



LOCAL GOVERNMENT ENGINEERING DEPARTMENT

Local Government Division

Ministry of Local Government, Rural Development & Cooperatives



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Government of the People's Republic of Bangladesh

Local Government Engineering Department

Disaster Risk Management Enhancement Project(LGED Part)

LGED Bhaban (Level-8), Agargaon, Sher-e-Bangla Nagar,Dhaka-1207

www.lged.gov.bd

উন্নয়নেরগণতন্ত্র
শেখহাসিনারমূলমন্ত্র

Memo No.-46.02.0000.940.11.002.19.20

Date: 14-05-019

IFT No. 01/2018-19

1.	Ministry/Division	Local Government Division		
2.	Agency	Local Government Engineering Department (LGED)		
3.	Procuring Entity Name	Project Director		
4.	Procuring Entity Code	Not used at present		
5.	Procuring Entity District	Dhaka		
6.	Invitation for	Supply of Physical Services	Procurement of Physical Service	Single Lot
7.	Invitation Ref. No.	07.111.014.01.031.266.2018-549/1(6)		
8.	Date	19.07.2018		
KEY INFORMATION				
9.	Procurement Method	National Open Tendering Method (NOTM)		
FUNDING INFORMATION				
10.	Budget and Source of Funds	Development Budget	Government of Bangladesh (GOB) & JICA	
11.	Development Partner (if applicable)	JICA		
PARTICULAR INFORMATION				
12.	Project Code (if applicable)	224261400		
13.	Project Name	Disaster Risk Management Enhancement Project(LGED Part)		
14.	Tender Package No.	DRMEP/S-01/2018-19		
15.	Tender Package Name	Selection of Firm/ Company for Staff Support Services.		
16.	Tender Publication Date	21-05-2019		
17.	Tender Last Selling Date	23-06-2019 up to 5.00 PM		
18.	Tender Closing Date and Time	24-06-2019 up to 1.00 PM		
19.	Tender Opening Date and Time	24-06-2019 at 2.00 PM		
20.	Name & Address of the Office (s)			
	- Selling Tender (Principal)	Office of the Project Director , Disaster Risk Management Enhancement Project(LGED Part), LGED Bhaban, Level-08, Agargaon Sher-e-Bangla Nagar, Dhaka-1207.		
	- Selling Tender (Others)	Office of the Superintending Engineer (Admin), LGED Bhaban, Level-05, Agargaon Sher-e-Bangla Nagar, Dhaka-1207.		
	- Receiving Tender	Office of the Project Director ,Disaster Risk Management Enhancement Project(LGED Part), LGED Bhaban, Level-08, Agargaon Sher-e-Bangla Nagar, Dhaka-1207.		
	- Opening Tender	Office of the Project Director , Disaster Risk Management Enhancement Project(LGED Part), LGED Bhaban, Level-08, Agargaon Sher-e-Bangla Nagar, Dhaka-1207.		
21.	Place/Date/Time of Pre-Tender Meeting	Not Applicable		
INFORMATION FOR TENDERER				
22.	Eligibility of Tenderer	<ul style="list-style-type: none">• Tenderers shall have the legal capacity to enter into the Contract under the Applicable Law.• Tenderers shall be enrolled in the relevant professional or trade organisations registered in Bangladesh.• Tenderers shall have fulfilled its obligations to pay taxes under the provisions of laws and regulations of Bangladesh.		
23.	Brief Description of Physical Services	Procument of Physical Services for the post of i) 01no Account Assistant ii) 01 no. Driver from any Competent Organization under outsourcing for the Office of the Project Director, Disaster Risk Management Enhancement Project(LGED Part), LGED Bhaban, Level-08, Agargaon Sher-e-Bangla Nagar, Dhaka-1207.		
24.	Brief Description of Related Services	Not Applicable		
25.	Tender Document Price	Tk.1000.00 (One Thousand) only.		
26.	Amount of Tender Security	Tk.70000.00 (Seventy Thousand) only by payorder/Bank Guaranttee from any schedule Bank of Bangladesh .		
27.	Completion Time	36 (Thirty Six) Months.		
PROCURING ENTITY DETAILS				
28.	Name of Official Inviting Tender	Shah Nurul Quadir		
29.	Designation of Official Inviting Tender	Project Director		
30.	Address of Official Inviting Tender	LGED Bhaban, Level-08, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.		
31.	Contact details of Official Inviting Tender	Phone : 02- 9146064 e-mail : pd.cht@lged.gov.bd		
32.	The procuring entity reserves the right to accept or reject all tenders			



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(Shah NurulQuadir)

Project Director

Phone: 02-9146064

e-mail : pd.cht@lged.gov.bd

Memo No.-46.02.0000.940.11.002.19.20

Date:14-05-2019

Copy forwarded for kind information and necessary action:

1. Chief Engineer, LGED, Dhaka.
2. Director General, CPTU, IMED, Planning Commission, Agargaon, Sher-e-Bangla Nagar, Dhaka. He is requested to Publish the notice into CPTU Website.
3. Additional Chief Engineer, Planning/ Implementation, LGED, LGED HQ/Dhaka Division.
4. Superintending Engineer (Admin./PM&E/Procurement /Design Unit), LGED, HQ
5. In charge of MIS Unit, LGED, HQ/Dhaka. He is requested to publish the notice into LGED Website.
6. The Daily Observer /The Daily Jaijai Din. He is requested to publish the notice urgently in his Newspaper on or before 21.05.2019 for one day circulation only.
7. Notice board.

(Shah NurulQuadir)

Focal Person

Phone: 02-9146064

e-mail : pd.cht@lged.gov.bd