

Japan International Cooperation Agency (JICA)
JICA Technical Cooperation Project
Capacity Development Project for Participatory Water Resources Management through
Integrated Rural Development (JICA-LGED TA Project)
Level-6, IWRM Unit, RDEC Building, LGED Bhaban, Agargaon, Dhaka
Tel. No: +880 2 9142125 Fax: +880 2 9142125

No. JICA-LGED TA Project/Ad-06/2012/339

Date: 17-10-2016

Request for Application for Selection of Senior Water Resources Management Specialist

JICA launched the Technical Cooperation Project named "Capacity Development Project for Participatory Water Resources Management through Integrated Rural Development" in October 2012 to strengthen the capacity of LGED to plan and implement small scale water resources development subprojects integrated with other infrastructure, such as rural roads, rural market. In this regards, the Project selected 3 Pilot Subprojects in the District of Natore, Tangail and Jhalokathi. The civil works (5 packages) and Labor Contracting Society (LCS) works are ongoing. The Project requires human resource to assuring the smooth completion with quality progress of the project activities.

The JICA-LGED TA Project now invites eligible Applicants to indicate their interest in providing the services. Applicants are invited to submit their CV and other particulars as indicated below:

Name of Position	: Senior Water Resources Management (WRM) Specialist
Number of Position	: 01
Location	: Project Office, Dhaka with frequent visit to Tangail, Natore and Jhalokathi
Qualification	: As per TOR
Language	: Written and spoken proficiency in English;
Expected Service	: Progress Management of Project and Training (Detailed in TOR)
Last Date of Submit	: 19-10-2017, on/before 05:00PM
Start Date	: 23-10-2017 (Expected)
Tentative Period	: About 5 Months
Remuneration	: Negotiable
Submitted Mode	: Sealed envelope with marked "Application for the position of Senior Water Resources Management Specialist"
Addressing To	: Project Coordinator, JICA-LGED TA Project
Address	: As undersigned
Responsibilities	: As per TOR (Please download/collect by a e-mail request hasharif2008@gmail.com)

Please note that no TA-DA or any other admissible cost will be provided to this process of submission and interview.


17-10-2017

Akihiro SHOJI

Project Coordinator

Level-6, IWRM Unit, RDEC Building,
LGED Bhaban, Agargaon, Dhaka

Tel. No: +880 2 9142125 Fax: +880 2 9142125

E-mail: shoji.akihiro@friends.jica.go.jp

Japan International Cooperation Agency (JICA)

Capacity Development Project for Participatory Water Resources Management
through Integrated Rural Development
Local Government Engineering Department (LGED)
Level-6, RDEC Building, LGED Bhaban
Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Employment Plan for the “Water Resources Development Specialist (Engineer)”

Position : Senior Water Resources Management (WRM) Specialist
Post Level : Local Consultant
No. of Position : 01
Location : JICA-LGED TA Project, IWRM Unit, LGED HQ, Dhaka
Type of Contract : Contractual
Languages Required : English
Starting Date : 23 October 2017 (Tentatively)
Duration : **About 5 Months**
Fund Source : JICA-LGED TA Project

Background:

Rural infrastructure development has been one of the highly prioritized sectors in tackling the poverty reduction through agricultural development in Bangladesh where two-thirds of its population lives in rural area. Among the rural infrastructure, the small scale water resources development is requisite to improve productivity of rice cultivation.

To address the challenges, the JICA Technical Cooperation Project named “Capacity Development Project for Participatory Water Resources Management through Integrated Rural Development” (referred to as “The Project”) was launched in October 2012 with project term of 5 years. The Project purpose is that “Participatory Small Scale Water Resources Management (PSSWRM) Model and its implementation mechanism are established”. One of the output set by the Project is to strengthen the capacity of LGED to plan and implement small scale water resources development subprojects integrated with other infrastructure, such as rural roads, rural market. In this regards, the Project selected 3 Pilot Subprojects in the District of Natore, Tangail and Jhalokathi. The civil works (5 packages) and Labor Contracting Society (LCS) works are ongoing and under planning to hold training to establish PSSWRM Model.

In order to assure on-time progress with quality, the Project is willing to contract with Senior Water Resources Management Specialist under service agreement modality with following Terms of Reference:



Terms of Reference for the Position of Senior Water Resources Management Specialist

A. Responsibilities:

- a) Supervision and Management of Civil Works as per specification and schedule.
- b) Implementation of Project Management Training in HQ and Regional Level.
- c) Advise to take action to complete the overall project activities in time.
- d) Advise Cooperate and Support to JICA Experts in relevant activities of Project

B. Tasks/Duties

Review, Planning and Implementation:

- Review the progress of civil works in pilot sites.
- Review & Ensure the Outcomes of PSSWRM Model and New Set of Guidelines.
- Review the Operation and Maintenance Plan for Pilot Subprojects.
- Review and Advice on Training Manual/Handbook of the Project.
- Advise, Monitor and Supervise the Progress of Construction Works for Pilot SPs.
- Advise to Plan and Implement Synergistic Effect Study of Pilot Subprojects.
- Plan, Guide and Supervise the Handover Process of Pilot Subprojects to LGED.
- Advise to Plan & Implement Project Management Training for Field Engineer's
- Advise to plan and implement Joint Operation and Maintenance of Pilot Subprojects.

Supervision and Monitoring:

- Field Visit to construction sites to monitor the progress of civil works.
- Onsite and Formal Instruction to ensure the completion of civil works in time.
- Advice and Arrange direction for local consultant and field offices to implement project activities in relevant fields.
- Advice and cooperate in the payment process of civil works.
- Supervise the completion of ongoing civil works.
- Analyze and Supervise the Revision of Design and Estimates of Civil Works.

Training/Workshop/Meeting Management

- Instructor/Resource Person for Training on Project Management and Relevants.
- Participation with respond on related issues in meeting.
- Discussants in workshops in required areas.
- Onsite and Formal Instruction to ensure the completion of civil works in time.

Reporting and Others

- Submit monthly activities report on carried activities and future action.
- Report on carried activities as required.
- Report on every project related field visit.
- Advice to issue completion certificate for civil works in favor of the project.
- Advice to prepare and develop training/workshop report.
- Advice on dissemination of project records and achievements.
- Support to deal with counterpart's officials and contractors.



C. Required Competency, Skills and Experience

Education:

- BSc in Civil Engineering or Higher
- Additional qualification in Water Resources Management or equivalent field will be valued as advantage

Language Proficiency:

- High proficiency in English & Bangla language both written and verbal mode is must.

Core Competencies:

- Ability to work in a large, multi-linkage and stress organization
- Sincere to maintain official discipline, rules, norm and customs
- Easy communication skill for both verbal and written communication
- Capable to operate various computer application like- MS Word, MS Excel & MS PowerPoint
- Smart delivery capacity as resource person/trainer using digital technology
- Identifies and communicates relevant information for a variety of audiences for advocating JICA's mandate

Development and Operational Effectiveness:

- Familiar with related national level rules, regulations, policies and guidelines in relation to the work
- Understand user friendly mechanism/tools for multi-modal application field
- Good sense to understand effectiveness of various level
- Efficient to manage different situational demand
- Be update about the latest procedural changes effect in the relevant working area

Experience:

- Minimum Twenty Five years of practical work experience in agricultural/PSSWRD sector under any government development project at national or international level
- Experience to supervise and monitoring the construction site on various infrastructure
- Familiarity with JICA project execution modalities, rules and regulations is a distinct asset, as well as knowledge of JICA administrative and financial management procedures;