



LOCAL GOVERNMENT ENGINEERING DEPARTMENT

Local Government Division

Ministry of Local Government, Rural Development & Cooperatives



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Government of the People's Republic of Bangladesh

Local Government Engineering Department (LGED)

Haor Infrastructure and Livelihood Improvement Project (HILIP)

Project Management Unit, LGED-RDEC Bhaban (Level-3)

Agargaon, Sher-E-Bangla Nagar, Dhaka -1207.

www.lged.gov.bd

Memo No.: LGED/PD/HILIP/M-02(Part-01)/2012/

Date: ----/10/2016

Request for Expression of Interest (EOI)

For

Short-listing of a National Individual Consultant: Infrastructure Management Specialist

The Government of the People's Republic of Bangladesh has received a credit for Haor Infrastructure and Livelihood Improvement Project (**HILIP**) from the International Fund for Agricultural Development (**IFAD**) and the Spanish Food Security Co-financing Facility Trust Fund (IFAD Loan No-I-847-BD, IFAD Grant No-I-C-847-BD & Trust Loan No-E-3-BD) and intends to apply part of the proceeds of this credit to cover eligible payments under the contract for the provision of consultancy services for the project by the following National Individual Consultant. In view of above, the Project intends to engage the same consultant. The service, experience, resource and delivery capacity expected for the position are outlined as follows:-

Package No.	Position Name	No of Post	Qualification and Experience	Key Responsibilities
HILIP /16/S D3/09	Infrastructure Management Specialist	1	<ul style="list-style-type: none"> ➤ The applicant should have minimum bachelor degree in Civil Engineering from any reputed university. ➤ The applicant should have at least 10 years of professional experience of which at least 5 years in civil infrastructure development as consultant/ design engineer/ quality control engineer/ supervision engineer. ➤ S/he should have experience in quality control, structural design, scheme preparation, BOQ preparation, supervision of civil and labour intensive works. ➤ The incumbent must have computer proficiency (MS Office, Auto-Cad etc.). 	<p>The Infrastructure Management Specialist (IMS) shall carry out the following tasks outlined below:</p> <ul style="list-style-type: none"> • Prepare, verify, ensure and recommend infrastructure schemes in project areas based on ranking criteria outlined in the project documentation/ project design phase/ implementation phase; • Review tender documents (technical parts, drawing, and bill of quantities, etc.) for implementation of infrastructure schemes; • Monitor Upazila, District and Project Management Unit (PMU) in timely planning and completion of civil works (such as road construction and maintenance, market construction and maintenance, village flood protection works, culverts, small bridges, and village development) by mitigating/ minimizing environmental impacts and ensuring participation of women to the greatest extent possible; • Monitor quality control engineer (QCE) in planning and coordinating project activities, communicating the best practices relating to quality control, preparing the implementation and training manuals to improve the implementing capacity, and in preparing annual/ periodical reports of the project activities/components; • Guide DMU/UPU/ PD to conduct survey

Package No.	Position Name	No of Post	Qualification and Experience	Key Responsibilities
				<p>for community infrastructure development need assessment, identify corrective measures to improve infrastructure provision, and assist in preparing detailed project implementation plan and annual work plan and budgets (AWPB);</p> <ul style="list-style-type: none"> • Monitor physical progress and financial progress of infrastructure schemes which include schemes implemented by LCS; Identify serious delays and bottleneck and propose and follow up on mitigation measure; Identity non-performance and recommend adequate penalties in accordance with the provision of the contract. • Identify serious delays and bottleneck and propose and follow up on mitigation measure; Identity non-performance and recommend adequate penalties in accordance with the provision of the contract. • Ensure timely preparation and submission of the progress report in the prescribed format for Ministry, ERD, GoB, IFAD, STF and other agencies as and when required. In addition, prepare and submit monthly, quarterly, half-yearly and yearly progress report, completion report and other relevant reports as arising of the project needs as and when required; <p><u>Key Responsibilities/Accountability</u></p> <ul style="list-style-type: none"> • Infrastructure Management Specialist is a middle level consultant positioned at PMU and will co-ordinate the overall infrastructural activities of the concerned project district under the project. S/he will ensure total quality control of works including the works done by the contractors and labor contracting society (LCS). S/he will assist in preparing proper document and look after the maintenance of infrastructure works for the quality and sustainability.

The Project Director now invites eligible applicants to indicate their interest in providing the services. Interested applicants are invited to provide information indicating that they are qualified and competent to perform the services with a complete CV having one copy of recent passport size photograph and other details as required as per the application forms of RFA document provided by the undersigned.

Only one consultant will be selected in accordance with the **PPR-2008**. It is expected that the services may be commenced on December-2016 and continued till the end of project completion or June 2019 based on requirement. Interested applicants may obtain further information and collect the request for application (RFA) documents by applying to the address mentioned above during office hours up to 14/11/2016 at 5:00 PM. Expressions of interest shall be submitted by the applicants on or before 15/11/2016 at 2.00 PM in sealed envelope delivered to the undersigned and be clearly marked **“Request for expression of interest for short-listing of Infrastructure Management Specialist”**.

(Gopal Chandra Sarker)

Project Director
Phone: 02 8144578
Email: gopalpdhilip@gmail.com

CC:

1. The Chief Engineer, LGED, Dhaka.
2. The Additional Chief Engineer (-----), LGED, Dhaka.
3. The Unit In- Charge, MIS Unit, LGED, Dhaka: He is requested to publish the above notice in LGED website.
4. The Editor, 1) The DailyJai Jai Din, 2) The Financial Express: He is requested to publish the above notice in his widely circulated daily newspaper in inner page for 1 day only before 18/10/2016.
5. Office Copy.

Government of the People's Republic of Bangladesh

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Memo No.: LGED/PD/HILIP/M-02(Part-01)/2012/

Date: ----/10/2016

Request for Expression of Interest (EOI)

For

Short-listing of a National Individual Consultant: Gender Advisor

The Government of the People's Republic of Bangladesh has received a credit for Haor Infrastructure and Livelihood Improvement Project (**HILIP**) from the International Fund for Agricultural Development (**IFAD**) and the Spanish Food Security Co-financing Facility Trust Fund (IFAD Loan No-I-847-BD, IFAD Grant No-I-C-847-BD & Trust Loan No-E-3-BD) and intends to apply part of the proceeds of this credit to cover eligible payments under the contract for the provision of consultancy services for the project by the following National Individual Consultant. In view of above, the Project intends to engage the same consultant. The service, experience, resource and delivery capacity expected for the position are outlined as follows:-

Package No.	Position Name	No of Post	Qualification and Experience	Key Responsibilities
HILIP /16/S D3/04	Gender Advisor	1	<ul style="list-style-type: none">➤ The applicant should have a post graduate university degree in relevant disciplines (Social sciences, gender development, development economics or public administration, or similar).➤ The incumbent should have professional experience of 10 years of which for at least 5 years as advisor or consultant in gender and development.➤ The incumbent should have formal training in gender analysis and gender planning and demonstrated experience, skills and expertise in mainstreaming gender in rural development of in Bangladesh.➤ Experience in conducting primary gender research is needed, and the incumbent should be familiar with gender analysis tools and methodologies.➤ S/he should have working knowledge in computer literacy in MS Office packages.➤ Fluency in both oral and written communication in English is essential.	<p>The Gender Advisor shall carry out the following tasks in order to achieve over all goal of the project.</p> <ul style="list-style-type: none">• Facilitate and build capacity to local project implementers/implementing agencies for the integration of gender perspectives and GAP implementation in the overall strategic planning through conducting gender training (socio-economic aspects) and providing technical support on the basis of need assessment.• Based on the Gender Action plan already developed and in consultation with the project director and the MEK specialist, set annual activities and proposed budget to implement GAP and ensure adequate allocation of human and financial resources for effective mainstreaming of gender in project activities (i.e. communication infrastructures, community infrastructures, community resource management, and livelihood protection);• Ensure the application of sex disaggregated data (and age groups when applicable) across all project activities and regularly keep the record of gender and youth involvement;• Effectively use gender quantitative and qualitative information collected throughout the project;• Conduct gender analysis including the identification of bottleneck (if any) to be an input of quarterly and annual progress reports as well as a project gender assessment for the completion report and ensure that the

Package No.	Position Name	No of Post	Qualification and Experience	Key Responsibilities
				<p>results of the data analysis feed into programmatic decisions;</p> <ul style="list-style-type: none"> • Prepare reports on implementation, monitoring and evaluation of GAP (and gender policy of the project) including gender balancing and improvement on quarterly and yearly basis; • Provide support to the implement in agency to monitor and ensure implementation of GAP risk mitigation activities (i.e. climate change adaptation/impacts, prevention of HIV and sexually transmitted infections, traffick in gof women and girls, labor standards and remuneration, hazardous works, road safety, and any other unanticipated risks and negative gender impacts) based on gender-sensitive approaches; • Provide advice/guidance to project management on any other gender issues that may arise due course of implementation; • Ensure gender perspective in operational guide lines of field-level intuitions (i.e. Labor Contracting Society (LCS), Market Management Committee (MMC), Beel Users Group (BUG), etc.); • Carry out gender case studies, best practices and lessons learned as well as disseminate gender knowledge products through LGED-HILIP/CALIP website, IFAD Asia Network and News letter of LGED.

The Project Director now invites eligible applicants to indicate their interest in providing the services. Interested applicants are invited to provide information indicating that they are qualified and competent to perform the services with a complete CV having one copy of recent passport size photograph and other details as required as per the application forms of RFA document provided by the undersigned.

Only one consultant will be selected in accordance with the **PPR-2008**. It is expected that the services may be commenced on December-2016 and continued up to June 2019 on intermittent basis for 12 staff months. Interested applicants may obtain further information and collect the request for application (RFA) documents by applying to the address mentioned above during office hours up to 14/11/2016 at 5:00 PM. Expressions of interest shall be submitted by the applicants on or before 15/11/2016 at 2.00 PM in sealed envelope delivered to the undersigned and be clearly marked **“Request for expression of interest for short-listing of Gender Advisor”**.

(Gopal Chandra Sarker)
 Project Director
 Phone: 02 8144578
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