

**Content of a Dossier** (applicable for physical DLIs #1 to 5; to be prepared for each individual bridge)

**DOSSIER no.:** \_\_\_\_\_

**Program Intervention Type:** \_\_\_\_\_ [Minor maint/Major maint/Rehab/..etc.]; **FY:** \_\_\_\_\_

**District:** \_\_\_\_\_; **Upazila:** \_\_\_\_\_;

Sl#	Content	Source of Document
<b>A. Bridge Details</b>		
1	Name of Bridge/River/Canal	Inventory reports from <b>RSDMS/ RuBIMS</b>
2	Bridge Identification no.	
3	Road Link (UZR or UNR)	
4	Road Identification no.	
5	Road Name (as per Gazette Oct 29, 2017)	
6	Bridge Location Chainage on road link	
7	Bridge Type	
8	Bridge Length (m)	
9	Carriageway width (m)	
10	Total Bridge width (m)	
11	Bridge location shown in Upazila Road Map	Map generated from <b>GIS/ RuBIMS</b>
<b>B. Planning and Approval</b>		
1	Bridge identified as for _____ (e.g., <b>minor maintenance</b> ) in the prioritized Annual Work Plan (AWP) generated from RuBIMS/ Prioritization based on the criteria set forth in <b>Table 11</b>	Bridge 'Annual Maintenance Plan' approved by the SE, _____ Region, LGED. Prioritization based on the Criteria set forth in POM. [SE's approval copy kept in Dossier]
2	Bridge included in Annual Work Plan based on the Budget Cycle (Financial Year)	Administrative approval letter of Bridge works based on the FY. [As per delegation of financial authority, scheme approval copy kept in Dossier]
3	Implementation of AWP included in line with a Time Bound Procurement Plan	Annual Procurement Plan (APP) of the Bridge works [APP kept in Dossier]
4	<b>Environmental and Social Impacts Screening Report/ Impact Assessment Report/ Management Plan following LGED's ESMF</b>	<b>App./ Software (EMIS<sup>1</sup>) generated Report [Kept in Dossier]</b>
<b>C. Contract Execution</b>		
1	Tendering Method	Scanned copy of Agreement [APP kept in Dossier] and e-GP report
2	Contract Price	
3	Contract Agreement date	
4	Contract Completion date	
5	Time Control: Work Program (WP)/Revised WP	Work Program/Revised WP [kept in Dossier]
6	Program intervention type Catalogue _____ [A,...] followed for contract execution	Write Catalogue _____ (as appropriate A, B, C etc.) followed for contract execution

<sup>1</sup> EMIS – Environmental Management Information System

Sl#	Content	Source of Document
5	Quality Assurance Plan (QAP) and Test Certificates [ <i>as the case may be</i> ]	: <i>Scanned copy approved QAP summary sheet and visit &amp; monitoring reports from FIMS<sup>2</sup> [kept in Dossier]</i>
6	Contract Completion Certificate	: Contract completion certificate [ <i>kept in Dossier</i> ]
7	Bridge Photographs (Before work start)	: Attached photograph from FIMS/ RuBIMS [ <i>kept in Dossier</i> ]
8	Bridge Photographs (After work completion)	: Attached photograph from FIMS/ RuBIMS [ <i>kept in Dossier</i> ]

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<sup>2</sup> FIMS – Field-work Inspection & Monitoring System

<b>Content of Dossier</b> ( <i>for process DLI# 6</i> )
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**DOSSIER no.:** \_\_\_\_\_

**FY:** \_\_\_\_\_

**Protocol Requirement**

Protocol Requirements		Source of information
Number of UNR and UZR bridge and gap data (all districts) in RuBIMS	:	<i>Inventory report from RuBIMS</i>
Number of updated UNR and UZR bridge and gap data (all districts) in RuBIMS	:	<i>Inventory report from RuBIMS</i>
Data published on LGED website	:	<i>LGED website</i>
Number of UNR and UZR bridge and gap data (all districts) from structure inventory	:	<i>LGED website</i>

**Content of Dossier (for process DLI# 7a)****DOSSIER no.:** \_\_\_\_\_**FY:** \_\_\_\_\_

Protocol Requirements		Source of information
Number of national competitive tenders issued under the SupRB program within the FY	:	<i>e-GP report</i>
Number of national competitive tenders issued using e-CM	:	

**Checklist for Content of Dossier (for process DLI# 7b)****DOSSIER no.:** \_\_\_\_\_**FY:** \_\_\_\_\_

Protocol Requirements		Source of information
Number of work contracts made under SupRB	:	<i>e-GP report</i>
Number of contracts completed within the original contractual timeline	:	

**Checklist for Content of Dossier (for process DLI# 7c)****DOSSIER no.:** \_\_\_\_\_**FY:** \_\_\_\_\_

Protocol Requirements		Source of information
Formation of Audit Observation Resolution Committee (AORC	:	<i>Notification Issued from LGD</i>
Meetings arranged by the committee within the FY	:	<i>Meeting minutes</i>
Number of internal audit assignment completed by LGED's internal audit	:	<i>Documentary Evidence from LGED</i>
Audit observations made	:	<i>Number of Audit Observation made in FY by C&amp;AG Audit Team</i>
Audit observations resolved	:	<i>Number of Audit observation resolved by AORC</i>

**Content of Dossier (for process DLI# 8a)****DOSSIER no.:** \_\_\_\_\_**FY:** \_\_\_\_\_

Protocol Requirements		Source of information
Adaptation and approval of GRS Guidelines in line with the Cabinet Division's GRS guidelines of 2015 by LGED	:	<i>Guideline prepared by LGED and Approved by CE, LGED</i>
Implementation of department-wise web-based GRS	:	<i>LGED website</i>
Publicly published yearly summary report	:	

**Content of Dossier (for process DLI# 8b)****DOSSIER no.:** \_\_\_\_\_**FY:** \_\_\_\_\_

Protocol Requirements		Source of information
Finalization and approval of FIMS	:	<i>Documentary Evidence from LGED</i>
Publicly published yearly report	:	<i>FIMS generated report/LGED website</i>