

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
LOCAL GOVERNMENT ENGINEERING DEPARTMENT
AGARGAON, SHER-E-BANGLA NAGAR
DHAKA-1207.**

EXPRESSION OF INTEREST (EOI) DOCUMENT

**FOR EMPLOYMENT OF DESIGN, SUPERVISION AND MONITORING (DSM) CONSULTANTS
FOR
Haor Flood Management & Livelihood Improvement Project (LGED Part)
WITH FINANCIAL ASSISTANCE FROM JAPANESE ODA LOAN**

April 2014

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Form of Letter of “Expression of Interest”

[Letter head paper of the Applicant or partner responsible for a consortium, including full postal address, telephone no., and fax no.]

Date:.....

To:

XXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Local Government Engineering Department,

Agargaon, Sher-e-Bangla Nagar,

Dhaka-1207

Bangladesh

Phone +880XXXXXXXX

Fax: +880XXXXXXXX

Email: XXXXXX@XXX.XXX.bd

Sir,

1. Being duly authorized to represent and act on behalf of hereinafter referred to as “the Applicant”), and having reviewed and fully understood all of the information provided in the Notice Inviting Expression of Interest, the undersigned hereby expresses its interest in and applies to be short-listed by yourselves as a submitter of proposal for the consulting services for Haor Flood Management and Livelihood Improvement Project.
2. Attached to this Expression of Interest are copies of original documents defining:
 - (a) the Applicant's legal status; and
 - (b) the place of incorporation/ organization/ institution (for applicants who are corporations/ organizations/ institutes), or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. The Project Director of the said project, Local Government Engineering Department is hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this Expression of Interest, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Expression of Interest will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by Bangladesh Bank to verify statements and information provided in this Expression of Interest, such as the human resources, experience, and competence of the Applicant.
4. The Project Director of the said project, Local Government Engineering Department may contact the following persons for further information

Experience inquiries	
Contact	Telephone
Personnel inquiries	
Contact	Telephone
Financial inquiries	
Contact	Telephone

5. This Expression of Interest is made with the full understanding that:
 - (a) All information submitted in this Expression of Interest for qualification and selection for short-listing will be subject to verification at the time of submitting proposal by short-listed applicants;
 - (b) The Project Director reserves the right to reject or accept any application, cancel the qualification and selection for short-listing process at any stage, and reject all applications;
 - (c) The Project Director shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for them.

Applicants who are not Consortiums should delete para. 6 and initial the deletion.

6. We confirm that if we submit a proposal, that proposal, as well as any resulting contract, will be:
 - a. Signed so as to legally bind all partners, jointly and severally; and

- b. Submitted with a consortium agreement providing the joint and several liability of all partners in the event the contract is awarded to us.

[Note A: By declaration of the para 6 above, the lead partner and the other partners (experiences, technical and financial capacity) will be jointly evaluated. The sub-contracted firm is not subject to evaluation.]

7. The undersigned of declaration on the statements made and the information provided in this Expression of Interest are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead of a Consortium)	For and on behalf of (name of partner)

Signed	Signed
Name	Name
For and on behalf of (name of partner)	For and on behalf of (name of partner)

EXPRESSION OF INTEREST FORM -1

A. General Information

[Note B: All individual firms and each partner of a Consortium applying for pre-qualification and selection for short-listing are requested to provide following information in this form. Nationality information should be provided for all owners or applicants who are partnerships or individually-owned firms. Summary of Consortium should be provided, if applicable.]

A-1 Firm's Information

	Name of firm	
	Head office address	
	Telephone	Contact (Name, position)
	Fax	
	Place of incorporation / registration	Year of incorporation / registration

A-1(b) Firm's Information (Partnership or Individually-owned firms)

Nationality of the Owner	
Name	Nationality

1		
2		
3		
4		
5		

A-2 Summary of Consortium

Names of all partners of Consortium	
Lead partner	
Partner	
Partner	

EXPRESSION OF INTEREST FORM (1b)

Consortium Agreement

To

XXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXX

Local Government Engineering Department (LGED),

Agargaon, Sher-e-Bangla Nagar,

Dhaka-1207

Bangladesh

Phone +880XXXXXXXXXX

Fax: +880XXXXXXXXXX

Email: XXXXXXX@XXX.XXX.bd

The undersigned of this declaration of cooperation are authorized to act with regard to the Expression of Interest in the consulting services for Haor Flood Management and Livelihood Improvement Project on behalf of their organizations.

They hereby declare:

that they will legalize a consortium Agreement in case that a consulting services Contract indicated in the Notice Inviting Expression of Interest in the consulting services for Haor Flood Management and Livelihood Improvement Project (the Contract) is awarded to their group;

1. that they have nominated _____ [name of the lead partner] as the Sponsor Firm of the group for the purpose of this Expression of Interest;
2. that they authorized Mr./Ms. _____ [name of the person who is authorized to act as the Representative on behalf of the Consortium] to act as the Representative in the name and on behalf of their group for the purpose of this Expression of Interest.
3. that all partners of the Consortium shall be liable jointly and severally for the execution of the Contract;
4. that this Consortium is an association constituted for the purpose of providing consulting services for the Governance and Infrastructure Improvement (GII) under the Contract
5. that each and every partner to this Consortium shall provide at least one expert for the contract period in any one of the Required areas of expertise that are stipulated in para. 2 of the Notice Inviting Expression of Interest ;
6. that this Consortium should be post-disqualified in case the Consortium should breach the agreement in respect of item 6 above when submitting a Proposal;

7. if the Project Director accepts the Proposal of this Consortium, it shall not modify the composition or constitution of the consortium formed and proposed in the Proposal until the completion of Contract without the prior consent of the Project Director;

Give names and positions of the proposed Consortium Representatives, as well as organization's names and addresses:

1	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

2	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

3	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

EXPRESSION OF INTEREST FORM -2

General Experience Record

[Note C: All individual firms and all partners of a consortium are requested to provide information, in this form, of major service contracts related to the Project in last Fifteen (15) years. The value of the contract should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

Name of Applicant or Name of Consortium and name of the partner to provide information
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General Experiences

Name of assignment:	Country:
Duration (from/to)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Japanese ODA: Yes No
Total contract amount:	Contract amount of the firm:
Total men-months of professional:	Men-months of professional provided by the firm:
Summary of the service:	

EXPRESSION OF INTEREST FORM -3

Particular Experience Record (Consulting service in Developing countries in Rural Development and Livelihood Improvement)

[Note : The Applicant/Each partner of consortium is requested to list all contracts in which consulting services were or being provided by the Applicant for related field as defined above in the "Request for Expression of Interest" during the last Fifteen (15) years. The information is to be provided in the following form. The value should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

3-1. Name of Applicant or Name of Consortium and name of the partner to provide information

3-2 Particular Experiences

Name of assignment:	Country:
Duration (from/to)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Japanese ODA: Yes No
Total contract amount:	Contract amount of the firm:
Total men-months of professional:	Men-months of professional provided by the firm:
Expertise provided by the firm:	
Summary of the service:	

EXPRESSION OF INTEREST FORM -4

Particular Experience Record (Experience in Japanese ODA Project)

[Note : The Applicant/Each partner of consortium is requested to list all contracts in which consulting services were or being provided by the Applicant for related field as defined above in the “Request for Expression of Interest” during the last Fifteen (15) years. The information is to be provided in the following form. The value should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

4-1. Name of Applicant or Name of Consortium and name of the partner to provide information

4-2 Particular Experiences

Name of assignment:	Country:
Duration (from/to)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Contract amount of the firm:
Total contract amount:	Men-months of professional provided by the firm:
Total men-months of professional:	
Expertise provided by the firm:	
Summary of the service:	

EXPRESSION OF INTEREST FORM -5

Particular Experience Record (Consulting Service on Design, Supervision and Monitoring of Rural Infrastructures)

[Note : The Applicant/Each partner of consortium is requested to list all contracts in which consulting services were or being provided by the Applicant for related field as defined above in the “Request for Expression of Interest” during the last Fifteen (15) years. The information is to be provided in the following form. The value should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

5-1. Name of Applicant or Name of Consortium and name of the partner to provide information

5-2 Particular Experiences

Name of assignment:	Country:
Duration (from/to)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Contract amount of the firm:
Total contract amount:	Men-months of professional provided by the firm:
Total men-months of professional:	
Expertise provided by the firm:	
Summary of the service:	

EXPRESSION OF INTEREST FORM -6

Particular Experience Record (Consulting service on Livelihood improvement through Open water Fisheries promotion & Fisheries related Income Generation Activities)

[Note : The Applicant/Each partner of consortium is requested to list all contracts in which consulting services were or being provided by the Applicant for related field as defined above in the "Request for Expression of Interest" during the last Fifteen (15) years. The information is to be provided in the following form. The value should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

6-1. Name of Applicant or Name of Consortium and name of the partner to provide information

6-2 Particular Experiences

Name of assignment:	Country:
Duration (from/to)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Contract amount of the firm:
Total contract amount:	Men-months of professional provided by the firm:
Total men-months of professional:	
Expertise provided by the firm:	
Summary of the service:	

EXPRESSION OF INTEREST FORM -7

Particular Experience Record (Similar Experience on Design, Construction Supervision and Monitoring of Village/ Union/ Upazilla roads, Submergible roads, Rural markets, Boat landing station etc.)

[Note : The Applicant/Each partner of consortium is requested to list all contracts in which consulting services were or being provided by the Applicant for related field as defined above in the "Request for Expression of Interest" during the last Fifteen (15) years. The information is to be provided in the following form. The value should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

7-1. Name of Applicant or Name of Consortium and name of the partner to provide information

7-2 Particular Experiences

Name of assignment:	Country:
Duration (from/to)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Contract amount of the firm:
Total contract amount:	Men-months of professional provided by the firm:
Total men-months of professional:	
Expertise provided by the firm:	
Summary of the service:	

EXPRESSION OF INTEREST FORM -8

Particular Experience Record (Experience in the Haor areas/ Wetlands/ Marshlands/ Wide water body (Both Study and Implementation))

[Note : The Applicant/Each partner of consortium is requested to list all contracts in which consulting services were or being provided by the Applicant for related field as defined above in the “Request for Expression of Interest” during the last Fifteen (15) years. The information is to be provided in the following form. The value should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

8-1. Name of Applicant or Name of Consortium and name of the partner to provide information

8-2 Particular Experiences

Name of assignment:	Country:
Duration (from/to)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Contract amount of the firm:
Total contract amount:	Men-months of professional provided by the firm:
Total men-months of professional:	
Expertise provided by the firm:	
Summary of the service:	

EXPRESSION OF INTEREST FORM -9

Financial Capacity

Note F: The Applicant or each partner of consortium is requested to provide audited financial statement (balance sheet, income statement, and cash flow statement) in last five (5) years. The Applicant or each partner of consortium is also requested to provide summary of financial information in the following form.]

For partner;

Financial information in Bangladeshi Taka equivalent	Actual: previous 3 years (use the accounting year of the applicant or partner)		
	Accounting Year 1	Accounting Year 2	Accounting Year 3
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			
5. Sales of which consulting services only (Turnover)			
6-1. Gross Profits the firm			
6-2. Gross Profits of which consulting services only			
7-1. Profits after taxes of the firm			
7-2. Profits after taxes of which consulting services only			

EXPRESSION OF INTEREST FORM - 10

Available Experts

[Note E] The Applicant is requested to provide personnel information to be possibly assigned for the specified areas as mentioned in the followings;

Natural Resources Management, Rural Infrastructure, Procurement, Tender Assistance, Soil Investigation, Environmental Management and Monitoring, Resettlement, Aquatic Biodiversity, Fishery Livelihood Management, Knowledge Management (KM) and Gender.

No. of Expert/Engineer to Be Available

Name of the firm (each firm of JV or consortium)	Expertise	Degree (Bachelor, Master, Doctor)	No. of Experts
(Example)			
ABCD	Civil Engineer	Bachelor	15
ABCD	Civil Engineer	Master	8

Note :

1. No CV of Individual is required
2. These Personnel should be in the permanent pay roll of the firm