

Government of the People's Republic of Bangladesh  
Local Government Engineering Department  
Upazila Town (Non Municipal) Master Plan Preparation &  
Basic Infrastructure Development Project  
RDEC Bhaban, Level-8, Agargaon  
Sher-e-Banglanagar, Dhaka-1207  
[www.lged.gov.bd](http://www.lged.gov.bd)

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

Memo No. Memo No.46.02.0000.929.11.003.18.22

Date: 03-12-2018

**Invitation for Tenders (Non-Consulting Services)**

IFT No. UTMIDP/S-01/2018-19

1	Brief on Invitation	Sealed tenders are hereby invited from the reputed service providers for outsourcing services. Relevant necessary information given below.		
2	Ministry/Division	Local Government Division.		
3	Agency	Local Government Engineering Department.		
4	Procuring Entity Name	The Project Director, Upazila Town (Non Municipal) Master Plan Preparation and Basic Infrastrusture Development Project (UTMIDP).		
5	Procuring Entity District	Dhaka.		
6	Invitation for	Procurement of Outsourcing Services.		
7	Invitation Ref No	46.02.0000.929.11.003.18.22		
8	Date	Date:-03-12-2018		
KEY INFORMATION				
9	Procurement Method	NOTM (Non-Consulting Services)		
FUNDING INFORMATION				
10	Budget and Source of Funds	GOB (Government of Bangladesh)		
11	Development Partners (if applicable)	Not Applicable		
PARTICULAR INFORMATION				
12	Project / Program Code (if applicable)	2-2424-6100		
13	Project Name (if applicable)	Upazila Town (Non Municipal) Master Plan Preparation and Basic Infrastructure Development Project (UTMIDP).		
14	Tender Package No.	UTMIDP/S-01/2018-2019		
15	Tender Package Name	Procurement of Physical Services for the post of,Sub-Assistant Engineer (Civil), Office Assistant Cum-Computer typist & Office Support Staff by Firm/Company under UTMIDP		
16	Tender Publication Date	03.12.2018		
17	Tender Last Selling Date	13.01.2019	5.00pm	
18	Tender Closing Date and Time	14.01.2019	1.00pm	
19	Tender Opening Date and Time	14.01.2019	2.00pm	
20	Name & Address of the office(s)	Address:		
	I- Selling Tender Document	Office of the Project Director,UTMIDP, Level-08, RDEC Bhaban, LGED, Agargaon, Shere Bangla Nagar, Dhaka-1207.		
	II- Receiving Tender Document	Office of the Project Director,UTMIDP, Level-08, RDEC Bhaban, LGED, Agargaon, Shore Bangla Nagar, Dhaka-1207.		
	III- Opening Tender Document	Office of the Project Director,UTMIDP, Level-08, RDEC Bhaban, LGED, Agargaon, Shere Bangla Nagar, Dhaka-1207.		
INFORMATION FOR TENDERER				
21	Eligibility of Tenderer	<ul style="list-style-type: none"><li>Tenderers shall have the legal capacity to enter into the Contract under the Applicable Law;</li><li>Tenderers shall be enrolled in the relevant professional or trade organisations registered in Bangladesh; and</li><li>Tenderers shall have fulfilled its obligations to pay taxes under the provisions of laws and regulations of Bangladesh</li></ul>		
22	Qualification of Tenderer	As defined in the tender documents		
23	Brief Description of Services	Providing Physical Services for the post of 6 (six). 4 (Four) Sub-Assistant Engineer (Civil), 1 (One) Office Assistant Cum-Computer typist & 1 (One) Office Support Staff by Firm/Company under UTMIDP.		
24	Price of Tender Document (Tk)	Tk. 2000.00 (Taka Two Thousand only)		
25	Location of Services	Office of the Project Director, UTMIDP, Level-08, RDEC Bhaban, LGED, Agargaon, Shere Bangla Nagar, Dhaka-1207.		
26	Tender Security Amount (Tk)	Tk. 02,00,000.00 (Two Lac).		
27	Completion Time in Weeks / Months	42 (Forty Two) months: Completion Date 30th June 2022.		
PROCURING ENTITY DETAILS				
28	Name & Designation of Official Inviting Tender	Md.Manzurul Islam, Project Director		
29	Address of Official Inviting Tender	Project Director,UTMIDP, Level-08, RDEC Bhaban, LGED, Agargaon, Shere Bangla Nagar, Dhaka-1207, Bangladesh.		
30	Contact details of Official Inviting Tender	Phone#88-02-9131316	Fax#88-02-9131316	e-mail: <a href="mailto:utmidp.pd@lged.gov.bd">utmidp.pd@lged.gov.bd</a>
31	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings without assigning any reasons whatsoever.			

  
(Md. Manzurul Islam)  
Project Director  
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