mortoja	February 2016
WP09	Master Plan and Initial Project Review: Transport Planning, Michael Chadney, Md Rafiqul Islam, Ashrafur Alam Sarkar, and Ahsanul Kabir	February 2016
WP10	Demand Forecast/ Economic Analysis: Initial Findings and Recommendations, Richard di Bona	March 2016
WP11	Traffic Management Consideration to FSMP Cities and Projects, Alan Cannel	March 2016
WP12	Industrial Development in the FSMP Study Cities: Initial Observations, Isao Takatori	March 2016
WP13	Municipal Facilities: Existing Conditions, Issues, and Strategies for Improvement, Salma Awwal Shafi, Moniza Biswas, and Golam Mortoja	April 2016
WP14	River Engineering and Hydrological Study: Initial Findings and Recommendations, Yoshiyuki Akagawa	March 2016
WP14(Revised)	River Engineering and Hydrological Study: Findings and	May 2016

	Recommendations, Yoshiyuki Akagawa	
WP14(Revision 3)	River Engineering and Hydrological Study: Findings and Recommendations, Yoshiyuki Akagawa	February 2017
WP15	Environmental Analysis: Methodology and Additional Observation of FSMP Projects, Jiro Iguchi and Shamsur Rahman	March 2016
WP15(Revised)	Environmental Analysis: Methodology and Additional Observation of FSMP Projects, Jiro Iguchi and Shamsur Rahman	June 2016
WP16	Traffic Analysis for Port Rd Junctions with N1, and Dhaka Trunk Rd in Chittagong, Alan Cannell	November 2016
WP17	Sewerage and Septage Management in the FSMP Study Cities: Findings and Preliminary Recommendations, Rocco M. Palazzolo	August 2016
WP18	Chittagong "Sea Beach Reclamation" Project, Norifumi Yamamoto, Isao Takatori and Stephen Crawhurst	November 2016
WP19	Proposed Rangpur IT Park, Isao Takatori (edited by Stephen Crawhurst)	November 2016
WP21	Drainage Systems Improvement in Rampur, Comilla and Chittagong	August 2016
WP22	Water Supply Project in Comilla utilizing Surface Water: Preliminary Design and Findings	September 2016
WP23	Selection of Priority Projects, Michael Chadney and Steven Crawhurst	February 2017
WP26	Sewerage and Faecal Sludge Management in the FSMP Cities	February 2017

Additional working papers shown below are being prepared and planned to be circulated in June 2017 onwards:

WP20	Improvement of Public Toilets in the FMSP Study Cities: Existing Condition and Issues	June 2017
WP24	Solid Waste Management Plan for the Study Cities	June 2017
WP25	Construction Plan for Comilla Water Supply Project, by Hidemasa Nobutani	June 2017

3.3.3 FSMP Draft Final Reports and Status

Draft Final Reports are being prepared. There will be 17 volumes as listed below and other supporting documents such as, IEE, EIA, RAP, Municipal Solid Waste Management Plan. Temporary submission schedule of DFRs has been presented to PCO. It has been agreed with PCO that the consultants will submit reports one by one (or a few volumes at one time) when they are ready, for the convenience of PCO members to review those reports and provide their comments.

Table 3.3.5: List of FSMP Draft Final Report and Status

Volume Number	Report Title	Status (% Complete as of May 2017)
Volume 1	Feasibility Study and Master Plan Review (FSMP): Main Project Report	35%
Volume 2	Priority Projects and Investment Plans: Narayanganj CC	80%
Volume 3	Priority Projects and Investment Plans: Comilla CC	80%
Volume 4	Priority Projects and Investment Plans: Rangpur CC	80%
Volume 5	Priority Projects and Investment Plans: Gazipur CC	80%
Volume 6	Priority Projects and Investment Plans: Chittagong CC	80%
Volume 7	Feasibility Study Report (FS01): Construction of Kadam Rasul Bridge over Shitalakhya River	70%
Volume 8	Feasibility Study Report (FS02): Construction of Comilla Embankment Road	70%
Volume 9	Feasibility Study Report (FS03): Development of Surface Water Supply System in Comilla	60%
Volume 10	Feasibility Study Report (FS04): Rehabilitation of Racecourse Khal, Agriculture Institute Khal and Chhyabitan Drain in Comilla	75%
Volume 11	Feasibility Study Report (FS05): Construction of Rangpur Inner Ring Road (North-Eastern Section)	40%
Volume 12	Feasibility Study Report (FS06): Construction of New Drain, and Rehabilitation of Shyamasundari-Khoksha-Ghagot Canal System in Rangpur	70%
Volume 13	Feasibility Study Report (FS07): Construction of Joydevpur Railway Flyover	65%
Volume 14	Feasibility Study Report (FS08): Construction of Naojor-Kashimpur Bridges over Turag River	70%
Volume 15	Feasibility Study Report (FS09): Development of Surface Water Supply System in Gazipur	50%
Volume 16	Feasibility Study Report (FS10): Development of Central	75%

	Biogasification / Composting Facilities in Chittagong	
Volume 17	Feasibility Study Report (FS11): Rehabilitation, Expansion and Redevelopment of Existing Public Toilets in Five Study Cities	90%