



**Government of the People's Republic of Bangladesh  
Local Government Engineering Department  
Program for Supporting Rural Bridges (SupRB)**

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

**Agargaon, Sher-E-Bangla Nagar, Dhaka-1207**

[www.lged.gov.bd](http://www.lged.gov.bd)

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Date: 25/04/2019

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)  
for  
Bridge Management Specialist (International)**

**Name of Country: Bangladesh**

**Name of Project: Program for Supporting Rural Bridges (SupRB)**

**Credit No: 6332-BD, Program ID: P161928**

**Assignment Title: Bridge Management Specialist**

**Package no: SupRB/SD5**

The People's Republic of Bangladesh has received financing from the World Bank towards the cost for the **Program for Supporting Rural Bridges (SupRB)**, and intends to apply part of the proceeds for consulting services.

The objective of the assignment is to: (i) Address knowledge gaps in Bridge Asset Management among concerned engineers, working at head quarter and field level of LGED through appropriate means; (ii) Build capabilities and cascade learning through the development and distribution of knowledge products, (iii) Preparation of the 5 year bridge maintenance management work programs with annual updates; and (iv) Developing the overall strategy of bridge management system for BMU of LGED, in the effective planning, design and management of bridge works.

The Consultants services will be commenced by August 2019 and total duration of the assignment will be 24 months at 4 times within 3 years. Duration of each time will be 6 months.

The detailed Terms of Reference (TOR) for the assignment can be obtained from [www.lged.gov.bd](http://www.lged.gov.bd) or can be obtained at the address given below.

The Local Government Engineering Department (LGED) now invites eligible Individual Consultant ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

**Educational Qualifications:**

- B. Sc. in Civil Engineering from any reputed University in Structural Engineering or Bridge Design or equivalent;
- M. Sc. in Structural Engineering or Bridge Design, Construction Management or equivalent.

**Experience:**

- Minimum 20 (twenty) years of overall experiences, out of which 10 (ten) years progressive, relevant international and local experience in rural bridge asset management and at least 5 years of experience in inspection, inventory, M&E, management or similar assignment;
- He should have proven leadership and project management capability, personnel management and interpersonal skills, work skills in multi-disciplinary and multi-cultural team environments, excellent report



preparation skills with computer literacy;

- With experience in writing manuals, policy papers, training modules and/or other technical writing work;
- Has demonstrated capacities in providing and facilitating capacity building interventions and technical assistance on Rural Bridge Maintenance and Management System;
- Excellent written and oral communication skills in English fluently.

#### Appropriateness:

- Computer skill (MS word, Excel, Powerpoint, etc),
- Recent Training Certificate in relevant areas,
- Bridge management software packages
- Experience with setting up and managing of Rural Bridge Maintenance and Management System,
- Hands on experience in preparing annual work program,
- Experience with developing training materials and providing training as well as conducting Training Needs Assessments,
- Working experience in South Asia.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 (Revised November 2017) ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Selection of the abovementioned consultants will follow the procedures for selecting Individual Consultants described in the "The World Bank Procurement Regulations for IPF Borrowers, Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services, July 2016 revised in November 2017".

The advertisement is also available in the website of LGED and CPTU.

Further information can be obtained at the address below during office hours. Expressions of interest must be delivered in a written form to the address below (in person, or by mail) by 28/05/2019 upto 14:00 (Bangladesh Standard Time).

**(A. K. Azad)**

Project Director

&

Additional Chief Engineer (Maintenance)

Program for Supporting Rural Bridges (SupRB)

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E-mail: ace.maintenance@lged.gov.bd

Web: www.lged.gov.bd

Copy forwarded for kind information and necessary action:

1. Chief Engineer, Local Government Engineering Department, Agargaon, Dhaka.
2. Director General, CPTU, IMED, Planning Commission, Agargaon, Sher-E-Bangla Nagar, Dhaka. He is requested to publish the EOI in CPTU website.
3. Additional Chief Engineer (Implementation/Planning/Urban Management/IWRM), LGED, Dhaka.
4. Superintending Engineer (ICT), LGED. He is requested to publish the EOI in LGED website.
5. The Manager (Advertisement), Dainik Amader Somoy/ The New nation. He is requested to publish the attached EOI once in his daily on or before 28/04/2019 and submit 05 (five) copies of the same to the PMU, SupRB.
6. Mr. / Mrs. /Ms. ....



**Government of the People's Republic of Bangladesh  
Local Government Engineering Department  
Program for Supporting Rural Bridges (SupRB)**

**Terms of Reference (ToR)  
for  
Bridge Management Specialist (International Individual Consultant)**

## **Background of the Program**

Bangladesh is a densely populated country and more than 70% of the people live in the rural areas. To access to different social and economic centers and settlements, an extensive rural road network has developed over the period. The total road network size of the country is roughly 375,000 km. This is equivalent to a road density of approximately 250 km per 100 sq. km. The total rural road network comprises just over 350,000 km (94% of the network). Upazila roads (UZRs) and union roads (UNRs) composed of respectively 11% and 12% of the rural road network. Over a quarter (30%) of the rural road network is paved, with 89% and 70% of the UZRs and UNRs, respectively, are paved. The current inventory envisages that a bridge is required for every 4.5km of UZRs and UNRs. Over four-fifths of these gaps now have structures, leaving a fifth of them to be bridged. But currently, the Government does not have any dedicated bridge construction and maintenance program. Nonetheless, none of the Development Partners are involved in rural bridge maintenance and rehabilitation activities.

At present, only 23.89% of all rural roads in the Bangladesh are of acceptable quality, while 26.19% are in fair condition and in need of resealing, 22.76% are in poor condition and in need of rehabilitation and 27.17% are in bad condition and in need of upgrading.

To address this situation, Local Government Engineering Department (LGED) has launched the premeditated initiative to improve the quality of the local road network across the country, by providing both financial investments for capital outlay, as well as strengthening the governance processes so that field officials of LGED are themselves able to effectively plan, design, implement and maintain their road networks. The Program addresses the underinvestment in local roads, and improvement of local roads connectivity to increase economic activity, and improve public access to facilities and services.

Efficient, resilient, and well-planned road networks ensure that no one is left behind in the drive for inclusive growth. This is why roads are considered as an important foundation for the Sustainable Development Goals, and a prerequisite for bringing communities together.

Due to a shortage of funds, significant backlog exists in the maintenance of bridges on rural roads. Although the rural road maintenance budget has been steadily increased in the last ten years, it was not sufficient to manage the entire maintenance needs including bridge maintenance. In this context, the Government of Bangladesh has received a Credit from the World Bank (WB) toward the cost of the program titled "Program for Supporting Rural Bridges (SupRB)".

The program will be implemented by the Local Government Engineering Department (LGED) through the Project Director's Office and contract administration of civil works will be carried out by LGED District/Upazila offices. The program will be implemented in total 61 districts out of 64 districts of the country, except three hill districts. World Bank has committed to contribute to the cost of the program in reducing the maintenance backlog of rural bridges through the Program for Supporting Rural Bridges (SupRB). LGED proposes to use some of the resources provided under the Credit to hire an Individual Consultant who is a very senior Bridge Management and Maintenance Specialist.



The program Components include (i) Major and minor maintenance of 85,000 meters of bridges, rehabilitation of 24,000 meters of bridges, Capacity Expansion (Widened) of 5000 meters of rural bridges, replacement or newly construction of 20,000 meters of bridges, technical, fiduciary, procurement, social and environmental capacity improvement of LGED including design and implementation of climate resilient bridges and establishment and operationalize of Grievance Redress System (GRS). This program will provide continuous connectivity between agricultural production areas, growth centers and rural markets located in the program area and enhance earnings opportunities creating uninterrupted access to the commercial institution and basic services like health and education of the rural poor. The impact of the program will be reduced poverty in the intervention area.

The Program has two parts. Part-A is the Program for Results (PforR) and Part-B is Investment Program Financing (IPF). PforR is output based and will be linked to the achievement of the Disbursement Linked Indicators (DLI). Program funds for Part-A (PforR) will be directly disbursed to the government treasury upon achievement and verification of results. The controller General of Accounts (CGA) will be responsible for maintaining the program accounts and reporting through iBAS/iBAS++ systems. Program funds for Part-B (IPF) will be directly disbursed to impressed account and report-based disbursements using interim unaudited financial reports will serve as basic withdrawal of funds from the IDA credit.

To ensure the quality of the activities within the program a very senior Bridge Management and Maintenance Specialist will be hired as an individual consultant and support LGED, the respective LGED offices and MC services consultants being hired in a separate procurement. Who will be the focal person to deliver capacity development interventions on bridge maintenance and management. It will be a short-term engagement with possibility for extension depending on the results of the interventions.

The overall objective of these consultants is to prepare and monitor the implementation of long and medium long-term bridge maintenance plans and work programs.

The consultant has a good understanding of bridge deterioration, works effects and economic development. S/he will work with computer systems or use paper systems with excel spreadsheet programs to forecast the deterioration of the bridges and to determine the most opportune moment to carry out the most appropriate maintenance operation.

LGED is in the process of developing software systems for managing the bridge assets. The adoption of these software systems will enable LGED to centralize the production of the Maintenance Rural Road Master Plans and rolling work programs.

The Dhaka based consultants will together form the Bridge Maintenance Coordination Team. The Bridge Maintenance Coordination Team will be embedded within the Bridge and Road Maintenance Unit.

It will be responsible for the production of realistic strategic plan and guidelines for Bridge Management System of the country. The Maintenance Coordination Team works under the direct management of the Additional Engineer Maintenance. A Superintending Engineer shall manage the team on a day to day basis.

The Maintenance Coordination Team is responsible to:

1. Review the usefulness, appropriateness of Bridge Management System (BMS) of LGED, set standards for implementation of a modern Bridge Asset Management System (IT and modern Software base);
2. Controls that bridge maintenance work programs comply with the approved BMMPs;
3. Quality control of the bridge maintenance work programs;
4. Formulate and implement strategies to increase funding envelopes for bridge maintenance;
5. Formulate new and revise DPPs, including executing the approval processes;
6. Coordinate with donors (organize donor coordination meetings, prepare project proposals and so on).





## Objective of the Assignment

The Bridge Management Specialist (International) is part of the Bridge Maintenance Management Coordination Team and shall manage the head Quarters, regional bridge maintenance engineers, national bridge Management Specialists and junior bridge Management Specialists. Together they will form the Bridge Maintenance Management Team. The Bridge Maintenance Management Team is responsible for the production of the multi-year forward minor & major maintenance, rehabilitation, replacement and reconstruction work program. To achieve the foregoing, the engagement of a Bridge Management Specialist shall seek to achieve the following:

- (i) Address knowledge gaps in Bridge Asset Management among concerned engineers, working at head quarter and field level of LGED through the conduct of training activities and workshops;
- (ii) Build capabilities and cascade learning through the development and distribution of knowledge products, such as the Bridge Maintenance Management Manuals and Bridge Asset Management training modules and tools;
- (iii) Develop capacities of implementers through other interventions necessary towards adoption by BMU of Bridge Asset Management principles and practices;
- (iv) Preparation of the 5 year bridge maintenance management work programs with annual updates; and
- (v) Developing the overall strategy of bridge management system for BMU of LGED, in the effective planning, design and management of bridge works.

## Overall Scope of Services

The Bridge Management Specialist will be responsible for enhancing the capacity for Bridge Asset Management in Bangladesh by developing an understanding of the current capability of Bridge Asset Management, and then providing robust solutions primarily through effective training programs to resolve them effectively. The Sr. BMS will also be responsible for devising a suitable but low-cost Bridge Asset Management System for use by the LGED. S/he will be responsible for integrating all bridge maintenance plans, work programs. S/he will also advise the DPD/XEN Maintenance (Bridge) regarding the production of the maintenance plans and work programs for small assets by the district offices.

A key function is the prioritization process among the needs from the various Upazilas at all planning stages and preparation of work programs.

A key challenge is to ensure that the plans and work programs are financially sustainable and maximize the social and economic impact of the rural road network across the whole country.

The Bridge Management Specialist shall provide policy advice to the Additional Chief Engineer Maintenance and Superintending Engineer concerning includes, but not limited to, the following:

1. Review LGED's current capabilities for road and bridge inventory and asset management and the methodologies and systems that are in use and identify weaknesses and strengths;
2. Review the usefulness, appropriateness of the Rural Bridge Information and Management System (RuBIMS), set standards for health inspection of bridges, implementation of a modern Rural Bridge Infrastructure Management System (IT and modern Software base);
3. Identify various issues in implementation of Rural Bridge Information and Management System (RuBIMS) and prepare possible solutions to those issues;
4. Identify and set standards for different types the Bridges and determine the Level of Services which will be affordable for LGED and its subsidiary offices to make it sustainable;
5. Set standards for measuring the performance of RuBIMS and develop a performance mechanism, including four types measures Input, Output, Outcome and Efficiency both qualitatively and quantitatively (Inspection, Data Collection, Data storage, Data Management, Analyses and Reporting);
6. Prepare and pilot-test the Bridge Asset Management manual, operational manual, training modules and tools in Bridge Asset Management for LGED, preceded by a draft Rural Bridge Infrastructure management framework;



7. Prepare the bridge maintenance plans and work programs, road, bridge and building assets maintained by the district offices and integrating all maintenance plans, works programs etc.;
8. Comprise and update disaster mitigation strategy (essentially flooding) component into the LGED's capability by close coordination with the Climate Change Adaptation consultants;
9. Prepare a bridge asset management manual for LGED, preceded by a draft bridge asset management framework;
10. Prepare Quality Control and Quality Assurance plan for schemes, implemented for bridge design, maintenance and construction;
11. Develop bridge design, construction and maintenance standards to be applied to all bridgeworks within the LGED, including contributing to the bridge related items in the LGED Standard Technical Specification;
12. Develop a systematic approach to bridge management;
13. Procure consultants for the design and supervision. Check and review designs to ensure they meet all the specified requirements;
14. Oversee procurement of all consultancy services required for inspections, feasibility studies and geo-technical, hydrological & topographical surveys of bridges;
15. Ensure the management and maintenance of the Bridge Database (RuBIMS), including monitoring and checking data from annual bridge condition surveys, updating inspection procedures, data entry etc.;
16. Coordinate all aspects of the program with project stakeholders to inform and ensure the program is complementary in nature to the countrywide effort to achieve durable Rural Bridge Infrastructure;
17. Organize and conduct trainings and related activities to build capacities on Bridge Asset Management to be participated by LGED's central level engineers and other identified participants;
18. Organize and conduct workshops and related activities to consolidate learning, suggestions and proposed enhancements on the manual, modules and tools on Bridge Asset Management;
19. Provide support to the concerned official in effective and timely response to emergency situations involving bridges (floods, cyclones, earthquakes and collapse);
20. Assist with organizing and mobilizing donor assistance in Rural Bridge Maintenance;
21. Support concerned officer of LGED by improving efficiency of sector management, including institutionalizing clear job description/responsibilities of LGED at central and regional levels;
22. Support concerned officer of LGED by strengthening rural bridge maintenance management systems to improve reliable road connectivity in the Upazilas;
23. Support concerned officer of LGED by taking steps in case of large emergencies and natural calamities.

The Bridge Management Specialist (International) shall prepare training documents for LGED officials, national consultants and contractors that may in the future work on structure maintenance. These trainings may include activities, but are not limited to condition monitoring, non-destructive tests, reversed structural engineering, BMS application, designing repair, rehabilitation and reconstruction options and their implementation. S/he will act as a resource person in training organized by LGED.

S/he will also act as a Master to LGED appointed apprentices. These apprentices shall work under the direct management of the Bridge Management Specialist.

## Duration of the Assignment

Total duration of the assignment will be 24 months at 4 times within 3 years. Duration of each time will be 6 months.

The target start and completion dates shall depend on the actual date of hiring and may change depending on finalization of LGED Bridge Maintenance Unit and other logistical considerations.

## Required Qualification and Experience

### (a) Educational Qualifications:



- B. Sc. in Civil Engineering from any reputed University in Structural Engineering or Bridge Design or equivalent;
- Masters Degree in Structural Engineering or Bridge Design, Construction Management or equivalent.

**(b) Experience:**

- Minimum 20 (twenty) years of overall experiences, out of which 10 (ten) years progressive, relevant international and local experience in rural bridge asset management and at least 5 years of experience in inspection, inventory, M&E, management or similar assignment;
- He should have proven leadership and project management capability, personnel management and interpersonal skills, work skills in multi-disciplinary and multi-cultural team environments, excellent report preparation skills with computer literacy;
- With experience in writing manuals, policy papers, training modules and/or other technical writing work;
- Has demonstrated capacities in providing and facilitating capacity building interventions and technical assistance on Rural Bridge Maintenance and Management System;
- Excellent written and oral communication skills in English fluently.

**(C) Appropriateness:**

- Computer skill (MS word, Excel, Powerpoint, etc),
- Recent Training Certificate in relevant areas,
- Bridge management software packages
- Experience with setting up and managing of Rural Bridge Maintenance and Management System,
- Hands on experience in preparing annual work program,
- Experience with developing training materials and providing training as well as conducting Training Needs Assessments,
- Working experience in South Asia.

## Institutional arrangements

The individual Consultant will work directly with the Project director of the “Program for Supporting the Rural Bridge program” and support the officials of LGED at PMU especially RMRSU, LGED Headquarters, in order to achieve the objectives of the program.

## Logistics and Facilities provided by Client

LGED may provide Computer/Laptop, printer and necessary consumables. LGED also provide office accommodation and necessary office support staff. All payments of necessary support staff will be made from the specialist monthly payment as reimbursable item.

## Reporting Requirements

The consultant's will submit the following reports to LGED:

- 8.1 Inception Report: Inception Report within 30 days of mobilization. The report will provide details for procurement activities with specific detail for the initial 12 months including work plan;
- 8.2 Half-Yearly Reports: summarizing briefly the accomplishment over the previous six months, including details progress, capacity building and training, and consultant's activities, any issues and resolution of these, and a work plan for the following three months;



- 8.3 Annual Reports: Annual reports covering all details of the Quarterly Reports summarizing all activities to date, any issues and methods for resolution of these, and planning to achieve future targets, annual bridge maintenance work program;
- 8.4 Draft Task Completion Report: The consultant will submit the Draft Task Completion Report (DTCR) after completion of services, but within two months of contract end; and
- 8.5 Final Task Completion Report: After approval of the Draft Task Completion Report (DTCR), the consultant will submit Final Task Completion Report (FTCR) within the contract period.

## Expected Deliverables

- 9.1 Inception Report, which includes relevant policies, guidelines and practices on bridge asset management;
- 9.2 Draft Bridge Asset Management manual and Operational Manual for LGED;
- 9.3 Rural Bridge Maintenance Management Framework;
- 9.4 Training modules and tools for LGED on Bridge Maintenance and Management;
- 9.5 Prepare bridge design, construction and maintenance standards by compiling relevant international reputed standards.

Sl. No.	Report	Frequency	Due Period	No. of Copies	No. of CDs
	Inception Report	One time	Within 30 days after commencement of service	4	2
	Rural Bridge Maintenance Management Framework	One Time	Within 2 months after commencement of service	4	2
	Bridge Maintenance and Management Training Manual	One Time	Within 3 months after commencement of service	4	2
	Draft Bridge Asset Management manual and Operational Manual	One time	Within 6 months after commencement of service	4	2
	Bridge design, Construction and Maintenance Standards	One Time	Within 9 months after commencement of service	4	2